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The Criminal Justice Coordinating Council (CJCC) is pleased to announce that it is seeking continuation applications for funding under the Sexual Assault Services Program (SASP).

Sexual Assault Services Program (SASP) 2018 Request for Applications

CFDA 16.017

Eligibility

Continuation Funding Only

Applicants are limited to non-profit, non-governmental agencies located in Georgia that received FY 2017 SASP awards and that provide services to core services, direct intervention, and related assistance to support direct services to victims and co-victims of sexual violence.

Applicant agencies should be certified and eligible to receive Local Victim Assistance Program (LVAP) 5% funds. Agencies without certification may apply for funding; however, if funding is awarded the agency will have to complete certification requirements prior to receiving an award.

Deadline

Applications are due at 5:00 p.m. on December 7, 2018

Award Period

January 1-December 31, 2019

Contact Information

For assistance with the requirements of this solicitation, contact:

Amy Hutsell at 404-657-1965 or amy.hutsell@cjcc.ga.gov

Liz Flowers at 404-657-1976 or liz.flowers@cjcc.ga.gov

In accordance with the Americans with Disabilities Act, the State will provide reasonable accommodation for persons with disabilities. If you need a reasonable accommodation, please contact CJCC at 404-657-1965 or amy.hutsell@cjcc.ga.gov.

Release Date: November 6, 2018



Sexual Assault Services Program (SASP) 2018 Request for Application

Criminal Justice Coordinating Council

The Criminal Justice Coordinating Council (CJCC) is designated by the Governor of Georgia as the State Administering Agency for criminal justice and victims' assistance programs. Created by the General Assembly § 35-6A-2), the Council is comprised of twenty-six members representing various components of the criminal justice system. CJCC is charged with fiscal oversight of the Sexual Assault Services Program (SASP).

Agencies must submit an application to be considered for continuation funding. Agencies are encouraged to read this entire RFA thoroughly before preparing and submitting their grant application.

Overview

The Office on Violence Against Women (OVW) is a component of the United States Department of Justice (DOJ). Created in 1995, OVW implements the Violence Against Women Act (VAWA) and subsequent legislation and provides national leadership on issues of sexual assault, domestic violence, dating violence, and stalking. Since its inception, OVW has supported a multifaceted approach to responding to these crimes through implementation of grant programs authorized by VAWA. By forging state, local and tribal partnerships among police, prosecutors, judges, victim advocates, health care providers, faith leaders and others, OVW grants help provide victims with the protection and services they need to pursue safe and healthy lives, while improving communities' capacity to hold offenders accountable for their crimes.

The Sexual Assault Services Grant Program (SASP) was established under the Violence Against Women Act and Department of Justice Reauthorization Act of 2005 (VAWA 2005), 42 U.S.C. §14043g. SASP is the first federal funding stream solely dedicated to the provision of direct intervention and related assistance to victims of sexual assault. SASP encompasses four funding streams for states, territories, tribes, state sexual assault coalitions, tribal sexual assault coalitions and culturally specific organizations. The law's purpose is to provide intervention, advocacy, victim accompaniment (e.g. to court, medical facilities, police departments etc.), support services, and related assistance for adult, youth, and child sexual assault victims. SASP-funded agencies may also provide services to victims' family and household members and to those whom the sexual assault collaterally affects.

Congress, the Office on Violence Against Women (OVW), and victim advocates recognized the need to address the lack of direct intervention and related assistance services available to tackle the unique aspects of sexual assault trauma from which victims must heal. Women, men and children of all ages can



be victims of sexual assault. The perpetrator may be a relative, acquaintance (e.g. boyfriend/girlfriend, friend, co-worker, and neighbor) or a stranger. Nationally, one in six women and one in thirty-three men will be sexually assaulted in their lifetime.

Nearly half of all women and 1 in 5 men have experienced some form of sexual violence in their lifetime. Also, nearly 1 in 5 (18.3%) women and 1 in 71 men (1.4%) in the United States have been raped at some time in their lives.

For many victims, it takes years to recover from the physical and psychological trauma of rape and other forms of sexual violence. To heal from the trauma, survivors often need assistance from victim-centered social service organizations such as rape crisis centers, 24-hour sexual assault hotlines, crisis intervention, and medical and criminal justice accompaniment in addition to support from family and friends. SASP assists in establishing, maintaining, and expanding rape crisis centers and other relevant programs dedicated to helping sexual assault victims.

The Sexual Assault Services Formula Grant Program (SASP Formula Grant Program) directs grant dollars to states and territories to assist them in supporting rape crisis centers and other nonprofit, nongovernmental organizations or tribal programs that provide core services, direct intervention, and related assistance to victims of sexual assault. Rape crisis centers and other nonprofit and tribal organizations, such as dual programs providing both domestic violence and sexual violence intervention services, play a vital role in assisting sexual assault victims through the healing process, as well as assisting victims through the medical, criminal justice, and other social support systems. Funds provided through the SASP Formula Grant Program are designed to supplement other funding sources directed at addressing sexual assault on the state and territorial level.

Program Scope

Activities supported by the SASP Formula Grant Program are determined by statute, federal regulations, and OVW policies. If an applicant receives an award, the funded project is bound by the provisions of this solicitation, the OVW Financial Guide, any updates to the Financial Guide, and the conditions of the recipient's award.

Purpose Areas

Overall, the purpose of the SASP Formula Grant Program is to provide intervention, advocacy, accompaniment (e.g., accompanying victims to court, medical facilities, police departments, etc.), support services, and related assistance to:

- Adult, youth, and child victims of sexual assault;
- Family and household members of such victims; and



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- Those collaterally affected by the victimization (e.g., friends, coworkers, classmates), except for the perpetrator of such victimization.

In FY 2018, funds under the SASP Formula Grant Program may be used for the following purposes:

- To support the establishment, maintenance, and expansion of rape crisis centers and other nongovernmental or tribal programs and projects to assist those victimized by sexual assault, without regard to the age of the individual.

SASP Formula grants shall be used to provide grants to rape crisis centers¹ and other non-profit, nongovernmental organizations or tribal programs for programs and activities that provide direct intervention and related assistance. Intervention and related assistance may include:

- 24-hour hotline services providing crisis intervention services and referral;
- Accompaniment and advocacy through medical, criminal justice, and social support systems, including medical facilities, police, and court proceedings;
- Crisis intervention, short-term individual and group support services, and comprehensive service coordination and supervision to assist sexual assault victims and non-offending family or household members;
- Information and referral to assist the sexual assault victim and non-offending family or household members;
- Community-based, culturally specific services and support mechanisms, including outreach activities for underserved communities; and
- The development and distribution of materials on issues related to the services described in the previous bullets.

Note: The SASP Formula Grant Program emphasizes the establishment, maintenance, and expansion of rape crisis centers and other nonprofit, nongovernmental organizations, such as dual programs addressing domestic violence and sexual assault, for the provision of direct intervention, core services, and related assistance to adult, youth, and child victims of sexual assault. **Under the SASP Formula Grant Program, grant funds cannot be used to support sexual assault forensic examiner projects or criminal justice activities (e.g., law enforcement, prosecution, courts, or forensic interviews).**

A. Eligibility

Awards are limited to agencies listed in Appendix A (2018 Allocation Chart: Page16) that received a FY2017 SASP award. **Please note that the Criminal Justice Coordinating Council has approved individual allocation amounts for this solicitation (see Appendix A). Any award made pursuant to this**

¹ The term "rape crisis center" means a nonprofit, nongovernmental, or tribal organization, or governmental entity in a state other than a territory that provides intervention and related assistance to victims of sexual assault without regard to their age. In the case of a governmental entity, the entity may not be part of the criminal justice system (such as a law enforcement agency) and must be able to offer a comparable level of confidentiality as a nonprofit entity that provides similar victim services. 42 U.S.C. § 13925(a)(25).



solicitation is dependent upon the receipt and availability of federal grant awards and any requirements/conditions attached thereto.

Awards are limited to rape crisis centers and nonprofit, nongovernmental or tribal organizations that provide services to crime victims in order to be eligible to receive SASP funds. These organizations include, but are not limited to, sexual assault and rape treatment centers.

SASP subgrantees must certify that they meet the core service requirements for at least one of the core service types. One of these core service types must be a Sexual Assault Program.

Additional Specific Eligibility Requirements

SASP established eligibility criteria that must be met by all organizations receiving SASP funds. These funds are to be awarded to subgrantees only for providing services to victims of crime through their staff.

Each subgrantee organization shall meet the following requirements. Failure to meet the federal statutory requirements may jeopardize funding for the entire state of Georgia. Please read the following requirements carefully:

- **Public or non-profit organization** – To be eligible to receive SASP funds, organizations must be operated by a public or private non-profit organization, or a combination of such organizations, and provide services to crime victims. Public organizations are limited to governmental entities that provide direct and intervention and related assistance to victims of sexual assault and are not part of the criminal justice system.
- **Record of effective services** – Demonstrate a record of providing effective services to crime victims. This includes having the support and approval of its services by the community, and a history of providing direct services in a cost-effective manner and financial support from other sources. For a glossary of terms and services, please refer to the [2018 VSSR Guide](#) on CJCC's website.
- **Promote community efforts to aid crime victims** – Promote community-based coordinated public and private efforts to aid crime victims. Coordination may include, but is not limited to: serving on state, federal, local, or Native American task forces, commissions, working groups, coalitions, and/or multi-disciplinary teams. Coordination efforts also include developing written agreements that contribute to better and more comprehensive services to crime victims. Coordination efforts qualify an organization to receive SASP victim assistance funds but are not activities that can be supported with SASP funds.
- **Help victims apply for compensation benefits** – Such assistance may include identifying and notifying crime victims of the availability of compensation, assisting them with the application forms and procedures, educating them on the process, obtaining necessary documentation, and/or checking on claim status to ensure assistance is provided.



- **Comply with federal rules regulating grants** – Applicants must comply with the applicable provisions of SASP, the Program Guidelines, and other requirements outlined in the special conditions to the subgrant award. This includes financial documentation for disbursements, daily time and attendance records specifying time devoted to allowable SASP victim services, client files, the portion of the project supplied by other sources of revenue, job descriptions, contracts for service, and other records which facilitate an effective audit.
- **Comply with CJCC grant requirements** – Agencies must adhere to financial and programmatic guidelines; comply with deadlines; and provide all information to CJCC as requested in a timely fashion.
- **Services to victims of federal crimes** – Applicants must provide services to victims of federal crimes on the same basis as victims of state and/or local crimes.
- **Promote victim safety** – CJCC prohibits activities that compromise victim safety, such as requiring victims to meet with offenders. Criminal Justice agencies must collaborate with victim service providers to ensure victim safety, confidentiality and autonomy, and to promote victims' economic independence.
- **No charges to victims for SASP-funded services** – Applicants must provide services to crime victims at no charge through the SASP-funded project.
- **Maintain Confidentiality** – Eligible agencies must have policies and procedures in place that protect the confidentiality and privacy of persons receiving services. Absent informed, written, reasonably time-limited consent, agencies must not disclose, reveal, or release any personally identifying information or individual information collected in connection with services requested, utilized, or denied through a subgrantee program regardless of whether the information is encoded, encrypted, hashed, or otherwise protected. The term 'personally identifying information' or 'personal information' means individually identifying information for or about an individual. This includes information likely to disclose the location of a victim of domestic violence, dating violence, sexual assault, or stalking, including:
 - First and last name,
 - Home or other physical address,
 - Contact information (including a postal, e-mail or Internet protocol address, or telephone or facsimile number),
 - Social security number, driver license number, passport number, or student identification number, and
 - Any other information, including date of birth, racial or ethnic background, or religious affiliation that would serve to identify any individual.

Measures taken to maintain confidentiality of this information must be consistent with applicable federal, state and local laws regarding privacy and confidentiality. Minors who receive services without parental or guardian consent can authorize the release of information without the consent of their parents or guardians. The federal statute requires subgrantees to document compliance with confidentiality and privacy provisions. As stated above, Criminal Justice agencies



must collaborate with victim service providers to ensure victim safety, confidentiality and autonomy, and to promote victims' economic independence.

- **5% Local Victim Assistance Program Certification and Eligibility** – Applicant agencies should be certified and eligible to receive 5% funds. Agencies without certification may apply for funding; however, if funding is awarded the agency will have to [complete certification](#) requirements prior to receiving an award.

Activities that Compromise Victim Safety and Recovery

The following activities have been found to jeopardize victim safety, deter or prevent physical or emotional healing for victims, or allow offenders to escape responsibility for their actions:

- Procedures or policies that exclude victims from receiving safe shelter, advocacy services, counseling, and other assistance based on their actual or perceived age, immigration status, race, religion, sexual orientation, gender identity, mental health condition, physical health condition, criminal record, work in the sex industry, relationship to the perpetrator, or the age and/or gender of their children,
- Procedures or policies that compromise the confidentiality of information and privacy of persons receiving OVW-funded services,
- Crafting policies that deny individuals access to services based on their relationship to the perpetrator,
- Developing materials that are not tailored to the dynamics of sexual assault or the culturally specific population to be served,
- Crafting policies or engaging in practices that impose restrictive conditions to be met by the victim in order to receive services (e.g., counseling, seeking an order for protection), and
- Crafting policies that require the victim to report the sexual assault to law enforcement.

Out-of-Scope Activities

The following activities are out of program scope and will not be supported by the SASP Formula Grant Program funding:

- Research projects (this does not include program assessments conducted only for internal improvement purposes – see section on Research and Protection of Human Subjects in the [Solicitation Companion Guide](#))
- Sexual assault forensic examiner projects
- Activities focused on prevention efforts (e.g., bystander intervention, social norm campaigns, presentations on healthy relationships, etc.)
- Criminal justice-related projects, including law enforcement, prosecution, courts, and forensic interviews



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- Domestic violence services that do not relate to sexual violence

B. Reporting Requirements

CJCC requires that grantees comply with and fully participate in the financial, program, and evaluation reporting for this grant program. CJCC staff provide training and technical assistance to assist subgrantees in accurate data collection and reporting. Assistance may be requested by contacting your assigned grant specialist.

Data submitted on Annual Progress Reports and the Victim Services Statistical Report (VSSR) must be prorated to accurately reflect the use of SASP funds. Subgrantees are expected to establish data collection and reporting systems to provide CJCC with accurate, prorated data by each applicable deadline. Outcome performance measures (OPM) data is reported regardless of funding source and therefore does not require proration.

Failure to submit any required reports by the deadline specified will significantly delay any and all subgrant expenditure reimbursements (SERs) submitted within the grant period. Repeated failure to comply with deadlines will result in a staff recommendation to Council requesting a reduction in the overall grant award.

Annual Progress Reports: As a result of VAWA 2000, all subgrantees are statutorily required to report on the effectiveness of their projects, and the Attorney General must report to Congress on the effectiveness of each grant program. Therefore, subgrantees funded under this program must collect and maintain data that measures their effectiveness. Subgrantees are required to submit an Annual Progress Report to CJCC in addition to quarterly VSSRs and semiannual OPMs.

CJCC staff will send the Annual Progress Report and instructions to subgrantees by January 15, 2019. Subgrantees are required to complete and submit the report to CJCC by February 15, 2019. The report covers the previous grant year, January 1-December 31, 2018. CJCC will review and validate the reports and follow up with subgrantees as appropriate. CJCC has until March 30, 2019 to submit the reports to OVW Forms and instructions can be found at the [Measuring Effectiveness Initiative website](#).

If the Office on Violence Against Women detects any errors (provided in the “Red Flag Report”) your agency must supply the CJCC with corrected information within 5 business days of the request for corrections.

Quarterly Progress Reports: All SASP subgrantees will be required to submit reports on their program outputs supported by SASP funding on a quarterly basis. SASP subgrantees must complete the VSSR which details the number of victims (new and existing) served by type of victimization, and number of services delivered by type of service. SASP subgrantees must collect data according to the categories of



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the VSSR. Victimization and service definitions are in the [2018 VSSR Guide](#) posted on CJCC’s website. All statistical reports are due 30 days following the end of the quarter.

VSSR QUARTERLY PROGRESS REPORTS	
REPORTING PERIOD	DUE ON THE FOLLOWING DATES
October 1 – December 31	January 30
January 1 – March 31	April 30
April 1 – June 30	July 30
July 1 – September 30	October 30

All statistical reports must be submitted electronically using CJCC’s online reporting tool. Subgrantees will receive the link for the reporting tool, along with a username and password to complete their report, on a quarterly basis.

Annual Outcome Report: All SASP subgrantees must use the survey instruments on the CJCC’s website to submit reports on their program outcomes. The instruments are categorized by the type of victim an agency serves. SASP subgrantees must follow the updated version of the [Outcome Performance Measurement Guide](#). The [surveys](#) are available on the CJCC website, along with Excel spreadsheets to compile and aggregate data from individual clients.

Outcome performance data are reported once per year. Because the outcome survey should be provided to all clients, regardless of whether their services were supported by SASP funding, the due dates and reporting periods do not correspond to the SASP grant year. The outcome performance reporting date for ALL victim services subgrantees is as follows:

OUTCOME PERFORMANCE MEASURES	
REPORTING PERIOD	DUE ON THE FOLLOWING DATES
October 1 – September 30	October 30

Failure to submit these outcome reports in a timely manner will significantly any SERs submitted within the grant period. Continued delays will result in a staff recommendation to reduce noncompliant agencies’ award amounts.

Monthly or Quarterly Subgrant Expenditure Requests: Upon accepting the award, each agency is required to submit either Monthly or Quarterly Subgrant Expenditure Requests (SERs) to CJCC. Monthly SERs are due on the 15th day of the month immediately following the month in which expenses were



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incurred; i.e., an SER for expenses incurred in January is due by February 15th. Quarterly SERs are due on the following dates for the corresponding financial reporting periods:

QUARTERLY SER SCHEDULE	
FINANCIAL REPORTING PERIOD	DUE ON THE FOLLOWING DATES
October 1 – December 31	January 30
January 1 – March 31	April 30
April 1 – June 30	July 30
July 1 – September 30	October 30

Requests with an original signature must be submitted via mail to the assigned grant specialist for processing to begin and prevent delays. Delays may also occur if statistical reports are not submitted.

Post-Award Requirements

1. **Compliance Monitoring** - CJCC staff monitoring activities may also be conducted throughout the grant year; i.e. site visits and desk reviews. Visits and reviews will be scheduled with the grantee in advance. Site visits and desk reviews will be conducted to monitor the program for implementation and to view program documentation.
2. **Additional Training, Technical Assistance, and Events** - CJCC may offer several non-mandatory, post- award training and technical assistance opportunities and special events. Grantees will be informed of events via e-mail, and the events will be posted on the CJCC website. CJCC staff also will give ongoing, individual technical assistance, and other support activities to subgrantees as needed or requested throughout the year.

C. Other Requirements

Various requirements can be met with proper documentation available upon request and many are time-sensitive. All subgrantees are required to be in compliance, and it is the responsibility of the agency to become acquainted with such requirements.

Fiscal Accountability

Comingling of funds on either a program-by-program or project-by-project basis is prohibited. The subgrantee's accounting system must maintain a clear audit trail for each source of funding for each fiscal budget period and include the following:

- Separate accountability of receipts, expenditures, disbursements and balances. CJCC recommends creating an account in your accounting system for each grant using the grant number provided by CJCC.
- Itemized records supporting all grant receipts, expenditures and match contributions in sufficient detail to show exact nature of activity.



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- Data and information for each expenditure and match contribution with proper reference to a supporting voucher or bill properly approved.
- Hourly timesheets describing work activity, signed by the employee and supervisor, to document hours personnel worked on grant related activities. Match hours must be documented in same manner.
- Maintenance of payroll authorizations and vouchers.
- Maintenance of records supporting charges for fringe benefits.
- Maintenance of inventory records for equipment purchased, rented, and contributed.
- Maintenance of billing records for consumable supplies (i.e., paper, printing) purchased.
- Provisions for payment by check.
- Maintenance of travel records (i.e., mileage logs, gas receipts).
- Lease Agreements, contracts services, and purchases of equipment that adhere to established procurement processes.

Religion

Grantee programs may not promote, discuss, or teach religion. Program activities and services are required to be accessible to any interested participant, regardless of religious affiliation.

Criminal Background Checks

All subgrantees must conduct a state or national criminal background check on all direct service and outreach personnel who have contact with victims and their children once every three years. Agencies must use Cogent Systems, Georgia Applicant Processing Services or Federal Bureau of Investigation Departmental Order to conduct a state or national background check on all direct service shelter and outreach staff every three years.

Internet Security Policy

CJCC requires all subgrantees to establish and enforce an Internet Security Policy when participants, volunteers, and/or staff have access (supervised or unsupervised) to protect the confidentiality, integrity, and availability of data while preventing malicious and other security threats. This includes any technology provided by CJCC funding and technology utilized by participants during a CJCC funded program component.

Office of Civil Rights

Pursuant to 28 C.F.R. Section 42.302, all subgrantees of federal funds must be in compliance with [Equal Employment Opportunity Plan](#) (EEO) and Civil Rights requirements. All programs that receive SASP funds or are subawarded SASP funds via program agreements are required to be familiar with and comply with all relevant federal civil rights requirements, and to that end are required to participate in the designated training once per grant period. If there is a violation it may result in suspension or termination of funding until such time as the subgrantee is in compliance. Information on the required annual OJP Civil Rights trainings can be found at the link below.



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[Office for Civil Rights - Training for Grantees](#)

Nondiscrimination

Federal laws prohibit recipients of financial assistance from discriminating on the basis of race, color, national origin, religion, sex, or disability in funded programs or activities, not only in respect to employment practices but also in the delivery of services or benefits. Federal law also prohibits funded programs or activities from discriminating on the basis of age in the delivery of services or benefits. Findings of discrimination must be submitted to the Office for Civil Rights and to CJCC.

The S.T.O.P. VAWA 2013 Reauthorization prohibits discrimination based on sexual orientation and gender identity. The VAWA 2013 provision further provides that "If sex segregation or sex-specific programming is necessary to the essential operation of a program, nothing in this paragraph shall prevent any such program or activity from consideration of an individual's sex. In such circumstances, grantees may meet the requirements of this paragraph by providing comparable services to individuals who cannot be provided with the sex-segregated or sex-specific programming." For more information, please see the [2014 FAQs on the Nondiscrimination Grant Condition in the Violence Against Women Reauthorization Act of 2013](#).

Limited English Proficiency (LEP) Individuals

In accordance with Department of Justice Guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, subgrantees of federal assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with limited English proficiency. For more information access <http://www.lep.gov>. CJCC requires subgrantees to have written LEP plans that outline the policies and procedures for ensuring victims have access to necessary forms of written and verbal communication.

Equal Employment Opportunity Plans

The applicant agency must meet the requirements of 28 CFR 42.301 et seq., EEO. The plan must cover the grant period specified in the application. If your agency needs technical assistance in preparing an Equal Employment Opportunity Plan please contact the Office for Civil Rights Compliance Specialist, Office of Justice Programs, Washington, D.C., (202) 307-0690.

Award Acceptance

To accept the grant award, each applicant must return all award documents and all required forms with original signatures within 45 calendar days of the award date. The applicant will be unable to request funds until all required documents are accurately completed and returned to the CJCC office.

Special Conditions

At the time of the subgrant award, CJCC will assign special conditions for each approved project. Each subgrantee should refer to their award packet for their special conditions. Applicants agree to comply with all the guidelines set forth by CJCC. These guidelines can be found in the Subgrantee Programmatic



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and Fiscal Compliance Policy on CJCC's website. Any programmatic and/or fiscal non-compliance may result in a reduction of the award.

Other

Applicants must comply with all forms, assurances, and certifications in relation to this RFA. This includes maintaining a DUNS number, EIN, active registration with the System for Award Management (SAM), and other federal forms as requested by CJCC in the award packet.

D. Application Submission Instructions

Applications must be submitted online via Formstack. Please click [here](#) for the application. Agencies with more than one 2017 SASP award **must** submit an application for each grant number to receive continuation funding for each award.

Applicants will be able to save their entries and continue once the application is started by using the most recent unique link provided by the online application system. After each save, a new unique link to return to the most recent version of the application will be generated. Please keep the link received after the last save as well as opt-in to have that same link sent to email address provided by the applicant. **Please use the latest unique link generated** in order to return to the most recent version of the application. Caution: If a previous link that is not the most recent is used, a portion of or all entries may be lost.

Applicants may use this RFA as a worksheet for compiling the application. CJCC recommends that applicants compile all information requested in this RFA before beginning the online application. Applicants who experience technical difficulties or emergency circumstances should contact Amy Hutsell, Amy.Hutsell@cjcc.ga.gov or Liz Flowers, Liz.Flowers@cjcc.ga.gov. Staff may also be reached at 404-657-1956.

Applications must be submitted **by 5:00pm on December 7, 2018. There is no commitment on the part of CJCC to fund an application or to fund it at the amount requested.**

The application must be completed and submitted in accordance with RFA guidelines for submission or the application may be disqualified. Applications for funding may undergo reviews by CJCC staff, the Victim Assistance Grants Committee, and the Council. At any point during these reviews, a decision not to fund a project or any part thereof may be made. These decisions are within the complete discretion of CJCC.

Certification and Completion

To finalize the application, please enter requested information for the point of contact and enter the name of the person submitting the application to certify completion. Remember to submit the



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application when you are finished with this section. If more than one application is submitted for the same grant number, CJCC will only accept the most recent application.

Submit Application

Before submitting, review the application from start to finish to ensure you submit complete and accurate information.

Please be sure to click submit so that the online application is received. The application must be submitted to be considered for an award. If more than one application is submitted for the same project, CJCC will only accept the most recent application.

Once submitted, please right click the screen to print and save a .pdf of the confirmation page. The application point of contact will receive a confirmation email as well. This person will also be contacted in the event we have questions about your application.

Application and Award Timeline

CJCC strives for transparency in its SASP application and award process. The working timeline for applications and awards is as follows:

Milestone	Target Date
Release RFA and open application	November 6, 2018
Application closes	December 7, 2018
CJCC sends award packets to subgrantees	December 2018
Award packets due to CJCC	January 2019
Start of SASP grant year	January 1, 2019

Funding Decisions

All funding decisions related to the SASP grant program from this solicitation are based on the availability of funding and recommendations of the CJCC staff review panel to the Victim Assistance Grants Committee. The Committee votes to accept or deny staff recommendations, which are subject to the Council's approval.

CJCC informs applicants of funding decisions through grant awards or denial letters. Applicants should not make assumptions regarding funding decisions until they have received official written notification of award or denial that is signed by CJCC's Executive Director.



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Application Review Process

All applications and attachments are reviewed by CJCC Victim Assistance Unit staff. Applications are primarily reviewed based on three basic criteria: submission of complete and accurate information, programmatic compliance with federal and state guidelines, and financial compliance in that all costs are admissible, justifiable, and reasonable per the federal and state guidelines.

Application Technical Assistance

Applicants may contact members of the Victim Assistance Unit for technical assistance.



APPENDIX A - 2018 Allocations

Please note that the Criminal Justice Coordinating Council has approved individual allocation amounts for this solicitation. Any award made pursuant to this solicitation is dependent upon the receipt and availability of federal grant awards and any requirements/conditions attached thereto.

Grant ID	Agency	Program	Federal
I16-8-006	ACC SANE, Inc	Sexual Assault Services	\$61,436
I16-8-001	Battered Women's Shelters, Inc.	Sexual Assault Services	\$118,797
I17-8-004	International Women's House	Sexual Assault Services	\$55,848
I17-8-003	liveSAFE Resources	Sexual Assault Services	\$67,606
I16-8-011	North GA Mountain Crisis Network	Sexual Assault Services	\$30,068
I16-8-002	Rape Response	Sexual Assault Services	\$62,249
I16-8-010	Statesboro Regional Sexual Assault Center	Sexual Assault Services	\$32,173
I16-8-009	The Cottage	Sexual Assault Services	\$54,027
I16-8-007	The Gateway Center, Inc.	Sexual Assault Services	\$156,363
I16-8-008	The Sexual Assault Victims Advocacy Center	Sexual Assault Services	\$64,273