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**Juvenile Justice Incentive Grant Program
2025 Request for Proposals (RFP)
Frequently Asked Questions**

Question 1: When are applications for the RFP due?

Answer 1: Applications are due by 5:00pm on April 25, 2024.

Question 2: How should applications be submitted?

Answer 2: Applications should be submitted electronically via Formstack only. The link can be found on the CJCC's website at <https://cjcc.georgia.gov/grants/funding-opportunities/current-grant-opportunities>. All proposal documents are required to be submitted by uploading the original files or by uploading scanned documents to the online application. These documents include the following: application narrative, Budget Detail Worksheet in Excel format, application budget narrative, and application attachments with all signature pages

Question 3: Where are the attachments and Budget Detail Worksheet located for the RFP?

Answer 3: Attachments A1-A6 can be found in the FY25 JJIG RFP pdf and the Budget Detail Worksheet can both be found on the CJCC's website at <https://cjcc.georgia.gov/grants/funding-opportunities/current-grant-opportunities>.

Question 4: Is there a match requirement?

Answer 4: The Juvenile Justice Incentive Grant Program does not require match.

Question 5: Who should I contact if my county's Juvenile Justice Data Clearinghouse does not seem correct?

Answer 5: Please contact Stephanie at smikkelsen@cjcc.ga.gov for assistance.

Question 6: Who can request the data information from AOC?

Answer 6: County Program Directors should submit the request directly to AOC at Kristy.King@georgiacourts.gov.

Question 7: Does the data received from AOC regarding JDEX include duplicates?

Answer 7: Yes. JDEX consolidates data from the various case management systems utilized around the state. Therefore, depending on where the data is coming from a youth's information can be pulled twice. The main data points that will assist in finding duplicate youth are the ID,

adjudication date, and adjudicated offense. If duplicates are included in a county's data, either delete or hide the rows containing them.

Question 8: What if my JDEX data does not show a date for the PDRA?

Answer 8: If there is no date for a PDRA, that most likely means that a PDRA was not completed/submitted via JCATS or JTS. Staff are encouraged to reach out to their designated court staff to inquire further.

Question 9: I am having trouble understanding the JDEX data. Who can I contact for help?

Answer 9: Please contact Chelsea.Benson@cjcc.ga.gov for assistance with understanding JDEX data.

Question 10: Will grantees be able to apply for the PDRA position in FY25?

Answer 10: Yes. Grantees who currently have a PDRA position are allowed to apply for this position as part of their FY25 application. This should be reflected in their Budget Detail Worksheet and narrative.

Question 11: What will be required to request funds for transportation services?

Answer 11: Grantees will be responsible for providing transportation for their programs. If requesting funds to allocate for transportation services, grantees must include estimated van rental, routine maintenance, and fuel costs. Please specify if a van will be supplied through the county or a rental agency. Other costs to include are hourly rate for a driver and rider. Please note, these expenses should be reflected in both the Budget Detail Worksheet and the Budget Narrative.

Question 12: What is the maximum amount allowed for transportation services?

Answer 12: The maximum amount allowed for van rental will be \$2,500 per month. Drivers and riders will be paid a maximum of \$20 per hour for 14 hours per week. Please let us know if you are unable to secure a van rental and/or drivers and riders at this amount. Routine maintenance and fuel costs must be reasonable and fully justified in both the Budget Detail Worksheet and budget narrative. Fiscal questions regarding transportation services in your county should be submitted to Laura.Oropeza@cjcc.ga.gov.

Question 13: Can transportation for our wraparound services be included in our budget?

Answer 13: Yes, transportation can be included for wraparound services. Please note these transportation services will be considered indirect.

Question 14: Should cohorts beginning in FY24 and ending in FY25 be included in the budget?

Answer 14: Due to unforeseen circumstances, programs may have a cohort that 'crosses over' into the FY25. Any programming, regardless of when the services/cohort began, should be budgeted in the grant year which services are rendered. For instance, if a program is planning to have a

cohort carry-over into FY25, the program will need to include costs for the weeks associated with the carry over cohort as part of their budget.

Question 15: Are we able to utilize grant funds for T4C and ART trainings?

Answer 15: CJCC covers the cost of the trainings, and each training has 10 available spots for participants. These spots are first offered to counties who currently implement the program through the JJIG. After these counties have registered their participants, if there are any spots remaining, these are opened up to all other counties.. Reimbursement is only applicable to staff that work directly with Juvenile Justice Incentive Grant programming. Counties should budget for their participant's meals and travel expenses in their FY25 budget. Per diem rates can be found at <https://sao.georgia.gov/travel/state-travel-policy>.

Question 16: How do I register for upcoming PDRA and/or DAI trainings?

Answer 16: There are four remaining scheduled trainings this year for the PDRA and DAI. The dates are March 27th, April 24th, May 16th, and June 13th. If you are interested in attending one of these or in scheduling one for your county, please email Cathy Dravis at cathydravis@djj.state.ga.us.

Question 17: Can counties apply if they are on the Georgia Department of Audits and Accounts' Local Government Noncompliance List?

Answer 17: Yes, your application will still be reviewed, and if awarded, funds will be allocated. However, your county's award will not be activated, until the county has been removed from the noncompliance list.

Question 18: What can my county utilize the 30% indirect for?

Answer 18: Counties can utilize this for services to address additional needs and/or responsivity factors for their target population. These services can be wraparound, education, mental health, or trauma-sensitive interventions for staff. Some examples include Girls Circle, Positive Parenting Program, tutoring, educational advocate, mental health assessments, mental health training for staff, or Trust-Based Relational Intervention (TRBI).