

Criminal Justice Coordinating Council

THE STATE OF GEORGIA



CJCC | Agenda



Welcome/Introduction
Fiscal Liability Awareness- *Austin Mayberry, OIG*
JJIG Year 4 Report- *Jamil Sewell, CVIOG*
FY19 RFP
Data Reporting Expectation- *Jamil Sewell, CVIOG*
Financial Reporting Requirements
Questions and Answers
Break
Model Fidelity Evaluation and Overview
Local County Presentation
Questions and Answers

CJCC | Introductions



Please introduce yourself and share the following:

- Name and position
- The length of time you have worked in criminal or juvenile justice
- Evidence-based program locally implemented
- One unique fact about yourself

CJCC | Fiscal Liability Awareness



Office of the Inspector General
Austin Mayberry





Jamil Sewell

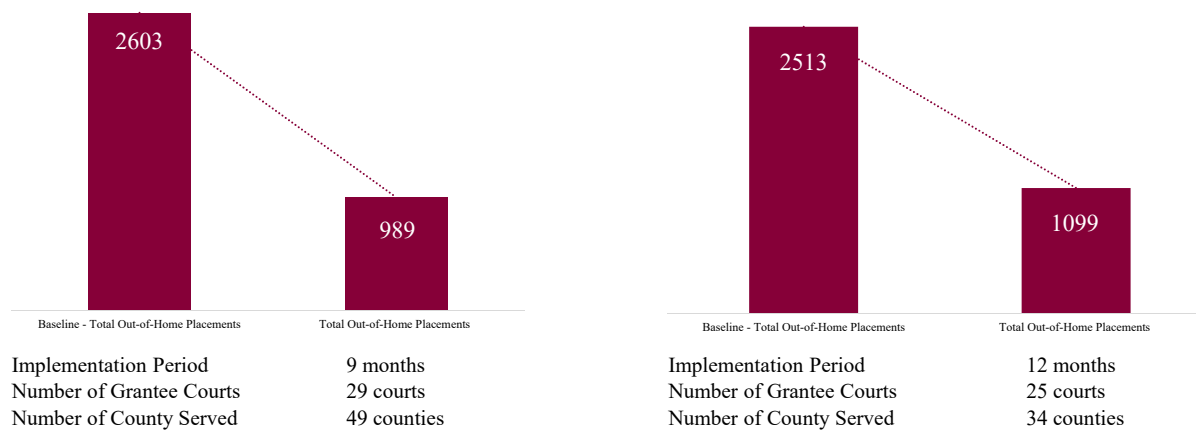


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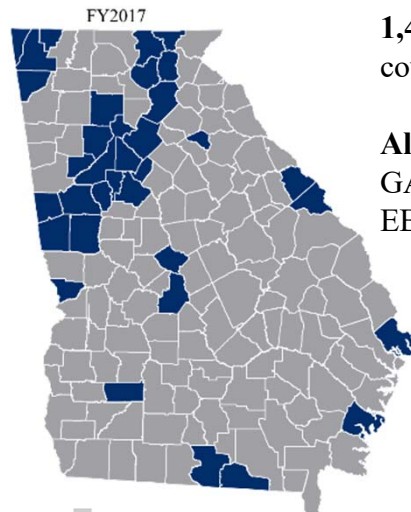
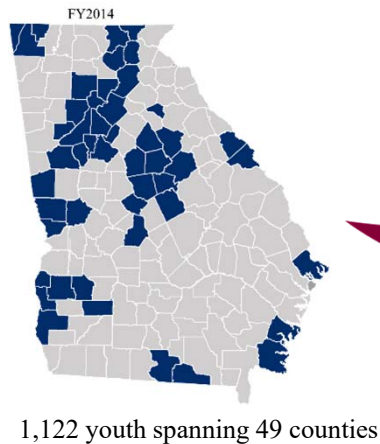


In FY 2014, there was a **62% reduction** in out-of-home placements from the baseline.

In FY 2017, there was a **56% reduction** in out-of-home placements from the baseline.



CJCC | Juvenile Justice Incentive Grant Program



1,465 youth spanning 34 counties.

All 159 counties across GA have access to EBPs

■ Juvenile Justice Incentive Grant Program
 ■ Community Services Grant Program
 ■ No Services Available

CJCC | Juvenile Justice Incentive Grant Program



Juvenile Justice Incentive Grant (JJIG) Program Purpose

The JJIG is designed to provide funding for local programs that will serve youth in the community and therefore reduce out-of-home placements.

Eligible Participant Requirements

Eligible participants must have a delinquent adjudication, a medium to high PDRA, and must be appropriate for the selected evidence-based program.

CJCC | FY19 RFP



- Grant Award Period is July 1, 2018 – June 30, 2019
- Applications are due **April 13th**; award notifications will be made in June.
- Applications must be submitted at cjcc.Georgia.gov/funding-opportunities
- All documents should be saved into 1 PDF (narrative, budget narrative, forms and assurances, and other attachments) and 1 Excel Document (Budget Detail Worksheet).
- Include a footer identifying the applying agency
- Restate each question and number each section followed by the response
 - e.g. “1. Statement of need/summary
 - a. Statement of the community problem: In X county...etc.”

CJCC | FY19 RFP



- **The Statement of Need/Summary** should include the community problem and need of services, an overview of the target population to be served, and the selected EBP.
- **Administration** should include the name and a brief description of the implementing agency, which should always be the county BOC.
- **Target Population** should include the demographics and number of projected youth to be served. This should only be applied to counties you are able to serve.

CJCC | FY19 RFP



- **Service Delivery** should list the selected EBP(s) and describe the overall format and design of the program(s), including the program type, number of cohorts with a program schedule, and the program policy (i.e. attendance), if applicable.
- **Program Timeline** should include specific site(s) where programming will occur. Attach any MOUs, and list any transportation issues, along with a transportation schedule.
- Fully describe **the Intake Process**, along with the usage of the DAI (guides all detention decisions at intake) and PDRA (completed pre-disposition, post-adjudication and requires a score of medium to high).

CJCC | FY19 RFP



- **Staffing** should include job descriptions for each grant-funded position and training history for facilitators.
- **Goals, Objectives, and Evaluation** should list the program goals and objectives and explain how these will be reach and evaluated.
- Describe plans to increase **Sustainability** for your program. Include any local, federal, and/or federal funding support your county receives.
- List **Previous Accomplishments** related to the JJIG.

CJCC | Data Reporting Expectation



Jamil Sewell



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CJCC | Financial Reporting Requirements



- **The Award Packet** should be signed and returned within 45 days of receipt.
Reimbursements cannot be issued until complete packet is received.
- Note the **Special Conditions**.
- Forms to complete and return:
 - Subgrant Award Form
 - Special Conditions
 - Reimbursement Selection Form
 - Subgrant Adjustment Request (SAR) #1
 - Designation of Grant Officials
 - Delegation of Signing Authority (if applicable)

CJCC | Financial Reporting Requirements



Subgrant Adjustment Requests (SARs)

- Submit SAR #1 with your Award Packet
- Submit a Budget Detail Worksheet with each SAR
- An SAR should be submitted whenever you are requesting revisions for the following:
 - Budget Adjustments
 - Change of Project Officials/Addresses
 - Project Personnel
 - Goals and Objectives of the Program

CJCC | Financial Reporting Requirements



Subgrant Expenditure Reports (SERs)

- Expenses must be incurred during the grant period.
- If a item is not on your approved budget, you cannot claim it for reimbursement.
- SERs must be signed by authorized official or appropriate designee and mailed to CJCC.
- Include the “JJ Unit SER Cover Form” with each report.
- Quarterly reports are due 30 days after the end of the quarter.
- Monthly reports are due 15 days after the end of each month.
- Maintain the direct/indirect split.

70% Direct

30% Indirect

CJCC | Financial Reporting Requirements



Individual Contractors
Individuals who are privately contracted and being charged to the grant

Juvenile Family Therapy Program

County Board of Commissioners
&
Criminal Justice Coordinating Council

In partnership with:

to perform as Therapist of the Juvenile Family Therapy Program

Dates of Work: 11/17/17 - 11/24/17
\$25.00 per hour x 92 hours
Total = \$ 2300

Signature: _____ Date: 11/29/17
Signature: _____ Date: 12/1/17
Signature: _____ Date: 12/6/17

Month/Year		Oct-17		Employ	
Type of Work	TA			Employee #	
Pay Period Begins	11/1/17	29-Nov		Pay Period Ends	
Date	Day	Hours of Work	Regular	Employee	Initials
1-Nov	Wed	9:00 - 2:00	5		
11/2/17	Thurs				
11/3/17	Fri	8:00 - 1:00	5		
11/6/17	Mon	9:00 - 2:00	5		
11/7/17	Tues	8:00 - 2:00	6		
11/8/17	Wed	8:00 - 2:00	6		
11/9/17	Thurs	1:00 - 5:00	4		
11/10/17	Fri	8:00 - 1:00	3		
11/13/17	Mon	8:00 - 1:00	5		
11/14/17	Tues	8:00 - 1:00	5		
11/15/17	Wed	9:00 - 2:00	5		
11/16/17	Thurs	8:00 - 2:00	5		
11/17/17	Fri	8:00 - 2:00	5		
11/20/17	Mon	7:00 - 12:00	5		
11/21/17	Tues	8:00 - 1:00	5		
11/22/17	Wed	7:00 - 11:00	4		
11/23/17	Thurs				
11/24/17	Fri				
11/27/17	Mon	7:30 - 1:30	0		
11/28/17	Tues	8 to 10	2 to 5	5	
11/29/17	Wed	8:00 - 2:00	6		
		Total Hours	92		

Supervisor: _____

CJCC | Financial Reporting Requirements



Personnel Action Form
County employees who are being charged to the grant

PERSONNEL ACTION FORM

Date: _____ Effective Date: _____ Location: _____

NAME: _____ (Last) (First) (M.I.) Employee I.D. _____

ADDRESS: _____ (Rt) (Street) (apt) (City) (State) (Zip) (County)

MAILING ADDRESS: _____ (Leave blank if same as above)

ORGANIZATION: _____ (Department name) (Project)

DATE OF EMPLOYMENT: _____ RE-HERE DATE: _____ DATE OF BIRTH: _____ PHONENR: _____

Check for change of: _____ Previous: _____ New: _____

POSITION TITLE: _____ GRADE: _____

ANNUAL & HOURLY PAY RATE: _____ PREVIOUSLY EMPLOYED: YES ___ NO ___

ORIG NO. & DEPT. NAME: _____ from _____ to _____

POSITION TITLE: _____ from _____ to _____

ANNUAL & HOURLY PAY RATE: _____ from _____ to _____

EXPLANATION: _____

RESIGNATION: _____ REASON: _____

TERMINATION: _____ REASON: _____

DECEASED: _____

EMPLOYEE: _____ PERSON DATE: _____ DEPARTMENT HEAD: _____

SECURITY: _____ REVIEW DATE: _____

CLASS CODE: _____ OVERSIGHT: _____

PROFESSION: YES ___ NO ___ INSURANCE NOTIFIED: _____ FINANCE DIRECTOR: _____

LEAVE BENEFITS: YES ___ NO ___ OTHER RETIREMENT: _____ DCA/MEDICARE: _____



Questions?



How do we ensure we are getting the best results possible from our evidence-based programs?

- Model fidelity is crucial to ensure that programs being implemented are not only evidence-based, but are delivered in the manner intended
- If programs are rolled out poorly or inconsistently, these programs can cause harm
- Fidelity tells us that if a program is adhering to risk, need, and responsivity, it will be adhering to fidelity
- Program staff must be provided the proper tools, training, and ongoing coaching and support to reduce the likelihood of drift

CJCC | Model Fidelity Overview



How Do You Ensure Model Fidelity?

Training of staff

- Provide staff with the knowledge and skills necessary for ongoing program monitoring
- Ensure staff are appropriately trained to use screening and assessment tools
- Best practice is not only having facilitators trained in the EBP, but all staff that is involved with program

Supervision and coaching of staff

- Establish mechanisms that support and regularly monitor staff to ensure they are delivering EBPs with fidelity
- Schedule coaching sessions monthly
- Observe and provide feedback to continuously improve performance of facilitators

Adherence to Principles of Effective Intervention

CJCC | Model Fidelity Overview



Four Primary Principles of Effective Intervention

- Risk Principle – tells us **WHO** to target
- Need Principle – tells us **WHAT** to target
- Responsivity Principle – tells us **HOW** to target
- Fidelity Principle – tells us how to do this work **RIGHT**

CJCC | Model Fidelity Overview



Adherence to the Three Principles = Fidelity

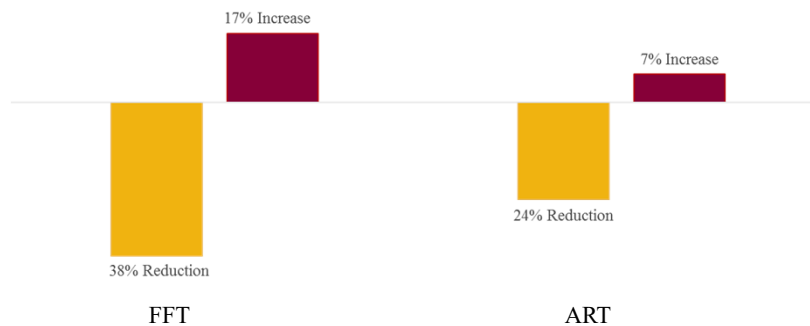
- Fidelity in the risk principle involves ensuring those with the highest risk to recidivate receive the most intensive supervision and services, while those with lower risk receive limited intervention
- Fidelity in the need principle involves identifying the dynamic criminogenic needs to target for change
- Fidelity in the responsivity principle involves identifying and resolving the barriers to successful supervision and services and using cognitive interventions

CJCC | Model Fidelity Overview



Fidelity Affects Recidivism

Research has shown that when a program is delivered with fidelity to the model, recidivism rates can be significantly decreased; however, if programs are not followed and/or drift occurs, these programs can actually increase recidivism rates.



CJCC | Group-Based Evidence-Based Programs



Program	Group Size	Program Length	Appropriate For	Components
7C	Can be individual or group	Varies	13-25 years old with drug problems, mental health issues, trauma, and family issues	Motivating change and supporting and implanting changes
T4C	8-12 youth (close-ended)	25 lessons, each about 2 hrs.	History of aggression, defiant disorders, impulsive/disruptive behaviors, suppression of anger or difficulty expressing emotion	Cognitive Self-Change, Social Skills, and Problem Solving
ART®	8-12 youth (close-ended)	Typically 3xs a week for 10 weeks	11-17 years old Deficiency in prosocial skills, anger control, and moral reasoning	Social Skills Training, Anger Control Training, and Moral Reasoning

CJCC | Individual-based Evidence-Based Programs



Program	Program Length	Appropriate For	Components
FFT	3-4 months with 12-14 one-hour, weekly sessions	11-18 years old with delinquency, substance abuse, Conduct Disorder, Oppositional Defiant Disorder, or Disruptive Behavioral Disorder	Focuses on familial risk and protective factors. Services can be conducted in clinics or in homes.
MST	Approximately 4 months with contact to be made everyday to once a week	12-17 years old with serious antisocial and problem behavior	Family and community-based program that identifies practical issues impacting youth's serious antisocial behavior.
BSFT	12-15 sessions over 3-4 months with sessions lasting 60-90 minutes	6-17 year olds with rebelliousness, truancy, delinquency, early substance use, and association with problem peers	Therapy involves the family and seeks to change the way they act toward each other. Based on the premise that family interactions play a role in the evolution of behavior in youth.

CJCC | Model Fidelity Site Visit



Purpose of a Model Fidelity Site Visit

- Support program staff with successful implementation of programs
- Detect where the program may need support
- Highlight the current strengths of the program
- Identify if there are any training or coaching needs

Model Fidelity Site Visit Activities

- Preparation Activities: an initial interview call with the Program Director and a request/review of program materials
- On-site Activities: individual interviews with key staff, review of open and closed files, group observations, and a voluntary participant survey.
- Follow-up Activities: a report is authored, and if necessary, technical assistance is provided

CJCC | Local County Presentation



Jill Hopson, Community Programs Manager
&
Christine Calahan, Program Coordinator / Facilitator

Douglas County Juvenile Programs



Questions?



Juvenile Justice Unit

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