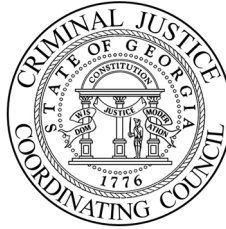


**BRIAN P. KEMP**  
GOVERNOR



**JAY NEAL**  
DIRECTOR

The Criminal Justice Coordinating Council (Council) is pleased to announce that it is seeking applications for competitive funding for law enforcement agencies within the State of Georgia.

## State of Georgia FY2022 Law Enforcement Training Program Competitive Request for Applications

### **Eligibility**

Applicants are limited to units of local government and state law enforcement agencies which operate within Georgia for law enforcement training. Priority will be given to requests which training for law enforcement officers in one of the following topics:

**Use of Force and De-escalation**

**Crisis Intervention**

**Mental Health**

### **Grant Deadline**

Wednesday, December 1, 2021 at 5:00 p.m.

### **Virtual Grant Information Session**

Monday, November 15, 2021 at 2:00p.m.

(more information can be found on the Council's website at [cjcc.georgia.gov](http://cjcc.georgia.gov))

### **Award Period**

January 1, 2022 – December 31, 2022

### **Contact Information**

For assistance with the requirements of this solicitation, contact:

Rachael Andrews at [Rachael.andrews@cjcc.ga.gov](mailto:Rachael.andrews@cjcc.ga.gov)

Or

Britney Hough at [Britney.hough@cjcc.ga.gov](mailto:Britney.hough@cjcc.ga.gov)

Release Date: November 3, 2021

## **SECTION I: OVERVIEW AND INSTRUCTIONS**

### **Overview of the FY2022 Law Enforcement Training Program**

For fiscal year 2022, Governor Brian Kemp and State Legislature approved \$7.5 million to provide a law enforcement training grant program for state and local law enforcement agencies. The program is designed to grant funds on a competitive basis to qualified state and local law enforcement agencies to support training for law enforcement officers in one of the following topic areas:

- Use of force and de-escalation training (including funding for training classes and equipment/supplies to be used for training in these priority areas),
- Crisis Intervention Team (CIT) training, and
- Training to support officer mental health.

### **Criminal Justice Coordinating Council**

The Criminal Justice Coordinating Council is designated by the Governor of Georgia as the State Administering Agency for criminal justice and victims' assistance programs. Created by the General Assembly (O.C.G.A. § 35-6A-2), the Council is comprised of twenty-seven members representing various components of the criminal justice system.

### **How to Apply**

Interested applicants should review the Law Enforcement Training Solicitation Packet in its entirety, and submit the completed application, including all requested information and all required attachments, using the link on the website at [cjcc.georgia.gov](http://cjcc.georgia.gov) on or before 5 p.m., Wednesday, December 1, 2021. **This form and provided budget detail are the only acceptable formats for submitting the narratives and budget for the funding year. It is recommended that applicants allow adequate time to complete the application. Applications must be submitted using the required format; scanned or handwritten copies of the application will not be accepted. Any application that does not adequately answer all applicable questions will be considered incomplete and will not be reviewed for funding.**

## **SECTION II: APPLICATION PROCESS**

### **Application Review**

Applications will be reviewed and assessed by Council staff and designated representatives who will consider the following:

1. Overall quality and completeness of the application,
2. Demonstration of clear, measurable, and appropriate standards,
3. Demonstration of need, including geographic location, local demographics, local statistics, other financial resources, etc., and
4. Adequate correlation between the cost of the project and the objective(s) to be achieved.

Only complete applications received by the deadline will be reviewed. **When an application is received by the Council, there is no commitment to fund an application or to fund at the amount requested.** Decisions related to these budget areas are based on both eligibility and reasonableness. The Council has full discretion to determine the reasonableness of budget items based on both objective and subjective decision-making tools. See "Restrictions on Use of Funds" subsection below to determine whether budget items requested are allowable prior to submitting your budget.

### **Competitive Funding Decisions**

All funding decisions related to the program application received in response to this solicitation are made by the Council. Applicants will be informed of funding decisions through a grant award. Applicants should not make assumptions regarding funding decisions until they have received official written notification of award or denial signed by the Executive Director of the Council. Applicants can appeal the initial funding decision but must do so within fifteen (15) business days of the date on the denial notice.

Once an award is made, it is within the discretion of the Council to determine that a grantee is not compliant with applicable policies. Upon such a determination, the Council may terminate further funding and require reimbursement of grant funds.

### **Use of Funds**

For this grant period, funds can be used to administer law enforcement training in the following areas:

- Use of force and de-escalation training (including funding for training classes and equipment/supplies to be used for training in these priority areas),
- Crisis Intervention Team (CIT) training, and
- Training to support officer mental health.

### **Restriction of Funds**

Grant funds cannot be used for: incentives, purchase of vehicles, overall agency supplies, equipment not specifically related to training, construction projects, or administrative overhead.

### **Supplantation**

Funds must be used to supplement existing funds for program activities and cannot replace or supplant state or local funds that have been appropriated for the same purpose. Generally, supplanting occurs when a government or program reduces local, state, or other available funds for an activity specifically because state grant funds are available (or expected to be available) to fund that same activity. When supplanting is not permitted, any state grant funds may not replace any local or other available funds that have been appropriated or allocated for the same purpose. In those instances when a question of supplanting arises, the applicant or grantee will be required to substantiate that the reduction in local or state resources occurred for reasons other than the receipt or expected receipt of state grant funds.

### **SECTION III: POST-AWARD REQUIREMENTS**

#### **Grant Acceptance**

If awarded, grantees must accept or reject the grant award with original signatures and required forms within forty-five (45) days of the award date. The grantee will be unable to request funds until the award documents are submitted to the Council.

#### **Special Conditions**

At the time of the grant award, the Council will assign special conditions as deemed appropriate for the program. The special conditions will outline the grantee's responsibilities as well as state regulations that must be followed as a condition of accepting the grant award for the approved program. The special conditions will be included in the award packet and must be reviewed and signed.

**This is a reimbursement grant.** If awarded funds, the awarded agency will be required to submit check stubs and copies of invoices to the Council for reimbursement on a quarterly basis.

#### **Performance Measures and Reporting Requirements**

Grantees are required to participate in data collection activities. Progress reports serve as a record for the implementation of the project. Statistics for progress reports must be collected on a quarterly basis throughout the duration of the grant period. Reports must, at a minimum, identify the grantees and award amounts, summaries of training programs, the number of officers who received the training, and any project goals identified by the grantees. Grantees must keep accurate records as source documentation to support the information in the reports.

Submission of performance measures data is not required for the application.

### **SECTION IV: APPLICATION ATTACHMENTS**

#### **Program Narrative**

All applicants must complete a project narrative describing the proposed training program being requested. The following elements are required in the project narrative.

- **Project Description:** Provide a description of the type of training being sought for agency personnel that will be implemented or expanded. Please include the agency's name, agency type, and year founded. Include the geographic area targeted (if applicable), estimated number of individuals who will be served during the grant period, and relevant characteristics of the project.
- **Needs Statement:** Provide a statement of the specific problem(s) or gap(s) that the project will address.
- **Project Goals:** State the goals of the proposed project. Explain how the project goals will meet the needs of the project's target population and/or impact the proposed service area.

- **Project Activities and Services:** Describe the project's service delivery plan. In other words, explain how the agency will achieve the project's goals. Outline who will conduct the activities and/or provide services, what the activities and services are, a timeline for accomplishing the activities, where services will be delivered, and why the activities and services are needed to achieve the stated goals. Please also explain how the plan for project activities and services will meet the target population's needs as described in the needs statement. **For this application, each applicant must demonstrate how the proposed training program is related to use of force and/or de-escalation.**
- **Resources Needed:** In this section, please clearly explain the resources needed to conduct, enhance, and/or expand the project activities and services necessary to achieve the project's goals. For example, if funds are requested for training in de-escalation, explain how grant funding will enhance these resources and enable the project to be conducted.

### **Budget**

All applicants must attach a budget using the provided Detailed Budget Worksheet. All line items within the budget are subject to review and approval. Decisions related to these budget line items will be made by the Council and will be based on the justification of costs in relation to project activities and reasonableness of costs based on current market rates. **Once the downloaded budget worksheet is completed, please save as a **xlsx** worksheet disabling the macros to allow the document to be successfully uploaded.**

### **W-9 and Vendor Management Forms**

W-9 and Vendor Management Forms should be completed by the fiscal agent who will be responsible for managing the grant. All local law enforcement agencies should have either their city or county government complete the attached documents as they will be responsible for acting as the fiscal agent for this grant program, should funds be awarded.

### **Timeline**

A timeline detailing project activities and persons responsible for carrying out the activities or services for the grant award period must be included.

## **SECTION V: HOW TO APPLY**

### **How to Apply**

Submit the completed application, including the requested information and all required attachments, through the link within the application provided on the Council's website at: <https://cjcc.georgia.gov/grants/funding-opportunities/current-grant-opportunities>. To be eligible for funding consideration, a complete application must be submitted by **5:00 p.m. on Wednesday, December 1, 2021.**