

NATHAN DEAL
GOVERNOR



JAY NEAL
EXECUTIVE DIRECTOR

The Criminal Justice Coordinating Council (CJCC) in partnership with the Council of Accountability Court Judges (CACJ) is pleased to announce the availability of funding under the Substance Abuse and Mental Health Services Administration (SAMHSA) Grant Program. This program supports the expansion of substance abuse treatment in Georgia's Family Treatment Drug Courts (FTDC) through the Accountability Court Program, managed by CACJ with funds administered by CJCC.

2018 Substance Abuse and Mental Health Services Administration (SAMHSA) Request for Application (RFA)

Eligibility

Applicants are limited to Family Treatment Drug Courts located in: Bartow County, Newton County, Forsyth County, Carroll County, Coweta County, Troup County, Douglas County, and Habersham County (Mountain JC) with a required partnership with CACJ.

Note: If an award is made, it must be administered by an established Georgia Family Treatment Drug Court.

Deadline: All applications are due by 5:00 p.m. on *October 19, 2018*

Available Funding: Up to \$30,000 yearly

Award Period: January 1, 2019 through September 30, 2022

Contact Information

For assistance with the requirements of this solicitation, contact:
JaiNiecya Harper, Planning and Policy Development Specialist, at 404-654-1774 or
jainiecya.harper@cjcc.ga.gov

Ursula Kelley, Criminal Justice Unit Supervisor at 404-657-1968 or
ursula.kelley@cjcc.ga.gov

Release Date: September 24, 2018



2018 Substance Abuse and Mental Health Services Administration (SAMHSA) 2018 Project Application

Substance Abuse and Mental Health Services Administration (SAMHSA) Grant Program Overview

History and Foundation

The Substance Abuse and Mental Health Services Administration (SAMHSA) is the agency within the U.S. Department of Health and Human Services that leads public health efforts to advance the behavioral health of the nation. SAMHSA's mission is to reduce the impact of substance abuse and mental illness on America's communities.

Congress established the Substance Abuse and Mental Health Services Administration (SAMHSA) in 1992 to make substance use and mental disorder information, services, and research more accessible. SAMHSA is a public agency within the U.S. Department of Health and Human Services (HHS).

Prevention, treatment, and recovery support services for behavioral health are important parts of the health service systems for the community. The services work to improve health and minimize costs to individuals, families, businesses, and governments. However, people suffering from either substance use and mental disorders, or both, because of their illness are often excluded from the current health care system and instead must rely on "public safety net" programs. Last year alone, close to 20 million people in need of substance abuse treatment did not receive it. Further, an estimated 11.8 million people reported an unmet need for mental health care. The gap in service to this population unnecessarily jeopardizes the health and wellness of people and causes a ripple effect in costs to American communities.

Vision

SAMHSA provides leadership and devotes its resources, including programs, policies, information and data, contracts and grants, to help the United States act on the knowledge that:

- Behavioral Health is essential to health
- Prevention works
- Treatment is effective
- People recover from mental and substance use disorders



Mission

It is SAMHSA's mission to reduce the impact of substance abuse and mental illness on America's communities.

For more specific guidance with the development and implementation of your proposed project as it relates to the Substance Abuse and Mental Health Services Administration (SAMHSA) Grant program, the link to the national SAMHSA site can be accessed here www.samhsa.gov/.

Background and Strategic Initiatives

The Criminal Justice Coordinating Council (CJCC) will make one award for approximately \$30,000 yearly for a Georgia Family Drug Treatment Court to provide services that will enhance and support the SAMHSA mission implemented in the State of Georgia's Family Treatment Drug Courts. Please note that ***funds can only be used to implement a Strengthening Families and/or Celebrating Families program.*** Funds cannot be used for other purposes not directly related to implementing Strengthening and/or Celebrating Families.

To achieve its mission, SAMHSA offers funding to implement two evidence-based parenting skills programs, which are Strengthening Families and Celebrating Families.

Strengthening Families

The Strengthening Families Program (SFP) is a nationally and internationally recognized parenting and family strengthening program for high-risk and general population families. SFP is a 14-session, evidence-based family skills training program found to significantly improve parenting skills and family relationships, reduce problem behaviors, delinquency and alcohol and drug abuse in children and to improve social competencies and school performance. Child maltreatment also decreases as parents strengthen bonds with their children and learn more effective parenting skills.

Celebrating Families

The Celebrating Families curriculum is an evidence based, 16 weeks cognitive behavioral, support group model written for families in which one or both parents have a serious problem with alcohol or other drugs and in which there is a high risk for domestic violence, child abuse, or neglect. Celebrating Families works with every member of the family, from ages 3 through adult, to strengthen recovery from alcohol and/or other drugs, break the cycle of addiction and increase successful family reunification. Celebrating Families fosters the development of safe, healthy, fulfilled, and addiction-free individuals and families by increasing resiliency factors and



decreasing risk factors while incorporating addiction recovery concepts with healthy family living skills.

Criminal Justice Coordinating Council (CJCC)

The Criminal Justice Coordinating Council (CJCC) is the state administering agency for the federally-funded SAMHSA program; as such, CJCC will be the agency administering the SAMHSA local grant program. This application kit provides information on the grant application guidelines.

Application Deadline

The deadline to submit applications under this announcement is **5:00 p.m. Eastern time on October 19, 2018**. CJCC highly recommends starting the process as early as possible to prevent delays in the application submission by the specified deadline.

Amount to be Awarded

All awards are subject to the availability of appropriated funds and any modification or additional requirements that may be imposed by law. The total amount available under this solicitation is up to \$30,000 yearly.

Eligible agencies are entitled to apply for funding under this solicitation knowing that CJCC may make one award for the entire available amount. The successful applicant will have no more than 12 months from the date of award to expend all funds. Applicants should assume that this is a one-time award; no continuation funding should be anticipated.

Performance Monitoring and Evaluation

Grant recipients will be required to report on grant-specific questions per the request of CJCC. In accordance with requirements of the SAMHSA program measurements, grant recipients will also be required to complete the Government Performance and Results Modernization Act of 2010 (GPRA) Tools. Grantees must comply with the GPRA Tools to collect outcome measures data. More information about GPRA Tools can be found [here](#).

Supplanting

Federal funds must be used to institute a new program and/or supplement existing funds for program activities and cannot replace or supplant nonfederal funds that have been appropriated for the same purpose. Individuals who hold a leadership position (i.e. Site Coordinators, Group Leaders, etc.) in the execution of Strengthening Families and/or Celebrating Families must abide by the respective county's compensation rules. Supplanting is prohibited under SAMHSA.



Restrictions on Use of Funds

Funds can only be used to implement a Strengthening Families and/or Celebrating Families program. Funds cannot be used for other purposes not directly related to implementing Strengthening and/or Celebrating Families.

WHAT AN APPLICATION MUST INCLUDE:

This section describes what an application should include and outlines the components required to submit a complete application. Applicants should anticipate that failure to submit an application that contains all the specified elements may negatively affect the review of the application; and, should a decision be made to make an award, it may result in the inclusion of special conditions that precludes access to or use of award funds pending satisfaction of the conditions.

Moreover, applicants should anticipate that some application elements are so critical that applications unresponsive to the scope of the solicitation or that do not include a program abstract, project narrative, and budget detail worksheet including a budget narrative will be deemed ineligible for funding.

Program Narrative (5-10 pages)

Applications should include narrative information using the format outlined below to explain the purpose, goals and objectives, implementation plan, participants, and evaluation methods for the proposed grant project. **The program narrative must not exceed ten pages, must be double-spaced and must be printed in a standard 12-point font. Please number the pages “1 of 10”, “2 of 10”, etc.**

a. Statement of the Problem

Describe the problem(s) you will be addressing in your program. Fully explain the specific problems your proposal addresses and provide statistical data (if available) to support your explanation. Describe who is experiencing the problem (an area of your community, people of specific age, race, gender, a segment of the criminal justice system, etc.). Also, please state how many participants your court serves.

b. Project Operation/Activities

Describe the expertise and background of the court that qualifies you to carry out this program. Describe the length of time and specific experience the court has in operating programs the programs for which funding is sought. Explain how your organization will be implementing the project and your operational protocol. Explain in detail how your project will work to include the target audience. Describe the activities that will take place to reach the goal(s) listed. Tasks should be listed as a timetable in which they will be completed (monthly or quarterly).



NATHAN DEAL
GOVERNOR

JAY NEAL
EXECUTIVE DIRECTOR

c. Project Goals, Objectives, Performance Measures, Evaluation Methods, and Activities

Describe what you expect your project to achieve when it is completed. Clearly describe the long-term outcomes you expect to achieve, how you expect to monitor and evaluate it. Goals need to be both realistic and achievable.

Performance measures document how you plan to evaluate the success of your project. Briefly describe how you will measure the success of your project. Describe the resources in place to collect the information, the methods of collection, and how the information will be reported.

Reviewing the Application

CJCC and CACJ are committed to ensuring a fair and open process for selecting applicants for this grant opportunity. A selection committee will review applications to make sure the information presented is reasonable, understandable, measurable, and achievable, as well as consistent with the solicitation.

CJCC will inform the applicant of the decision through a letter. Applicants should not make any assumptions regarding funding decisions until they have received official written notification of award or denial.



NATHAN DEAL
GOVERNOR

JAY NEAL
EXECUTIVE DIRECTOR

HOW TO APPLY

Complete the necessary information along with all additional required documentation and submit the completed application (which includes all of the required documents) to the CJCC using Formstack. Please note that you will not be able to save an incomplete application and return at a later time. Ensure that you have all of the required information and attachments before submitting your documents. To be eligible for funding consideration, a complete application must be received by our office on or before the due date of **October 19, 2018 at 5:00 P.M.** No mail or e-mailed applications will be accepted.



NATHAN DEAL
GOVERNOR

JAY NEAL
EXECUTIVE DIRECTOR

APPLICATION CHECKLIST

This checklist has been created to assist with developing the application.

Eligibility Requirements:

- Applicant agency meets eligibility requirements
- Proposed Budget is within the allowable limits

What an Application Must Include:

- Program Narrative

Other Required Forms:

- Memorandum of Understanding (if applicable)