



2014 Juvenile Justice Incentive Grant Program Enhancement Proposal

Eligibility

Applicants are limited to local county commissions/boards of commissioners that apply on behalf of juvenile courts within Georgia. This award is only for juvenile courts that have an existing Juvenile Justice Incentive Grant (JJIG) currently and are applying for a 2014 continuation grant. The enhancement proposal must be filled out in addition to the 2014 JJIG RFP.

Award Period

July 1, 2014 – June 30, 2015

Award Amount

Up to \$500,000

Deadline

All applications are due at 5:00 p.m. on April 28, 2014

Contact Information

For assistance with the requirements of this solicitation, contact:

Matthew Pitts, Grants Specialist, at 404-656-5160 or Matthew.Pitts@children.ga.gov

Release Date: March 28, 2014

Section 1: Overview

Enhancement Proposal Overview

The purpose of this Enhancement Proposal is to give programs who are applying for continuation funding the opportunity to make modifications to the current services that are being provided. Programs have the opportunity to apply for enhancements (adding capacity for current services i.e. more slots) and /or expansion (adding an additional EB service to their existing menu). If awarded an enhancement opportunity, programs must adhere to all guidelines and regulations set forth in the 2014 Juvenile Incentive Grant Program RFP.

Section 2: Application Process:

Applications must include:

1. Cover Sheet
2. Proposal Narrative
3. Budget Narrative and Detail Worksheet

PROPOSAL NARRATIVE

Enhancement Proposal Narrative:

The following information provides a description of the necessary components to be contained in the narrative portion of your proposal. Limit the narrative to 3 pages and use the outline format described in this section. The narrative is a detailed statement of the work to be undertaken and answers who, what, when, where, why, and how statements about the enhancement proposal. ***CJCC requires that applicants restate and number each Narrative Section followed by the response.***

1. Statement of Need/Summary (1 page)

Provide a clear and concise statement of need, including the following:

- a. Why the expansion/enhancement is needed to improve your program outcomes.
- b. A description of the target population to be served by the enhancement/expansion.
- c. What is your programs current capacity?
- d. Does your program have a waiting list? If yes, please provide the most current number of youth on the list.

2. Methods and Procedures (1 1/2 pages)

Service Delivery

What, specifically, will the Enhancement Proposal funds go toward?

- a. What is the proposed enhancement and how will it fit into the current framework of existence.
- b. If the enhancement award is to change to a different evidence based intervention, please detail why this change is being made.
- c. Does the applicant have a service provider in place to handle the enhancement opportunity? Please list the provider information if already determined.
- d. How much time will it take to implement the proposed enhancement?
- e. By how much will the award increase the existing capacity? Please be as specific as possible and include the formula you used.
- f. How will funds be used, specifically? More supplies? More court staff or program personnel?

3. Goals and Objectives (1/2 Page)

- a. Explain fully how the proposed enhancement proposal will help the applicant to achieve goals and objectives set out in the JIGP RFP?

Budget Summary

Provide a detailed budget summary highlighting the cost of the enhancement program, including all direct or indirect costs. This budget summary is used to explain how the costs were estimated and justifies the need for the cost. Additionally, include the budget detail worksheet that can be downloaded for the CJCC website: www.cjcc.georgia.gov.

Finance

This is a **reimbursement grant**. Because this is an enhancement opportunity award and the court programs are fully implemented and operational, there will be no advances available.

Please fill out the Enhancement Budget (Attachment 1) with expenses only related to this enhancement request. Refer to the Juvenile Incentive Grant Program for allowable vs. non-allowable costs.

How to Apply

Applicants for the Enhancement

Applicants will upload this application in conjunction with their continuation JIGP grant application. All forms and regulations that are included in the Continuation JIGP application will adhere to the Enhancement Proposal.