

FY25 Operating Grant Coordinator Salary Step Raise Acknowledgement

For a coordinator position to be considered for a merit increase utilizing accountability court state grant funds I acknowledge and agree to the following:

- A 3% merit increase will be applied for each year of additional service by coordinator.
- To be eligible for the increase the court must have served (throughput) at least 25 participants in the previous fiscal year.
- To be eligible to receive the maximum state supported salary amount, the coordinator must have completed the certified court coordinator program as outlined in the Article 10 of the CACJ Rules.
- This step raise proposal is part of a competitive grant funded program within the state budget.
- CACJ is limited in its ability to monitor cost of living amounts for the various regions of the state.
- CACJ has no control of cost of living or merit increase decisions made by Georgia's 159 counties.
- Coordinator duties, responsibilities, entry level experience, and education requirements vary from court to court.
- Courts are encouraged to advocate for the coordinator position and all accountability court personnel at the local level. Many counties contribute additional funding for the coordinator position, or contribute more than the grant funded amount, allowing the county to pay the coordinator a higher salary than the grant funded amount.
- As a coordinator is funded at a higher rate from state funds a court may receive less funding in another area of their grant (such as drug testing). The grant funds available for accountability courts are limited.

Presiding Judge Signature

Date

Coordinator Name

Date

Accountability Court Program(s) Name