



BRIAN KEMP
GOVERNOR

JAY NEAL
EXECUTIVE DIRECTOR

The Criminal Justice Coordinating Council (CJCC) is pleased to announce that it is seeking competitive applications for funding under the Victims of Crime Act (VOCA) Grant Program.

Victims of Crime Act (VOCA) Grant Program 2024 Continuation Request for Applications & Program Guidelines

CFDA 16.575

Eligibility

Continuation Funding Only

Applicants are limited to agencies within the State of Georgia that received FY2023 VOCA awards, serve victims of crime, particularly victims of violent crimes, and are operated by a public agency, nonprofit organization, or combination of such agencies or organizations.

Applicant agencies should be certified and eligible to receive Local Victim Assistance Program (LVAP) 5% funds. Agencies without certification may apply for funding; however, if funding is awarded the agency must complete certification requirements prior to receiving an award.

Deadline

Applications are due at 5:00 p.m. on Friday, September 20, 2024

Award Period

October 1, 2024 – September 30, 2025

Contact Information

For assistance with the requirements of this solicitation, contact a member of the Victim Assistance Division at 404.657.1956 or victimassistance@cjcc.ga.gov

In accordance with the Americans with Disabilities Act, the State will provide reasonable accommodation for persons with disabilities. If you need a reasonable accommodation, please contact CJCC at 404-657-1956 or Kristy.Carter@cjcc.ga.gov.

Release Date: August 23, 2024

TABLE OF CONTENTS

Introduction & Overview.....	4
I. Eligibility	6
a. Program Requirements	7
b. Purpose & Priority Areas.....	10
II. Grant Award Agreement	10
III. Reporting Requirements	11
IV. Award Requirements.....	13
V. Application Submission Instructions	16
Organization Information.....	18
Application Narrative Questions	18
Budget	19
Application and Award Timeline.....	21
APPENDIX A: Allowable/Unallowable Costs and Activities	22
APPENDIX B: Attachment Descriptions	28
APPENDIX C: VOCA 2024 Allocations	30

Victims of Crime Act (VOCA) Grant Program 2024

Continuation Request for Applications

Criminal Justice Coordinating Council

The Criminal Justice Coordinating Council (CJCC) is designated by the Governor of Georgia as the State Administering Agency (SAA) for criminal justice and victims' assistance programs. Created by the General Assembly (O.C.G.A. § 35-6A-2), the Council is comprised of twenty-seven members representing various components of the criminal justice system. CJCC is charged with fiscal and programmatic oversight of the Victims of Crime Act (VOCA) Grant Programs.

CJCC is soliciting applications for the VOCA Grant Program. Agencies must submit an application to be considered for funding. Agencies are encouraged to read this entire RFA thoroughly before preparing and submitting their grant application. This application is open to all agencies meeting eligibility guidelines for the VOCA Grant Program; decisions about grant awards will be determined through a competitive process.

Introduction & Overview

The primary objective of the Victims of Crime Act (VOCA) Victim Assistance Formula Grant Program is to provide direct assistance to victims of crime. That assistance is achieved through a variety of methods, including local government, private nonprofit organizations enhancing or expanding their direct services to victims of crime, encouraging states to improve assistance to crime victims, and promoting the development of comprehensive services to all victims of crime.

This solicitation establishes the program and financial policy, as well as providing administrative guidance to effectively manage VOCA Victim Assistance Formula Grants. There are additional instructions for the VOCA application, grant management processes, and post-award requirements within the body of this document.

The Program & Financial Guidelines and Instructions are consistent with the U.S. Department of Justice (USDOJ) Office for Victims of Crime (OVC), and the Victims of Crime Act (VOCA) of 1984 ([34 U.S.C. § 20103](#)). Funds distributed by USDOJ are awarded, through a competitive process, by the Criminal Justice Coordinating Council (CJCC) to state agencies, units of local government, and private nonprofit organizations. Successful applications must comply with priorities established by USDOJ and CJCC.

The VOCA Formula Grant Program, created under the 1984 Victims of Crime Act, provides federal funding to support victim assistance and compensation programs, to provide training for diverse professionals who work with victims, to develop projects to enhance victims' rights and services, and to undertake public education and awareness activities on behalf of crime victims. The Office for Victims of Crime (OVC) was created by the U.S. Department of Justice and formally established by Congress in 1988 through an amendment to the Victims of Crime Act of 1984 (VOCA). OVC provides federal funds to support victim assistance and compensation programs around the country. The Crime Victims' Fund is the source of funding for these programs. Millions of dollars are deposited into the Crime Victims' Fund annually from criminal fines, forfeited bail bonds, penalties, and special assessments collected by U.S. Attorneys' Offices, federal U.S. courts, and the Federal Bureau of Prisons. To date, Crime Victims' Fund dollars have always come from offenders convicted of federal crimes, not from taxpayers.

According to the 2016 VOCA Program Rules, direct services or services to victims of crime are defined as those efforts that (1) respond to the emotional, psychological, and physical needs of crime victims; (2) assist victims in stabilizing their lives after victimization; (3) assist victims to understand and participate in the criminal justice system; or (4) restore a measure of safety and security for the victim. For the purpose of the VOCA crime victim assistance grant program, a victim of crime is a person who has suffered physical, sexual, financial, or emotional harm as a result of the commission of a crime. **Generally, funding cannot be used for the investigation of**

crimes or collection of evidence to further the prosecution of crimes.

States have sole discretion to determine which organizations will receive funds, and in what amounts, as long as the subgrantees' program requirements meet VOCA Program Guidelines. In addition to organizing and overseeing the distribution of funds, CJCC monitors subgrantees' fiscal and program performance and submits required progress reports to OVC.

Application Open Period Dates

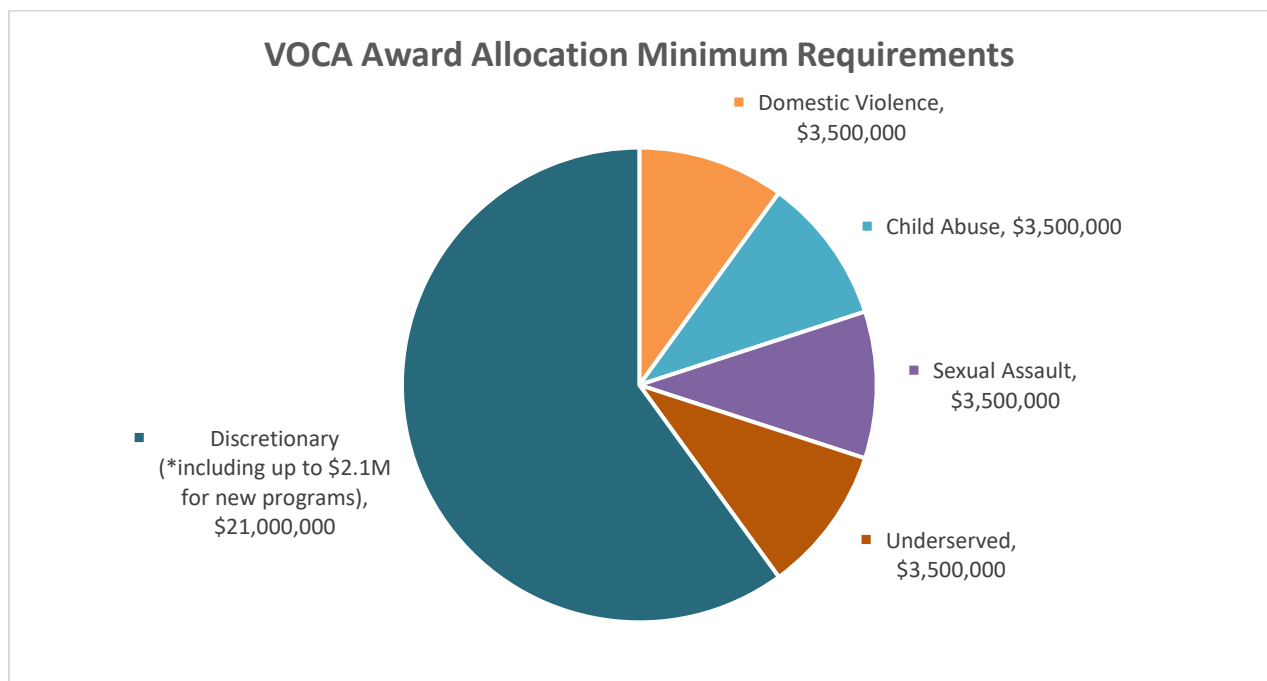
The VOCA 2024-2025 subgrant application opportunity will open on Friday, August 23, 2024, and close on Friday, September 20, 2024, at 5:00 pm ET. CJCC will not accept late applications and an Applicant's failure to submit its application by the deadline will result in disqualification of the application.

Available Funds and VOCA Program Allocation Guideline Requirements

The amount of VOCA funding each state receives is controlled by deposits of non-tax revenue into the [Crime Victims Fund](#) established by the Victims of Crime Act of 1984. Deposits have been at historically low levels since 2018. Deposits from the CVF impact obligation caps and the amount of funding that states are awarded. As a result of the lower deposits and lower obligation caps, Georgia Victim Assistance Formula awards received by CJCC have declined by over 60%.

Please note, all awards are subject to the availability of funds and to any modifications or additional requirements that may be imposed by USDOJ or CJCC.

Under the VOCA Program Guidelines and Rules, priority is given to programs serving victims of sexual assault, child abuse, and domestic violence. Per requirements, at least 30% of each year's formula grant must be allocated to sexual assault, child abuse, and domestic violence services; 10% for each category. An additional 10% must also be allocated to victims who are "previously underserved," which indicates that the particular victim population historically or currently has not had access to or been provided with specialized or adequate services. OVC includes groups as underserved or unserved when their access to services is limited by factors such as language barriers, economic limitations, disabilities, or location.



I. Eligibility

The Victims of Crime Act (VOCA) establishes eligibility criteria that must be met by organizations requesting VOCA funds. Eligible subrecipients include victim services organizations whose sole mission is to provide services to crime victims. There are special provisions for faith-based organizations, neighborhood programs, and crime victim compensation programs as indicated in the federal Final Rule for the Victims of Crime Act Victim Assistance Program (see 28 C.F.R. § 94). VOCA funds shall be available to provide direct services and to support grant program administrative activities. An eligible applicant must meet all of the following criteria:

- Must provide services to victims of federal crimes on the same basis as to victims of crimes under state or local law.
- May provide direct services regardless of a victim's participation in the criminal justice process.
- May not make direct services supported by this program contingent upon a victim's participation in the criminal justice process.
- Must be a solvent non-profit organization as designated by the Internal Revenue Service or a public government entity and provide services directly to crime victims.
- Must serve as the fiscal agent for the grant and the point of contact to CJCC.
- Must be responsible, liable, and oversee financial, program, and post-award reporting requirements.

These organizations include but are not limited to: sexual assault and rape treatment centers, domestic violence programs and shelters, child abuse programs, centers for missing children, mental health services, and other community-based victim coalitions and support organizations. Certified domestic violence, sexual assault, and child advocacy centers must also comply with their respective state standards.

Any victim assistance organization that accepts referrals from a law enforcement officer or agency or DFCS pursuant to O.C.G.A. § 15-11-130.1 must be certified by CJCC as a certified human trafficking victim assistance organization. **Certification is given to agencies who can effectively serve youth victims of human trafficking, catering to their specialized needs through residential care, case management, legal services, and mental health treatment.**

In addition to victim service organizations whose sole purpose is to serve crime victims, many other public and non-profit organizations have components which offer services directly to crime victims. These organizations are eligible to receive VOCA funds if the funds are used to continue, expand, or enhance the delivery of services to crime victims. These organizations include, but are not limited to, the following:

- **Criminal Justice Agencies** – Law enforcement agencies, prosecutors' offices, courts, corrections departments, and probation and paroling authorities are eligible to receive VOCA funds to help pay for direct victims' services.
- **Religiously-Affiliated Organizations** – Organizations receiving VOCA funds must ensure that direct services are offered to all crime victims without regard to religious affiliation and that the receipt of services is not contingent upon participation in a religious activity or event. Faith-based and community organizations will be considered for awards as are other eligible applicants, and if they receive assistance, awards will be treated on an equal basis with all other grantees in the administration of such awards. No eligible applicant or grantee will be discriminated against on the basis of its religious character or affiliation, or religious name. Faith-based and community organizations are required to abide by the same regulations and requirements specifically associated with the program under which they are awarded a grant, as any other agency awarded funding.
- **Hospitals and Emergency Medical Facilities** - Organizations must offer crisis counseling, support

groups, and/or other types of direct victim services.

- **Others** – State and local public agencies such as mental health service organizations, state, and/or local public child and adult protective services, state grantees, legal service agencies, and programs with a demonstrated history of advocacy on behalf of domestic violence victims, Family Justice Centers, and public housing authorities that have components specifically trained to directly serve crime victims.

Note: If the organization is interested in applying for funding to support a site coordinator for, and/or enhancement of a current Family Justice Center project, the applicant must be able to show: 1. A history of direct service to victims of interpersonal violence; 2. A history of established partnerships with: i. Local Victim Service Providers ii. Local Law Enforcement Agencies iii. Local Prosecution Offices; 3. Active involvement in the local Family Violence Task Force, Sexual Assault Response Team, and other MDTs; 4. Proven history of the effectiveness of services provided; 5. Diversified funding streams to assist in the operation of your program; 6. History of financial stability and grants management; and 7. Engagement in public/private partnerships.

For additional information on the Family Justice Center model (Planning, Key Partners, Best-Practices, etc.), please see [Family Justice Center Initiative | Criminal Justice Coordinating Council \(georgia.gov\)](#).

a. Program Requirements

VOCA established eligibility criteria must be met by all organizations that receive VOCA funds. These funds are to be awarded to applicants only for providing services directly to victims of crime through their staff. Each applicant organization shall meet the following requirements:

- **Mandated Use of Volunteers** – Organizations must use volunteers in order to be eligible for VOCA funds. *Programs for which volunteer usage presents a hardship may include a hardship waiver request as an attachment to their application.* A “compelling reason” may be a statutory or contractual provision concerning liability or confidentiality of counselor/victim information, which bars using volunteers for certain positions, or the inability to recruit and maintain volunteers after a sustained and aggressive effort. **Note:** Although CJCC no longer requires agencies to submit a minimum level of volunteers as match, applicant organizations must use volunteers to be eligible for VOCA funds. In addition, CJCC encourages agencies to utilize volunteers to the greatest extent possible.
- **Provide match** – All VOCA program recipients must contribute to the total cost of their VOCA-funded project by providing at least a 20% cash or in-kind match from non- federal sources to the federal amount awarded. Waivers may be available for the match requirement. See pages 13 & 19 for more information on match.

Note: *Per the VOCA Fix to Sustain the Crime Victims Fund Act of 2021, CJCC per its discretion, will initiate blanket match waivers for all victim service providers during the FY2024 VOCA grant period, October 1, 2024 – September 30, 2025.* [PUBL027.PS \(congress.gov\)](#). Applicants should take match requirements for subsequent grant award periods into consideration.

- **Record of effective services and organizational capacity**– An organization must demonstrate a record of providing effective services to victims of crime. This includes having the support and approval of its services by the community, a history of providing direct services in a cost-effective manner, and a breadth or depth of financial support from other sources. For a glossary of terms and services, please refer to the [Victim Service Statistical Report \(VSSR\) Subgrantee Guide](#) on CJCC’s website. An organization must also demonstrate financial support from other funding sources. Generally, organizations should have a variety of funding sources besides federal funding in order to ensure their financial stability. See [28 C.F.R. 94.112\(b\); 34 U.S.C. § 20103\(b\)\(1\)\(B\)](#). An organization should be able to demonstrate that at least 25% of financial support comes from non-Crime Victims Fund sources. An organization must also demonstrate financial support from other funding sources. Generally, organizations should have a variety of funding sources besides federal funding in order to ensure their financial stability. See [28 C.F.R. 94.112\(b\); 34 U.S.C.](#)

[§ 20103\(b\)\(1\)\(B\)](#) An organization should be able to demonstrate that at least 25% of financial support comes from non-Crime Victims Fund sources.

- **Promote community efforts to aid crime victims**– An organization must promote community-based coordinated public and private efforts to aid crime victims. Coordination may include, but is not limited to, serving on federal, state, local, and tribal work groups; Native American task forces; commissions; working groups; coalitions; and/or multi-disciplinary teams to oversee and recommend improvements to community responses to crime victims and developing written agreements and protocols for such responses.
- **Assistance to victims in applying for compensation** – Organizations supported by VOCA Assistance funds are required by federal law to provide assistance to victims in applying for crime victim compensation benefits (including potential recipients who are victims of federal crime). Such assistance may include identifying and notifying crime victims of the availability of compensation, assisting victims with application forms and procedures, obtaining necessary documentation, and/or checking on claim status. Such assistance services shall be reported in the OVC Performance Measurement Tool. To be counted as reportable services, the program must provide substantive assistance to the client in applying for Compensation. Such assistance may be reported regardless of whether the client submits their completed application. For additional guidance surrounding crime victims compensation, or to obtain contact information for the Crime Victims Compensation, visit [CJCC CVCP \(ga.gov\)](#).
- **Comply with federal rules regulating grants** – Applicants must comply with the applicable provisions of VOCA, the Program Guidelines, and the requirements of the [Office of Justice Programs \(OJP\) Financial Guide](#), effective edition 2022, which includes maintaining appropriate programmatic and financial records that fully disclose the amount and disposition of VOCA funds received. Other requirements are also outlined in the special conditions of the subgrant award. This includes financial documentation for disbursements, daily time and attendance records specifying time devoted to allowable activities. VOCA victim services, client files, the portion of the project supplied by other sources of revenue, job descriptions, contracts for service, and other records which facilitate an effective audit.
- **Comply with CJCC grant requirements** – Agencies must adhere to financial and programmatic guidelines, comply with deadlines, and provide all information to CJCC and/or other state/federal agencies as requested in a timely manner, including: Office of the Inspector General, Georgia Department of Audits and Accounts, and Department of Justice.
- **Non-Discrimination** - Entities receiving financial assistance from the federal government must comply with the federal statutes and regulations that prohibit discrimination in federally assisted programs or activities. Subrecipients receiving Department of Justice funds such as Victim of Crime Act (VOCA) funds, are required to obtain Federal Civil Rights Non-Discrimination training. The Office for Civil Rights (OCR) ensures that recipients of financial assistance from the Office of Justice Programs (OJP) and its components are not engaged in prohibited discrimination.
- **Promote victim safety** – CJCC prohibits activities that compromise victim safety, such as requiring victims to meet with offenders.
- **No charges to victims for VOCA-funded services** – Applicants must provide direct services to crime victims at no charge if served through the VOCA-funded project unless CJCC approves a waiver allowing the applicant to generate program income by charging for services.
- **Non-disclosure of confidential or private information.** SAAs and subrecipients of VOCA funds shall, to the extent permitted by law, reasonably protect the confidentiality and privacy of persons receiving services under this program and shall not disclose, reveal, or release any personally identifying information or individual information collected in connection with funded services requested, utilized, or denied, and any individual client information without the informed, written, reasonably time-limited consent of the person about whom information is sought, except that consent for release may not be given by the abuser of a minor, incapacitated person, or abuser of the other parent of the minor. If a release of information is compelled by statutory or court mandate, SAAs or subrecipients of VOCA funds shall make reasonable attempts to provide

notice to victims affected by the disclosure of the information and take reasonable steps necessary to protect the privacy and safety of the persons affected by the release of the information.

SAAAs and subrecipients may share: non-personally identifying data in the aggregate regarding services to their clients and non-personally identifying demographic information in order to comply with reporting, evaluation, or data collection requirements; court-generated information and law enforcement-generated information contained in secure governmental registries for protection order enforcement purposes; and law enforcement and prosecution-generated information necessary for law enforcement and prosecution purposes.

In no circumstances may a crime victim be required to provide a consent to release personally identifying information as a condition of eligibility for funded services nor any personally identifying information be shared to comply with reporting, evaluation, or data-collection requirements of any program. Nothing in this section prohibits compliance with legally mandated reporting of abuse or neglect.

- **5% Local Victim Assistance Program (LVAP) and Human Trafficking Victim Assistance Organization Certification and Eligibility** – Applicant organizations should be certified and eligible to receive 5% funds. Organizations without certification may apply for funding; however, if funding is awarded the agency must complete certification requirements prior to drawing down funds. Any victim assistance organization that accepts referrals from a law enforcement officer or agency or DFCS, pursuant to O.C.G.A. § 15-11-130.1 must be certified by CJCC as a certified human trafficking victim assistance organization. **Certification is given to agencies who can effectively serve youth victims of human trafficking, catering to their specialized needs through residential care, case management, legal services, and mental health treatment.**
- **Federal Civil Rights Training.** Subrecipients must view the OJP Civil Rights Non-Discrimination Training, accessible online at <https://www.ojp.gov/program/civil-rights/online-training>. Subrecipients acknowledge viewing the OJP Civil Rights Non-Discrimination training with submission of signed VOCA Award Documents. OJP Civil Rights Non-Discrimination Training (six training videos) can be viewed on the OJP website at [Civil Rights | Online Training | Office of Justice Programs \(ojp.gov\)](#). Subrecipients must maintain statutorily required demographic data on victims served – by race, national origin, sex, age, and disability by project period – and permit reasonable access to its books, documents, papers, and records to determine whether the subrecipient is complying with applicable civil rights laws. This requirement is waived when providing a service, such as telephone counseling, where soliciting the information may be inappropriate or offensive to the crime victim. Demographic data is required for quarterly reporting in the OVC PMT (Performance Measurement Tool) system.
- **Determination of Suitability Required, in Advance, for Certain Individuals who may Interact with Participating Minors.** The subrecipient may not permit any individual (other than a client, another participating minor, or another individual reasonably likely to only have brief and unintentional or personally-accompanied contact) to interact with any participating minor (individual under 18 years of age receiving services as part of this project) during the course of activities under the award without first making a written determination of the suitability of that individual to interact with participating minors, based on current and appropriate information. Documentation of such written determinations shall be maintained at the program site and shall be reviewed by CJCC as part of compliance monitoring. See <https://www.ojp.gov/funding/explore/interact-minors> for more information.
- **Ineligible Subrecipients.** Federal agencies including U. S. Attorney's and FBI Field Offices are not eligible to apply for funding under this program. In-patient facilities such as those designed to provide treatment to individuals with drug, alcohol and/or mental health-related conditions are also not eligible to apply for funding under this program.
- **Find Help Georgia.** Subgrantees agree to take reasonable steps to provide meaningful access to their programs and activities that are free or reduced cost through the Find Help Georgia virtual community resource hub platform which is designed to make finding and providing help easier! Reasonable steps would include having staff attend a virtual 2-hour workshop that equips staff to claim and update all of its agency's

program listings to ensure its services populate for their coverage area. In addition, subgrantees will have a designated staff member become a Find Help Certified Navigator by attending one of the virtual 2-hour workshops. Lastly, the subgrantee will link Find Help Georgia to its agency's website for clients to easily access the virtual community resource hub for simple searching and navigating of community resources.

b. Purpose & Priority Areas

Through cooperative agreements, CJCC will make awards to sustain, expand, or enhance services for victims of crime. These awards will also provide funding to reach and serve more crime victims and address gaps affecting victims of crime.

OVC requires states to dedicate 10% of VOCA funds to each of the following federally mandated priority areas: sexual assault, child abuse, domestic violence, and previously underserved communities. The remaining 60% will be used at the discretion of the state to support any of the aforementioned areas as well as other programs. Other programs could include, but not be limited to, non-traditional, innovative approaches to victim service delivery that aim to provide direct services to primary and secondary victims of crime.

Funding priorities under Georgia's VOCA Victim Assistance Program follow the guidance under 28 CFR 94.103(d) which requires states to take the following factors into consideration:

- The range of direct services throughout the state and within communities
- The unmet needs of crime victims
- The coordinated, cooperative response of organizations in coordinating direct services
- The availability of direct services throughout the criminal justice process

It is CJCC's responsibility to ensure that quality victim services for all victims of crime are provided equitably across the entire state. Applicants should take into consideration the existing victim services in their service area and carefully evaluate methods of collaboration and coordination when applying for funding.

FY2024 VOCA Priority Areas:

- Direct Service Personnel
- Direct Service Contractors
- Personnel to Support Administrative Requirements per the Grant Program
- Victim Assistance and Direct Services (ex. Crisis Intervention, Core Services, Emergency Shelter, Short-Term Rental Assistance, Transportation, Advocacy, Counseling/Therapeutic Services, Civil Legal Services, etc.)
- Evidence-Based/Innovative Program Designs that are Victim-Centered, Trauma-Informed, Effective, and Efficient (ie. Family Justice Centers, Collaborative Models, and policies, practices, and/or interventions that are supported by research etc.)

Please see the Appendix A for a detailed list of allowable/unallowable activities. This should be used as a guide when planning for your application. Although this is a list of allowable activities, please note that based on funding priorities, some activities may not be funded.

II. Grant Award Agreement

Grant Award Period: This grant award period covers October 1, 2024 through September 30, 2025. Applicants are applying for twelve months of funding through this RFA. CJCC administers competitive funding over a three-year cycle when possible. This grant period is the second award year of the three-year cycle. Awarded organizations will be eligible for continuation funding through September 2026.

The funding source is the Victims of Crime Act Grant Program. If the funds appropriated are reduced or eliminated by OVC, CJCC may immediately terminate or reduce the grant award by written notice to the grantee. Termination or reduction will not apply to allowable costs already incurred by the grantee to the extent that funds are available for payment of such costs.

Modification of Funds: CJCC reserves the right to make changes to the application budget at the time of the grant award and will communicate any changes to the applicant. CJCC may negotiate all or part of any proposed budget after awarding the award agreement due to funding or program requirements provisions.

III. Reporting Requirements

CJCC requires that subrecipients comply with and fully participate in the financial, programmatic, and evaluation reporting requirements for this grant program. CJCC staff provides training and technical assistance to assist subrecipients with accurate data collection and reporting. Assistance may be requested by contacting the grant specialist assigned once approved and awarded.

Failure to submit any required reports by the deadline specified may significantly delay any and all subgrant expenditure reimbursements (SERs) submitted relative to the grant period. Repeated or continued delays may result in a reduction to the overall grant award for non-compliant agencies.

Financial Reporting Requirements

1. *Monthly or Quarterly Subgrant Expenditure Requests:* Upon accepting the award, each agency is required to submit Monthly or Quarterly SERs to CJCC. Monthly SERs are due on the 15th day of the month immediately following the month in which expenses were incurred, i.e., an SER for expenses incurred in July is due by August 15th. Quarterly SERs are due on the following dates for the corresponding financial reporting periods:

Quarterly Subgrant Expenditure Reports (SERs)

<i>FINANCIAL REPORTING PERIOD</i>	<i>DUE DATES</i>
October 1 – December 31	January 20th
January 1 – March 31	April 20th
April 1 – June 30	July 20th
July 1 – September 30	October 20th

Failure to submit this financial report in a timely manner will significantly delay any SERs submitted within the grant period. Continued delays will result in a staff recommendation to reduce noncompliant agencies' award amounts. The subrecipients are required to maintain expenditure documentation such as signed timesheets, equipment purchases, travel logs, supply purchases, inventory records, and consultant contracts. This documentation may be requested at any time. Subrecipients must attend any scheduled grant management workshop (if required), mandatory meetings, or required training(s) prior to the release of grant funds.

Program Reporting Requirements

Data submitted through the Victim Services Statistical Report (VSSR) will be prorated to accurately reflect the use of VOCA funds. Subgrantees are expected to establish data collection and reporting systems to provide CJCC with accurate data by each quarterly deadline. Outcome performance measure (OPM) data is reported regardless of funding source and therefore does not require proration.

Quarterly Progress Reports: All VOCA grant subrecipients will be required to submit reports on their program outputs supported by VOCA funding on a quarterly basis. VOCA victim service programs must complete the VSSR which details the number of victims (new and existing) served by type of victimization and number of services delivered by type of service. VOCA victim-service subgrantees must collect data according to the categories of the VSSR. Victimization and service definitions are provided in the [2023 Victim Service Statistical Report Subgrantee Guide](#) as posted on CJCC's website. Statistical reports are due 20 days following the end of the quarter. These reports are processed through the Statistical Analysis Center (SAC). Agencies who are late with this report may experience a delay in processing reimbursement reports.

VSSR Quarterly Progress Reports

<i>Quarter</i>	<i>VSSR REPORTING PERIOD</i>	<i>DUE DATES</i>
1	October 1 – December 31	January 20th
2	January 1 – March 31	April 20th
3	April 1 – June 30	July 20th
4	July 1 – September 30	October 20th

All statistical reports must be submitted electronically using a CJCC-approved online reporting tool or data management system. Subrecipients will receive the link for the reporting tool along with a permanent username and password to complete their reports along with an assigned permanent username and password to complete their reports. The link to submit these reports will be activated at the beginning of the reporting period and shut down on the last day of the reporting period.

VOCA subrecipients are also required to complete narrative questions via the VSSR as part of the last quarter report. These questions are open-ended questions about agency issues, concerns, and success stories as well as service delivery obstacles and achievements.

Annual Outcome Performance Report: All VOCA grant subrecipients, **with the exception of CASA's**, must use the iMPRoVE survey tool (<https://www.improve-tool.org/>). Subrecipients will create their own accounts on the iMPRoVE website and use the links provided to survey victims upon substantial completion of services. CJCC will receive outcome data **directly from RTI**. Information about how to use the iMPRoVE surveys and how to understand the data can be found here: https://www.improve-tool.org/pdf/improve_user_guide.pdf.

RTI will remit iMPRoVE data to CJCC once per year. The outcome survey should be provided to all clients, regardless of whether their services were supported by VOCA funding. **Subrecipients will provide CJCC with a count of the number of victims substantially completing services and the number of victims surveyed in the fourth quarter VSSR.** The sole outcome performance reporting date for ALL victim services subrecipients is as follows:

<i>OUTCOME PERFORMANCE MEASURES</i>	
Reporting Period	Due Date
October 1 – September 30	October 30

CASA Programs should continue using the survey on CJCC's website. CASA's will report outcomes annually using CJCC's reporting tool and will receive a link for reporting those outcome measures on October 1st. The [surveys](#) are available on the CJCC website, along with Excel spreadsheets to compile and aggregate data from individual clients.

Post-Award Requirements

1. **Grant Management Workshop** – If an applicant is awarded a grant, the subrecipient may be required to attend a CJCC grant management workshop at a time to be announced.
2. **Compliance Monitoring** - CJCC staff may conduct visits or desk reviews during the grant period. Additional monitoring activities may also be conducted during the grant year. Site visits and desk reviews will be scheduled with the grantee in advance. Site visits and desk reviews will be conducted to monitor the program for implementation and to view program documentation.
3. **Additional Training, Technical Assistance, and Events** - CJCC may offer several non-mandatory, post-award training and technical assistance opportunities and special events. Grantees will be informed of events via e-mail, and the events will be posted on the CJCC website. CJCC staff also will give ongoing, individual technical assistance, and other support activities to subrecipients as needed or requested throughout the year. **CJCC requests that an Executive Director/Project Director attend at least two quarterly grantee meetings per year, where applicable.**

IV. Award Requirements

If an applicant organization is approved for a federal award, then the organization is expected to meet certain requirements. Various requirements can be met with proper documentation available upon request and many are time sensitive. All subrecipients are required to be in compliance with these requirements and it is the responsibility of the organization to become acquainted with such requirements.

Program Match Requirement

The purpose of matching contributions is to increase the amount of resources available to the projects supported by grant funds. Matching contributions of 20% (cash or in-kind) of the total costs of each VOCA project (VOCA grant funds plus match) are required and must be derived from non-federal sources. *All funds designated as match are restricted to the same uses as the VOCA victim assistance funds and must be expended within the grant period.*

Match must be provided on a project-by-project basis. Please see the budget section for the formula used to calculate match relative to the project's total budget.

For the purpose of this program, in-kind match may include donations of expendable equipment, office supplies, workshop or classroom materials, workspace, or the monetary value of time contributed by professionals and technical personnel and other skilled and unskilled labor, if the services they provide are an integral and necessary part of a funded project. The value placed on donated services must be consistent with the rate of compensation paid for similar work in the applicant's organization. If the required skills are not found in the applicant's organization, the rate of compensation must be consistent with the labor market. In either case, fringe benefits may be included in the valuation. The value placed on loaned or donated equipment may not exceed its fair market value. The value of donated space may not exceed the fair rental value of comparable space established by an independent appraisal of comparable space and facilities in privately owned buildings in the same locality.

Subrecipients must maintain records that clearly show the source, amount, and period during which the match was allocated. The basis for determining the value of materials, equipment, and space must be documented. Volunteer services used as match must be documented and supported by the same methods used for VOCA funded employees.

All matching contributions must be:

- Verifiable from the subrecipient's records
- Not included as a contribution for any other Federal Funds
- Necessary and reasonable to accomplish the project's goals

- Allowable charges
- Not paid by the applicant from Federal or State funds received under another assistance agreement
- Included in the budget approved by CJCC
- In accordance with all other Federal and State requirements

Per the VOCA Fix to Sustain the Crime Victims Fund Act of 2021, CJCC per its discretion, will initiate blanket match waivers for all victim service providers during the FY2024 VOCA grant period, October 1, 2024 – September 30, 2025. [PUBL027.PS \(congress.gov\)](https://www.congress.gov/bills/117/27).

Volunteers. Applicant organizations must use volunteers unless CJCC determines there is a compelling reason to waive this requirement. A “compelling reason” may be a statutory or contractual provision concerning liability or confidentiality of counselor/victim information, which bars using volunteers for certain positions, or the inability to recruit and maintain volunteers after a sustained and aggressive effort. *Note:* Although CJCC no longer requires agencies to submit a minimum level of volunteers as match, applicant organizations must use volunteers to be eligible for VOCA funds. In addition, CJCC encourages agencies to utilize volunteers to the greatest extent possible.

Religion. Grantee programs may not promote, discuss, or teach religion. Program activities and services are required to be accessible to any interested participant, regardless of religious affiliation.

Criminal Background Checks. All subrecipients must conduct a state or national criminal background check on all direct service and outreach personnel who have contact with victims and their children once every three years. Agencies must use [Field Print](#), Georgia Applicant Processing Services or Federal Bureau of Investigation Departmental Order to conduct a state or national background check on all direct service and outreach staff every five years.

Internet Security Policy. CJCC requires all subrecipients to establish and enforce an Internet Security Policy when participants, volunteers, and/or staff have access (supervised or unsupervised) to protect the confidentiality, integrity, and availability of data while preventing malicious and other security threats. This includes any technology provided by CJCC funding and technology utilized by participants during a CJCC funded program component.

Financial Management. All subrecipients are required to establish and maintain accounting systems and financial records to accurately account for awarded funds. The financial records must account for all charges paid for with federal funding and demonstrate how the charges support the objectives of the award. These records shall include federal funds and all matching funds of state, local, and private organizations, when applicable. Subrecipients shall expend and account for grant funds in accordance with federal and state laws, and procedures for expending and accounting for their own funds. New applicants must upload a Financial Capability Form to the Attachment page of their applications. The form can be downloaded at:

<https://www.ojp.gov/sites/g/files/xyckuh241/files/media/document/FinancialCapability.pdf>.

Accounting System. Subrecipients must maintain an adequate accounting system as defined in the [DOJ Grants Financial Guide, II. Preaward requirements, 2.3 Standards for Financial Management Systems, Accounting System](#). This section is accessible online at <https://www.ojp.gov/funding/financialguidedoj/ii-preaward-requirements#6d1xls>.

Subrecipients must have a financial management system in place to accurately record and report on the receipt, obligation, and expenditure of grant funds. The accounting system should be detailed enough to track the following information:

- Federal awards funded
- Matching funds from state, local, and private organizations, when applicable

- Program income
- Contracts expensed against the award, including justification for sole source contracts
- Expenditures

The accounting system shall be used to generate reports required by award and Federal regulations. An applicant's accounting system must support all of the following:

- Financial reporting that is accurate, current, complete, and compliant with all federal and state financial reporting requirements of an award.
- Accounting systems must be able to account for award funds separately. Commingling of funds is prohibited.
- Maintenance of documentation to support all receipts and expenditures and obligations of Federal funds.
- Collection and reporting of financial data for planning, controlling, measuring, and evaluating direct and indirect costs.

Subrecipient accounting systems should have the following capabilities:

Internal control. The system should allow for effective control and accountability for all grant and subgrant cash, real and personal property, and other assets. Subrecipients must adequately safeguard all such property and assure that it is used solely for authorized purposes. Adequate internal control also includes segregation of duties, or a control that prevents the same person from executing the multiple steps in a business transaction. For example, the person signing staff timesheets should not be the same person who submits the financial report requesting reimbursement of that personnel expense. Segregation of duties allows for a system of checks and balances that prevents an individual from having sole oversight of the expenditures and revenues of an entity. Please consult [2 C.F.R. § 200.303](#) for additional information.

Budget control. The system should compare actual expenditures or outlays with budgeted amounts for each subaward. It also must relate financial information to performance or productivity data, including the development of unit cost information whenever appropriate or specifically required in the award or subaward agreement.

Allowable cost. The system should support making sure that Federal cost principles, agency program regulations, and the terms of subgrant agreements are followed in determining the **reasonableness, allowability, and allocability of costs**.

Supporting documentation. The system shall require support for accounting records with source documentation such as:

- Itemized records supporting all grant receipts, expenditures, and match contributions in sufficient detail to show exact nature of activity.
- Data and information for each expenditure and match contribution with proper reference to a supporting voucher or bill properly approved.
- Hourly timesheets describing work activity, signed by the employee and supervisor, to document hours personnel worked on grant related activities. Match hours must be documented in same manner.
- Maintenance of payroll authorizations and vouchers.
- Maintenance of records supporting charges for fringe benefits.
- Maintenance of inventory records for equipment purchased, rented, and donated.
- Maintenance of billing records for consumable supplies (i.e., paper, printing) purchased.
- Provisions for payment by check.

- Maintenance of travel records (i.e., mileage logs, gas receipts).
- Lease agreements, contracted services, and equipment purchases that adhere to established procurement processes.

No Charge to Victims for Funded Services. Funded direct services must be provided at no charge, unless the SAA grants a waiver allowing the subrecipient to generate program income by charging for services. Program income, where allowed, shall be reported and is subject to federal grant rules and the requirements of the *DOJ Grants Financial Guide*, which, as of March 2022, require in most cases that any program income be restricted to the same uses as the subaward funds and expended during the period of performance in which it is generated. Additional information about program income requirements is accessible online at <https://www.ojp.gov/funding/financialguidedojo/iii-postaward-requirements#2kqnom>.

Proration of Costs. Applicants that conduct both allowable and unallowable activities must reasonably prorate their costs to ensure that VOCA funds and match (both cash and in-kind) are used only for allowable direct services to victims. The proration method and rationale must be explained within the budget narrative.

Cost Allocation. If a cost benefits two or more projects or activities in proportions that can be determined without undue effort or cost, the cost must be allocated to the projects based on the proportional benefit. If a cost benefits two or more projects or activities in proportions that cannot be determined because of the interrelationship of the work involved, the costs may be allocated or transferred to benefitted projects on any reasonable documented basis, with certain exceptions. See 2 C.F.R. § 200.405 for additional information.

Limited English Proficiency (LEP) Individuals. In accordance with Department of Justice Guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, subgrantees of federal assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with limited English proficiency. For more information, access <http://www.lep.gov>. CJCC requires subrecipients to have written LEP and Language Access plan(s) that outline their policies and procedures for ensuring victims have access to necessary forms of communication, both written and verbal. For additional resources please click [here](#).

Equal Employment Opportunity Plans. The applicant organization must meet the requirements of 28 CFR 42.301 et seq., EEO. The plan must cover the grant period specified in the application. If technical assistance is needed while preparing an [Equal Employment Opportunity Plan](#), please contact the Office for Civil Rights Compliance Specialist, Office of Justice Programs, Washington, D.C., (202) 307-0690.

Award Acceptance. To accept the grant award, each applicant must return all award documents and all required forms with original signatures within 45 calendar days of the award date. The applicant will be unable to request funds until all required documents are accurately completed and returned to CJCC.

Special Conditions. At the time of the subgrant award, CJCC will assign special conditions for each approved project. Each subrecipient should refer to their award packet for their special conditions. Applicants agree to comply with all the guidelines set forth by the CJCC. These guidelines can be found in the [Subgrantee Programmatic and Fiscal Compliance Policy](#) on CJCC's website. Any programmatic and/or fiscal noncompliance may result in a reduction of the award.

Other. Applicants must comply with all forms, assurances, and certifications in relation to this RFA. This includes maintaining a SAM UEI number, EIN, active registration with the System for Award Management (SAM), and other federal forms as requested by CJCC in the award packet. For assistance obtaining a UEI, please visit <https://sam.gov/content/duns-uei>.

V. Application Submission Instructions

Applications must be submitted online via FormStack. [Please click here to apply](#). Agencies with more than one VOCA grant award **must** submit an application for each to receive continuation funding for each award. ***Please see Appendix B for VOCA grant allocations.***

Applicants will be able to save their entries and continue once the application is started by using the most recent unique link provided by the online application system. After each save, a new unique link to return to the most recent version of the application will be generated. Please keep the link received after the last save as well as opt in to have that same link sent to the email address provided by the applicant. Please use the latest unique link generated in order to return to the most recent version of the application. Caution: If a previous link that is not the most recent is used, a portion of or all entries may be lost.

Note:

- Please draft the organization's responses in a Word document to copy and paste into the FormStack application to ensure nothing is lost if there is a technical issue with FormStack.
- To avoid any issues with this submission, please do not attach any large files to the application. The online form will still require you to submit required documents, but in place of the large attachment(s), you will create a dummy document in "Microsoft Word" that states "Emailed "attachment [name of document]" to victimassistance@cjcc.ga.gov. Upload this document and email any attachments to the victimassistance@cjcc.ga.gov email address and await confirmation of receipt email.

Technical Assistance and Application Questions

Applicants who experience technical difficulties with the online application tool can contact Jonathan Peart for support at peart.jonathan@cjcc.ga.gov.

Applications must be submitted by 5:00 pm on Friday, September 20, 2024. CJCC will not accept late applications, and an Applicant's failure to submit its application by the deadline will result in disqualification of the continuation application.

The application must be completed and submitted in accordance with the RFA guidelines for submission or the proposal may be disqualified. Applications for continuation funding will undergo reviews by CJCC staff, the Victim Assistance Grants Committee, and the Council. At any point during these reviews, a decision not to fund a project or any part thereof may be made. These decisions are within the complete discretion of CJCC.

FY2024 VOCA Priorities:

- Direct Service Personnel
- Direct Service Contractors
- Personnel to Support Administrative Requirements per the Grant Program
- Victim Assistance and Direct Services (ex. Crisis Intervention, Core Services, Emergency Shelter, Short-Term Rental Assistance, Transportation, Advocacy, Counseling/Therapeutic Services, Civil Legal Services, etc.)
- Evidence-based/Innovative Program Designs that are Victim-Centered, Trauma-Informed, Effective, and Efficient (ex. Family Justice Centers, Collaborative Models, and policies, practices, and/or interventions that are supported by research)

Please see Appendix A for a detailed list of allowable/unallowable activities. This should be used as a guide when planning for your application. Although this is a list of allowable activities, please note that based on funding priorities, some activities may not be funded. As a reminder, any items the applicant includes in the **budget request needs to be supported in the application narrative** questions, and **all requests should be justified**,

reasonable, allowable, and allocable.

Organization Information

This section includes basic information about the applicant organization and its main points of contact for the application. Failure to enter accurate organization and contact information may result in a mis-categorization of an application and a delay in funds.

Please indicate whether or not the organization is 5% LVAP certified. The organization must be certified to receive 5% funds before drawing down funds.

Application Narrative Questions

- **Agency/Project Description**
 - Provide a description of project outcomes from the past year.
 - This should include any goals and objectives achieved and number of individuals the agency served.
 - Provide an abstract/summary of the VOCA funded project.
 - The abstract should be a summary of the proposed project. The abstract should be no more than 2000 characters.
 - Provide a description of the need for the project.
 - Provide a description of the expected outcomes for the project in the upcoming grant period; ensuring to include the anticipated number to be served.
 - Please state the number of individuals the organization anticipates serving through the proposed project.
 - If applicable, please describe the direct service personnel positions and/or direct service contractors requested to achieve project goals. What are the qualifications required for all staff/contractors associated with the project?
 - Submit updated MOU's that describe collaborative efforts to provide victim services with other agencies and individuals within the community.
 - Will there be a change in your agency's project scope from the prior grant cycle?
 - If yes, please provide an explanation of the agency's change in program scope.
 - Sustainability and Diversification of Funding
 - Please describe in detail the organization's efforts to diversify funding and to seek outside resources within the past year.

Attachments. The following upload fields are available for the Application Attachments.

Detailed Budget Worksheet	Required
Budget Narrative	Required
Supporting Documentation for Budgeted Items (e.g. salary authorization statements, job descriptions, contractual agreements, etc.)	If Applicable
Agency Resource Guide	Required
Agency Organizational Chart	Required
Board Member Listing w/ Contact Information	Required
Federally Approved Indirect Cost Rate Letter	If Applicable
Other (e.g. Current Memorandums of Understanding (MOUs), SARTs, CAPs, Conflict of Interest Disclosure, Examples Surveys, Supporting Docs, Annual Agency Statistics, etc.)	If Applicable
<i>Please see Appendix B for Attachment Descriptions</i>	

Budget

All applicants must attach a budget using the provided [Budget Detail Worksheet](#). All line items within the budget are subject to review and approval. Decisions related to these budget line items are based on allowance of line-item costs per VOCA program guidelines, justification of costs in relation to project activities, and reasonableness of costs based on current market rates.

The budget narrative should be submitted for clarity of expenses requested in the different budget categories. Applicants must provide details on each cost item in the budget. For example, applicants may not simply include a cost item for “Speaker Contracts”; the applicant must describe what the event is and its purpose, a brief bio of the speaker, and a justification of this cost and value added to the grant. Grantees are responsible for obtaining and executing necessary agreements with partners or contractors providing services under this agreement. Documentation and copies of agreements can be requested by CJCC at any time during the contract period.

Program Match Requirement

All applicants must submit a minimum funding match of 20% for their project through cash and/or in-kind contributions. The sources of the match must be identified in the budget section of the application. *Please note that volunteer hours are valued by the CJCC at \$15.00 per hour unless you submit a written request for higher rates to CJCC in your award packet.* The requirements and limitations that apply to the use of federal funds also apply to the use of matching funds. Matching funds must be used only for the funded project during the grant period to support the identified goals, objectives, and activities. Thus, the matching funds cannot be used to support activities that are not concurrently supported by VOCA Funds.

Formula for Match Calculation

- 1) Total Project Budget x Match Requirement Percentage = Match Requirement
- 2) Match Requirement x Volunteer Match Requirement Percentage = Volunteer Match Requirement
- 3) Total Project Budget – Match Requirement = Amount of Grant Request

Example 1:

For a project with a total budget of \$100,000 and a 20% Match Requirement Percentage:

- 1) $\$100,000 \times 20\% = \$20,000$ (Match Requirement)
- 2) $\$20,000 \times 25\% = \$5,000$ (Volunteer Match Requirement)
- 3) $\$100,000 - \$20,000 = \$80,000$ (Grant Request/Federal Amount)

Indirect Costs

Indirect costs are not readily assignable to a particular award but are necessary both to the operation of the subgrantee and to the performance of the award. Common examples include building maintenance, telephone expenses, general supplies, and salaries and benefits of certain employees whose work benefits the entire organization.

Applicants are permitted to include indirect costs in their budget. If an agency currently has a negotiated federally-approved indirect cost rate, then the same rate must be applied to all VOCA awards (2 C.F.R. 200.414(f)). An agency may submit an indirect cost proposal with its federal cognizant agency (such as DOJ) at any time but must apply the approved rate to all federal awards received regardless of funding agency. All other applicants may use the 15% de minimis cost rate of modified total direct costs (MTDC). Applicants may use the [MTDC Calculator](#) to aid in calculating the 15% de minimis cost rate.

Indirect cost rates may be included on the application budget as “Indirect Costs” but must later be specified to avoid double-charging if an award is granted. Please also note that the indirect cost rate applicable to portions of the grant in different fiscal years may vary and federal law, statutes, or regulations may cap or otherwise limit allowable indirect costs.

The de minimis rate is an option only for subgrantees that have **NEVER** received an approved federally negotiated

indirect cost rate.

Program Income

The Department of Justice, Office of Justice Programs, and Office for Victims of Crime allow the use of program income only to supplement project costs or reduce project costs to be refunded to the Federal government. Program income is restricted to the same uses as the grant award and must be expended during the grant period in which it is generated. “Program income” is gross income earned during the funding period by the subgrantee as a direct result of the grant award. Fines and penalties as a result of law enforcement activity are not considered program income.

VOCA applicants must obtain prior approval from CJCC to earn or use program income for the VOCA funded program/project.

Allowable and Unallowable Costs

Allowable costs include services and activities that are eligible for support with VOCA grant funds. Unallowable costs are ineligible for use for various services or activities. See Appendix A.

Supplanting

Supplanting occurs when a state, local, or tribal government reduces previously allocated or appropriated funds by an agency for an activity, specifically because federal funds are available (or expected to be available) to fund the same activity. Any reduction in non-federal resources allocated for the same time period and the same purpose as the federal grant award will be subject to careful review.

To avoid potential supplanting issues, the following general guidelines should be followed:

- Federal funds cannot be used to pay for existing employees unless the existing position is “back-filled” with a new hire.
- Federal funds cannot be used to pay for items or costs that the subgrantee is already obligated to pay with state, local, or tribal funds.
- State, local, or tribal funds previously appropriated, allocated, or budgeted for award purposes cannot be reduced or reallocated to other purposes because of receipt of federal funds.
- Maintain contemporaneous documentation demonstrating that any reductions in non-federal resources budgeted for award purposes is unrelated to the receipt or expected receipt of federal funds. Examples of supporting documentation may include (but are not limited to) budget sheets and/or directives, city council or departmental meeting minutes, agency memoranda, notices, or orders, and any other official documents addressing the reduction in non-federal resources.

Funds must be used to supplement existing funds for program activities and cannot replace or supplant funds that have been appropriated for the same purpose. Supplanting may be grounds for suspension or termination of current and future federal funding, recovery of misused federal funds, and/or other remedies available by law.

Potential supplanting will be the subject of the application review, pre-award review, post-award monitoring, and possible audit. If there is potential supplanting, the applicant/subrecipient will be required to supply documentation demonstrating that the reduction in non-Federal resources occurred for reasons other than the receipt or expected receipt of Federal funds. Additional guidance for subrecipients on the maintenance of documentation to sufficiently demonstrate non-supplanting can be accessed at See Section 2.3 of the DOJ Grants Financial Guide, available at <https://www.ojp.gov/funding/financialguidedoj/ii-preaward-requirements#z0opk7> additional information about supplanting, including guidance on maintaining documentation to sufficiently demonstrate non-supplanting.

Audit Requirements. Non-federal entities that expend \$1,000,000 or more in federal funds (from all sources including pass-through subawards) in the organization fiscal year (12-month reporting period) shall have a single organization audit conducted in accordance with the provisions of the *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.

Non-federal entities that expend less than \$1,000,000 a year in federal awards are exempt from federal audit requirements for that year. A financial audit may be required for any project expending more than \$100,000. Records must be available for review by appropriate officials including the federal agency, CJCC, Georgia Department of Audits and Accounts (DOAA).

Risk Assessment and Monitoring. 2 CFR 200.332(b) states that “all pass-through entities must... evaluate each subrecipient’s risk of noncompliance with Federal statutes, regulations, and the terms and conditions of the subaward for the purposes of determining the appropriate subrecipient monitoring.”

CJCC will require awardees to complete an annual risk assessment. CJCC will notify the awardee via email and provide at least 60 days for completion. The VOCA monitoring schedule will be developed based on the overall subrecipient risk.

Certification and Completion

To finalize the application, please enter the requested information for the point of contact for grant administration, the point of contact for Victim Services, Statistical Reporting (VSSR), and the name of the person submitting the application to certify completion. **Remember to submit the application** when you are finished with this section.

Submit Application

Before submitting, review the application from start to finish to ensure you submit complete and accurate information.

Please be sure to click submit so that the online application is received. The application must be submitted to be considered for an award. If more than one application is submitted for the same project, CJCC will only accept the most recent application.

Once submitted, please right-click the screen to print and save a .pdf of the confirmation page. The application point of contact will receive a confirmation email as well. This person will also be contacted in the event we have questions about your application.

Application and Award Timeline

CJCC strives for transparency in its VOCA application and award process. The working timeline for applications and awards is as follows:

Milestone	Target Date
Release RFA and open application	August 23, 2024
Application closes	September 20, 2024
Recommendations Presented to Council	September 25, 2024
CJCC sends award packets to subgrantees	September/October 2024
Award packets due to CJCC	December 2024
Start of VOCA grant year	October 1, 2024
<i>Note: Timeline is subject to change at the discretion of CJCC and the Council.</i>	

The State at its sole discretion may update this Grant Solicitation, in writing, at any time prior to contract award. However, prior to any such update, the State will consider whether it would negatively impact the ability of potential Applicants to meet the response deadline and revise the Application Timeline if deemed appropriate.

APPENDIX A: Allowable/Unallowable Costs and Activities

The allowable costs listed below are costs that are allowed under the VOCA Assistance Grant Program. After reviewing applications submitted in response to the RFA, the Council may decide that it is in the best interest of the state not to fund one or more of the allowable activities listed below.

§ 94.119 Allowable Direct Service Costs

Direct services for which VOCA funds may be used include, but are not limited to, the following:

(a) *Immediate emotional, psychological, and physical health and safety*—Services that respond to immediate needs (other than medical care, except as allowed under paragraph (a)(9) of this section) of crime victims, including, but not limited to:

- 1) Crisis intervention services,
- 2) Accompanying victims to hospitals for medical examinations,
- 3) Hotline counseling,
- 4) Safety planning,
- 5) Emergency food, shelter, clothing, and transportation,
- 6) Short-term (up to 45 days) in-home care and supervision services for children and adults who remain in their own homes when the offender/caregiver is removed,
- 7) Short-term (up to 45 days) nursing home, adult foster care, or group home placement for adults for whom no other safe, short-term residence is available,
- 8) Window, door, or lock replacement or repair, and other repairs necessary to ensure a victim's safety,
- 9) Costs of the following, on an emergency basis (i.e., when the State's compensation program, the victim's (or in the case of a minor child, the victim's parent's or guardian's) health insurance plan, Medicaid, or other health care funding source, is not reasonably expected to be available quickly enough to meet the emergency needs of a victim (typically within 48 hours of the crime): Nonprescription and prescription medicine, durable medical equipment (such as wheelchairs, crutches, hearing aids, eyeglasses), and other healthcare items are allowed, and
- 10) Emergency legal assistance, such as for filing for restraining or protective orders, and obtaining emergency custody orders and visitation rights;

(b) *Personal advocacy and emotional support* – *Personal advocacy and emotional support, including, but not limited to:*

- 1) Working with a victim to assess the impact of the crime,
- 2) Identification of victim's needs,
- 3) Case management,

- 4) Management of practical problems created by the victimization,
- 5) Identification of resources available to the victim,
- 6) Provision of information, referrals, advocacy, and follow-up contact for continued services, as needed, or
- 7) Traditional, cultural, and/or alternative therapy/healing (e.g., art therapy, yoga) (*Please note: Agencies will not be funded to solely provide services under this item as existing victim service providers may offer these services via contract or by other means*);

(c) *Mental health counseling and care*—Mental health counseling and care, including, but not limited to, outpatient therapy/counseling (including, but not limited to, substance abuse treatment so long as the treatment is directly related to the victimization) provided by a person who meets professional standards to provide these services in the jurisdiction in which the care is administered;

(d) *Peer-support*— including, but not limited to, activities that provide opportunities for victims to meet other victims, share experiences, and provide self-help, information, and emotional support;

(e) *Facilitation of participation in criminal justice and other public proceedings arising from the crime*—The provision of services and payment of costs that help victims participate in the criminal justice system and in other public proceedings arising from the crime (e.g., juvenile justice hearings, civil commitment proceedings), including, but not limited to:

- 1) Advocacy on behalf of a victim,
- 2) Accompanying a victim to offices and court,
- 3) Transportation, meals, and lodging to allow a victim who is not a witness to participate in a proceeding,
- 4) Interpreting for a non-witness victim who is deaf or hard of hearing, or with limited English proficiency,
- 5) Providing child care and respite care to enable a victim who is a caregiver to attend activities related to the proceeding,
- 6) Notification to victims regarding key proceeding dates (e.g., trial dates, case disposition, incarceration, and parole hearings),
- 7) Assistance with Victim Impact Statements
- 8) Assistance in recovering property that was retained as evidence or
- 9) Assistance with restitution advocacy on behalf of crime victims;

(f) *Legal assistance*—Legal assistance services (including, but not limited to, those provided on an emergency basis), where reasonable and where the need for such services arises as a direct result of the victimization. Such services include, but are not limited to:

- 1) Those (other than criminal defense) that help victims assert their rights as victims in a criminal proceeding directly related to the victimization, or otherwise protect their safety, privacy, or other interests as victims in such a proceeding or

- 2) Those actions (other than tort actions) that, in the civil context, are reasonably necessary as a direct result of the victimization;

(g) *Transportation*—Transportation of victims to receive services and to participate in criminal justice proceedings;

(h) *Public awareness*—Public awareness and education presentations (including, but not limited to, the development of presentation materials, brochures, newspaper notices, and public service announcements) in schools, community centers, and other public forums that are designed to inform crime victims of specific rights and services and provide them with (or refer them to) services and assistance;

(i) *Transitional housing*—Subject to any restrictions on amount, length of time, and eligible crimes, set by the SAA, transitional housing for victims (generally, those who have a particular need for such housing, and who cannot safely return to their previous housing, due to the circumstances of their victimization), including, but not limited to, travel, rental assistance, security deposits, utilities, and other costs incidental to the relocation to such housing, as well as voluntary support services such as childcare and counseling;

(j) *Relocation*—Subject to any restrictions on amount, length of time, and eligible crimes, set by the SAA, relocation of victims (generally, where necessary for the safety and well-being of a victim), including, but not limited to, reasonable moving expenses, security deposits on housing, rental expenses, and utility startup costs.

§ 94.120 Allowable costs for activities supporting direct services.

Supporting activities for which VOCA funds may be used include, but are not limited to, the following:

(a) *Coordination of activities*—Coordination activities that facilitate the provision of direct services, include, but are not limited to, Statewide coordination of victim notification systems, crisis response teams, multidisciplinary teams, coalitions to support and assist victims, and other such programs, and salaries and expenses of such coordinators (*Please note: due to the eligibility requirements of the VOCA Assistance Grant Program, this item is not intended to allow the funding of statewide coalitions that do not provide direct services*);

(b) *Supervision of direct service providers*—Payment of salaries and expenses of supervisory staff in a project, when the SAA determines that such staff are necessary and effectively facilitate the provision of direct services;

(c) *Multisystem, interagency, multidisciplinary response to crime victim needs*—Activities that support a coordinated and comprehensive response to crime victims needs by direct service providers, including, but not limited to, payment of salaries and expenses of direct service staff serving on child and adult abuse multidisciplinary investigation and treatment teams, coordination with federal agencies to provide services to victims of federal crimes and/or

participation on Statewide or other task forces, work groups, and committees to develop protocols, interagency, and other working agreements;

(d) *Contracts for professional services*—Contracting for specialized professional services (e.g., psychological/psychiatric consultation, legal services, interpreters), at a rate not to exceed a reasonable market rate, that are not available within the organization;

(e) *Automated systems and technology*—Subject to the provisions of the DOJ Grants Financial Guide and governmentwide grant rules relating to acquisition, use and disposition of property purchased with federal funds, procuring automated systems and technology that support delivery of direct services to victims (e.g., automated information and referral systems, email systems that allow communications among victim service providers, automated case-tracking and management systems, smartphones, computer equipment, and victim notification systems), including, but not limited to, procurement of personnel, hardware, and other items, as determined by the SAA after considering—

- 1) Whether such procurement will enhance direct services,
- 2) How any acquisition will be integrated into and/or enhance the program's current system,
- 3) The cost of installation,
- 4) The cost of training staff to use the automated systems and technology,
- 5) The ongoing operational costs, such as maintenance agreements or supplies, and
- 6) How additional costs relating to any acquisition will be supported (*Please note: In an effort to avoid duplication and coordinate large scale technology projects, please contact CJCC if you are considering applying for funds to address automated systems and technology*);

(f) *Volunteer trainings*—Activities in support of training volunteers on how to provide direct services when such services will be provided primarily by volunteers.

§ 94.121 Allowable administrative costs.

Administrative costs for which VOCA funds may be used by subgrantees include, but are not limited to, the following:

(a) *Personnel costs*—Personnel costs that are directly related to providing direct services and supporting activities, such as staff and coordinator salaries expenses (including fringe benefits), and a prorated share of liability insurance;

(b) *Skills training for staff*—Training exclusively for developing the skills of direct service providers, including paid staff and volunteers (both VOCA-funded and not), so that they are better able to offer quality direct services, including, but not limited to, manuals, books, videoconferencing, electronic training resources, and other materials and resources relating to such training;

(c) *Training-related travel*—costs such as travel (in-State, regional, and national), meals, lodging, and registration fees for paid direct service staff (both VOCA-funded and not);

(d) *Organizational Expenses*—Organizational expenses that are necessary and essential to providing direct services and other allowable victim services, including, but not limited to, the prorated costs of rent; utilities; local travel expenses for service providers; and required minor building adaptations necessary to meet the Department of Justice standards implementing the Americans with Disabilities Act and/or minor modifications that would improve the program's ability to provide services to victims (*Please note: construction costs are generally not allowed; please contact CJCC if you are considering applying for funds for any type of building adaptations or modifications*);

(e) *Equipment and furniture*—Expenses of procuring furniture and equipment that facilitate the delivery of direct services (e.g., mobile communication devices, telephones, braille and TTY/TDD equipment, computers and printers, beepers, video cameras and recorders for documenting and reviewing interviews with children, two-way mirrors, colposcopes, digital cameras, and equipment and furniture for shelters, work spaces, victim waiting rooms, and children's play areas), except that the VOCA grant may be charged only the prorated share of an item that is not used exclusively for victim-related activities;

(f) *Operating costs*—Operating costs include but are not limited to—

- 1) Supplies,
- 2) Equipment use fees,
- 3) Property insurance,
- 4) Printing, photocopying, and postage,
- 5) Courier service,
- 6) Brochures that describe available services,
- 7) Books and other victim-related materials,
- 8) Computer backup files/tapes and storage,
- 9) Security systems,
- 10) Design and maintenance of Web sites and social media, or 27
- 11) Essential communication services, such as web hosts and mobile device services.

(g) *VOCA administrative time*—Costs of administrative time spent performing the following:

- 1) Completing VOCA-required time and attendance sheets and programmatic documentation, reports, and statistics,
- 2) Collecting and maintaining crime victims' records,
- 3) Conducting victim satisfaction surveys and needs assessments to improve victim services delivery in the project, and
- 4) Funding the prorated share of audit costs.

- (h) *Leasing or purchasing vehicles*—Costs of leasing or purchasing vehicles, as determined by the SAA after considering, at a minimum, if the vehicle is essential to the provision of direct services;
- (i) *Maintenance, repair, or replacement of essential items*—Costs of maintenance, repair, and replacement of items that contribute to maintenance of a healthy or safe environment for crime victims (such as a furnace in a shelter; and routine maintenance, repair costs, and automobile insurance for leased vehicles), as determined by the SAA after considering, at a minimum, if other sources of funding are available;
- (j) *Project evaluation*—Costs of evaluations of specific projects (in order to determine effectiveness), within the limits set by SAAs (Please note: contact CJCC for prior approval).

§ 94.122 Expressly unallowable costs.

Notwithstanding any other provision of this subpart, no VOCA funds may be used to fund or support the following:

- (a) *Lobbying*—Lobbying or advocacy activities with respect to legislation or to administrative changes to regulations or administrative policy (cf. 18 U.S.C. 1913), whether conducted directly or indirectly;
- (b) *Research and studies*—Research and studies, except for project evaluation under § 94.121(j);
- (c) *Active investigation and prosecution of criminal activities*—The active investigation and prosecution of criminal activity, except for the provision of victim assistance services (e.g., emotional support, advocacy, and legal services) to crime victims, under § 94.119, during such investigation and prosecution;
- (d) *Fundraising*—Any activities related to fundraising, except for fee-based, or similar, program income authorized by the SAA under this subpart;
- (e) *Capital expenses*—Capital improvements, property losses and expenses, real estate purchases, mortgage payments, and construction (except as specifically allowed elsewhere in this subpart);
- (f) *Compensation for victims of crime*—Reimbursement of crime victims for expenses incurred as a result of a crime, except as otherwise allowed by other provisions of this subpart;
- (g) *Medical care*—Medical care, except as otherwise allowed by other provisions of this subpart;
- (h) *Salaries and expenses of management*—Salaries, benefits, fees, furniture, equipment, and other expenses of executive directors, board members, and other administrators (except as specifically allowed elsewhere in this subpart).

APPENDIX B: Attachment Descriptions

Memorandums of Understanding: Memorandums of Understanding (MOU) are signed by two or more organizations and lay out the common intentions and responsibilities of the signatory organizations. Some MOUs can be legally binding contracts, but more often they represent a formal declaration to work together as a collaborative team and to provide the stated capacities for the agreed-upon timeframe.

LVAP Certification: Certification permits local victim assistance programs to request funding through their County Board of Commissioners from a fund derived from a five percent penalty added to fines in all criminal and criminal ordinance cases specifically to fund direct victim assistance programs. [LVAP \(5%\) Certification | Criminal Justice Coordinating Council \(georgia.gov\)](#)

Board Member Listing with Contact Information: Please include a listing of current Board members, including board positions as applicable (for example: Board Chair, Treasurer, Secretary, etc.), and contact information (at a minimum include board member emails).

Verification of 501(c)3 Status: Please provide the IRS determination letter recognizing the agency/organization as tax-exempt under the sub-section for which it applied or other support documentation.

Conflict of Interest Disclosures: Subrecipients **MUST** disclose any personal or organizational conflicts of interest, in fact or appearance, as defined within the [DOJ Grants Financial Guide, III. Postaward Requirements, 3.20 Grant Fraud, Waste, and Abuse, Conflicts of Interest](#). Disclosures should be prepared on letterhead, addressed to CJCC and uploaded in the designated upload field on the Attachments page. Subrecipients are required to disclose conflicts of interest for each grant period regardless of existence or prior disclosure in a previously funded grant year.

Project Timeline, Logic Model or Other Resource: Please provide a **detailed** Project Timeline or Logic Model. A logic model is an illustration of how a program will work, using words and diagrams to describe the sequence of activities thought to bring about change and how these activities are linked to the results the program is expected to achieve. The logic model serves as a foundation for program planning, performance measurement, and evaluation.

Citation Listing: A list of books, scholarly articles, peer reviewed materials, websites, or other sources that were used to support the agency's evidence-based project/program.

Current Organization Strategic Plan: A strategic plan outlines the organization overall goals and objectives needed to move the organization's mission forward.

Current Sustainability & Fund Diversity Plan: Please attach a current, specific and detailed plan for sustainability and diversification of funding for the organization. Plans should include benchmarks, dates, and individuals responsible for efforts to ensure the agency will be able to maintain program/project objective past the end of the grant award period.

Detailed Budget Worksheet: It is required applicants utilize the CJCC-approved Budget Worksheet linked [HERE](#).

Budget Narrative: The budget narrative should be submitted for clarity of expenses requested in the different budget categories. Applicants must provide details on each cost item in the budget. For example, applicants may not simply include a cost item for “Speaker Contracts”; the applicant must describe what the event is and its purpose, a brief bio of the speaker, and a justification of this cost and value added to the grant

Funding Request Prioritization Form: In this form, use the dropdowns to assign each line item a numerical ranking of priority (item ranked #1 being the most important) to be supported by VOCA funding. Each number can only be used once, and a ranking is required for each line item. Use the explanation section to provide justification for each cost’s ranking, including how the item is essential to the project and service delivery and if there is other funding available to support that item. Click [HERE](#) to complete the Funding Request Prioritization Form.

Job Descriptions for Requested Positions: Please provide job descriptions for positions that are requested on the agency’s project proposal. The job description should outline all duties, responsibilities, qualifications and/or expectation of the respective position.

Organizational Chart: An organizational chart is a diagram that visually conveys a company's internal structure by detailing the roles, responsibilities, and relationships between individuals within an entity.

Limited English Proficiency (LEP) Plans: An LEP Plan or Language Access plan is an organizational document that contains a comprehensive set of policies and procedures that ensure that limited English proficient individuals will have meaningful access to that agency’s programs, services, and products.

Letters of Support: If applicable, please provide any Letters of Support that may enhance your project proposal and illustrate the agency’s community collaboration and coordination efforts.

Federally-approved (federally-negotiated) Indirect Cost Rate Letter: According to 2 CFR 200, Subpart F, Appendix IV, Section A.1: “Indirect costs are those that have been incurred for common or joint objectives and cannot be readily identified with a particular final cost objective.” If your agency has a federally negotiated indirect cost rate, please provide the supporting documentation.

APPENDIX C: VOCA 2024 Allocations

FY2024 VOCA Continuation Awards: Child Advocacy Centers			
Agency Name	Recommended	Match Requirement	Total Award
A Child's Voice CAC, Inc.	\$106,822.00	\$0.00	\$106,822.00
ACC SANE- CAC	\$54,000.00	\$0.00	\$54,000.00
Advocates for Bartow's Children, Inc. - CAC	\$58,307.00	\$0.00	\$58,307.00
Appalachian Children's Center, Inc.	\$88,158.00	\$0.00	\$88,158.00
CAC-Lookout Mtn Judicial Circuit	\$100,172.00	\$0.00	\$100,172.00
Carroll County CAC, Inc.	\$36,332.00	\$0.00	\$36,332.00
Cherokee Child Advocacy Council, Inc.	\$175,121.00	\$0.00	\$175,121.00
Child Advocacy Services SEGA, Inc.	\$66,742.00	\$0.00	\$66,742.00
Child Enrichment, Inc. - CAC	\$104,610.00	\$0.00	\$104,610.00
Children's Advocacy Cntr-Lowndes Co.	\$109,219.00	\$0.00	\$109,219.00
Coastal Children's Advocacy Center	\$112,730.00	\$0.00	\$112,730.00
Crescent House-Navicent Health	\$22,500.00	\$0.00	\$22,500.00
Douglas Co. Task Force on FV, Inc. - CAC	\$227,316.00	\$0.00	\$227,316.00
Edmondson-Telford Cntr for Children	\$94,598.00	\$0.00	\$94,598.00
Emanuel Co. Child Abuse Prev Ctr, Inc.	\$104,076.00	\$0.00	\$104,076.00
F.A.I.T.H. in Rabun County, Inc.- CAC	\$118,102.00	\$0.00	\$118,102.00
Friends of The Greenhouse, Inc. - CAC	\$104,000.00	\$0.00	\$104,000.00
Georgia Center for Child Advocacy, Inc.	\$322,500.00	\$0.00	\$322,500.00
Gordon County Child Advocacy Center	\$67,298.00	\$0.00	\$67,298.00
Harmony House Child Advoc Cntr, Inc.	\$110,395.00	\$0.00	\$110,395.00
Hero House	\$45,000.00	\$0.00	\$45,000.00
Mary Lou Fraser Foundation	\$77,882.00	\$0.00	\$77,882.00
Monroe County BOC	\$21,620.00	\$0.00	\$21,620.00
Mosaic	\$209,066.00	\$0.00	\$209,066.00
Northwest GA Child Advocacy Center, Inc. CAC	\$111,657.00	\$0.00	\$111,657.00
Open Arms, Inc.	\$64,008.00	\$0.00	\$64,008.00
Pataula Center for Children, Inc.	\$55,290.00	\$0.00	\$55,290.00
Paulding Child Advocacy Center, Inc.	\$62,352.00	\$0.00	\$62,352.00
Rainbow House Children's Resource Center	\$59,933.00	\$0.00	\$59,933.00
Safe Harbor Children's Shelter, Inc.	\$132,717.00	\$0.00	\$132,717.00
SafePath Children's Advoc Ctr, Inc.	\$176,155.00	\$0.00	\$176,155.00
SafePath Children's Advoc Ctr, Inc. - FJC	\$59,483.00	\$0.00	\$59,483.00
Satilla Health Foundation CA	\$94,123.00	\$0.00	\$94,123.00
South Enotah Child Advocacy Center, Inc.	\$63,869.00	\$0.00	\$63,869.00
Southern Crescent Sexual Assault & Child Advocacy Center	\$162,426.00	\$0.00	\$162,426.00

Agency Name	Recommended	Match Requirement	Total Award
Southwest GA Children's Alliance, Inc. - CAC	\$70,957.00	\$0.00	\$70,957.00
Statesboro Regional Sexual Assault Center - CAC	\$34,879.00	\$0.00	\$34,879.00
Stepping Stone CAC Inc.-CAC	\$100,432.00	\$0.00	\$100,432.00
Support in Abusive Family Emerg., Inc.- CAC	\$12,082.00	\$0.00	\$12,082.00
The CAC of Thomas County, Inc.	\$54,000.00	\$0.00	\$54,000.00
The Cottage SAC & CAC, Inc.	\$122,270.00	\$0.00	\$122,270.00
The Gateway Center, Inc.	\$70,918.00	\$0.00	\$70,918.00
The Lily Pad SANE Center, Inc.	\$59,003.00	\$0.00	\$59,003.00
The Tree House, Inc.	\$110,477.00	\$0.00	\$110,477.00
Tifton Judicial Circuit Shelter, Inc.	\$60,461.00	\$0.00	\$60,461.00
Twin Cedars Youth & Family Svc, Inc. - CAC of Troup County	\$87,912.00	\$0.00	\$87,912.00
Twin Cedars Youth & Family Svc, Inc. - Children's Tree House CAC	\$93,635.00	\$0.00	\$93,635.00
			\$4,455,605.00

FY2024 VOCA Continuation Awards: Court Appointed Special Advocates			
Agency Name	Recommended	Match Requirement	Total Award
Action Pact, Inc.	\$24,750.00	\$0.00	\$24,750.00
Advocates for Bartow's Children, Inc. - CASA	\$79,619.00	\$0.00	\$79,619.00
Advo-Kids CASA, Inc.	\$63,991.00	\$0.00	\$63,991.00
Alcovy CASA, Inc.	\$49,783.00	\$0.00	\$49,783.00
Atlanta CASA, Inc.	\$107,828.00	\$0.00	\$107,828.00
Atlantic Area CASA	\$46,085.00	\$0.00	\$46,085.00
Brightside- Savannah/Chatham Co. CASA Prg, Inc.	\$92,836.00	\$0.00	\$92,836.00
Carroll County CASA, Inc.	\$22,500.00	\$0.00	\$22,500.00
CASA Glynn, Inc.	\$76,950.00	\$0.00	\$76,950.00
CASA Lowndes and Echols Counties	\$20,250.00	\$0.00	\$20,250.00
CASA of Forsyth County, Inc.	\$70,706.00	\$0.00	\$70,706.00
CASA of Houston County, Inc.	\$81,000.00	\$0.00	\$81,000.00
CASA of Paulding County, Inc.	\$64,955.00	\$0.00	\$64,955.00
CASA of Polk & Haralson, Inc.	\$67,639.00	\$0.00	\$67,639.00
CASA of Southwest Georgia, Inc.	\$40,289.00	\$0.00	\$40,289.00
CASA of Troup County, Inc.	\$53,735.00	\$0.00	\$53,735.00
Child Advocate Network, Inc.	\$111,949.00	\$0.00	\$111,949.00
Child Enrichment, Inc. - CASA	\$52,182.00	\$0.00	\$52,182.00
Children First, Inc (Athens-Oconee CASA)	\$75,727.00	\$0.00	\$75,727.00

Agency Name	Recommended	Match Requirement	Total Award
Children's Voice: CASA, Inc.	\$66,074.00	\$0.00	\$66,074.00
Clayton County BOC	\$32,709.00	\$0.00	\$32,709.00
Coastal Plain CASA	\$73,380.00	\$0.00	\$73,380.00
Cobb County Board of Commissioners	\$111,189.00	\$0.00	\$111,189.00
Coweta CASA, Inc.	\$32,166.00	\$0.00	\$32,166.00
Enotah CASA, Inc.	\$100,001.00	\$0.00	\$100,001.00
Family Connection/Communities in	\$43,121.00	\$0.00	\$43,121.00
Family Support Council, Inc. - CASA	\$81,636.00	\$0.00	\$81,636.00
Georgia CASA, Inc.	\$101,891.00	\$0.00	\$101,891.00
Georgia CASA, Inc. - Dougherty County CASA	\$22,500.00	\$0.00	\$22,500.00
Georgia CASA, Inc. - Henry County CASA	\$22,500.00	\$0.00	\$22,500.00
Hall-Dawson CASA Program, Inc.	\$105,262.00	\$0.00	\$105,262.00
Lookout Mountain CASA, inc.	\$25,000.00	\$0.00	\$25,000.00
Mountain Circuit CASA, Inc.	\$89,181.00	\$0.00	\$89,181.00
Never Lost, Inc.	\$60,733.00	\$0.00	\$60,733.00
Northwest GA Child Advocacy Center, Inc. CASA	\$68,801.00	\$0.00	\$68,801.00
Ocmulgee CASA, Inc.	\$81,441.00	\$0.00	\$81,441.00
Pickens County BOC.	\$61,678.00	\$0.00	\$61,678.00
Piedmont CASA, Inc.	\$47,699.00	\$0.00	\$47,699.00
Rockdale County CASA, Inc.	\$67,820.00	\$0.00	\$67,820.00
Southwest GA Children's Alliance, Inc. - CASA	\$73,481.00	\$0.00	\$73,481.00
The Children's Haven, Inc.	\$80,983.00	\$0.00	\$80,983.00
TLC Children's Services, Inc.	\$108,993.00	\$0.00	\$108,993.00
Towaliga CASA, Inc.	\$27,985.00	\$0.00	\$27,985.00
Twin Cedars Youth & Family Svc, Inc. - Chattahoochee CASA	\$93,385.00	\$0.00	\$93,385.00
Central Georgia CASA, Inc. - FJC	\$100,277.00	\$0.00	\$100,277.00
			\$2,982,660.00

FY2024 VOCA Continuation Awards: Other Child Abuse			
Agency Name	Recommended	Match Requirement	Total Award
Children's Ctr for Hope & Healing, Inc.	\$88,649.00	\$0.00	\$88,649.00
Four Points, Inc. - Counseling	\$74,584.00	\$0.00	\$74,584.00
Georgia State University	\$34,344.00	\$0.00	\$34,344.00
Open Door Home, Inc.	\$110,534.00	\$0.00	\$110,534.00
Prevent Child Abuse Habersham, Inc.	\$102,092.00	\$0.00	\$102,092.00
Team Up Mentoring, Inc.	\$19,392.00	\$0.00	\$19,392.00
YouthSpark, Inc.	\$83,601.00	\$0.00	\$83,601.00
			\$513,196.00

FY2024 VOCA Continuation Awards: Underserved Communities			
Agency Name	Recommended	Match Requirement	Total Award
Amani Women Center	\$73,778.00	\$0.00	\$73,778.00
Atlanta Legal Aid Society, Inc.	\$102,674.00	\$0.00	\$102,674.00
Atlanta Victim Assistance, Inc.	\$529,936.00	\$0.00	\$529,936.00
Baldwin County BOC	\$84,011.00	\$0.00	\$84,011.00
Barrow Ministry Village, Inc.	\$97,150.00	\$0.00	\$97,150.00
Brooks County Board of Commissioners	\$44,374.00	\$0.00	\$44,374.00
Caminar Latino, Inc.	\$125,487.00	\$0.00	\$125,487.00
Catholic Charities of the Archdiocese	\$142,259.00	\$0.00	\$142,259.00
City of Atlanta	\$82,840.00	\$0.00	\$82,840.00
Crisp County Board of Commissioners	\$80,014.00	\$0.00	\$80,014.00
Effingham County VWAP, Inc.	\$34,694.00	\$0.00	\$34,694.00
Family Counseling Ctr of Ctrl GA, Inc.	\$110,106.00	\$0.00	\$110,106.00
Family Counseling Svc of Athens, Inc.	\$81,360.00	\$0.00	\$81,360.00
Forsyth County BOC	\$46,451.00	\$0.00	\$46,451.00
GA Asylum & Immigration Network,inc.	\$243,178.00	\$0.00	\$243,178.00
Georgia Legal Services Program, Inc.	\$56,639.00	\$0.00	\$56,639.00
Georgia Legal Services Program, Inc.	\$180,841.00	\$0.00	\$180,841.00
Glynn County BOC	\$54,040.00	\$0.00	\$54,040.00
Grady Memorial Hospital Corporation	\$439,335.00	\$0.00	\$439,335.00
KIND, Inc.	\$109,067.00	\$0.00	\$109,067.00
Latin American Association, Inc.	\$41,798.00	\$0.00	\$41,798.00
Monroe County BOC	\$51,324.00	\$0.00	\$51,324.00
Mothers Against Drunk Driving	\$123,328.00	\$0.00	\$123,328.00
Noor Family Services, Corp.	\$106,761.00	\$0.00	\$106,761.00
Prosecuting Attorney's Council of GA	\$6,604,500.00	\$0.00	\$6,604,500.00

Agency Name	Recommended	Match Requirement	Total Award
Raksha, Inc.	\$205,581.00	\$0.00	\$205,581.00
Richmond County Juvenile Court	\$100,000.00	\$0.00	\$100,000.00
Serenity House	\$16,553.00	\$0.00	\$16,553.00
State Board of Pardons & Paroles	\$45,753.00	\$0.00	\$45,753.00
State Board of Pardons and Paroles Office of Victim Services	\$30,749.00	\$0.00	\$30,749.00
Tahirih Justice Center	\$122,800.00	\$0.00	\$122,800.00
			\$10,167,381.00

FY2024 VOCA Continuation Awards: Domestic Violence Shelters			
Agency Name	Recommended	Match Requirement	Total Award
Battered Women's Shelter, Inc.	\$257,415.00	\$0.00	\$257,415.00
Camden Community Crisis Center, Inc.	\$178,339.00	\$0.00	\$178,339.00
Carroll County Emergency Shelter, Inc.	\$99,792.00	\$0.00	\$99,792.00
Cherokee Family Violence Center, Inc.	\$208,383.00	\$0.00	\$208,383.00
Cherokee Family Violence Center, Inc. Spanish	\$241,322.00	\$0.00	\$241,322.00
Christian League for Battered Women	\$114,076.00	\$0.00	\$114,076.00
Circle of Love Center, Inc.	\$37,052.00	\$0.00	\$37,052.00
Citizens Against Violence, Inc.	\$166,346.00	\$0.00	\$166,346.00
Clayton County Assoc Against FV, Inc.	\$132,172.00	\$0.00	\$132,172.00
Colquitt Co. Serenity House Project, Inc.	\$101,873.00	\$0.00	\$101,873.00
Columbus Allnce for Battered Wmn, Inc.	\$231,839.00	\$0.00	\$231,839.00
Crisis Line&Safe House of Cntrl GA, Inc. (FJC)	\$350,696.00	\$0.00	\$350,696.00
F.A.I.T.H. in Rabun County, Inc. - DV	\$101,966.00	\$0.00	\$101,966.00
Family Crisis Ctr of(WDCC)Counties, Inc	\$60,545.00	\$0.00	\$60,545.00
Fayette County Council On DV, Inc.	\$111,327.00	\$0.00	\$111,327.00
Flint Circuit Council on FV, Inc.	\$194,908.00	\$0.00	\$194,908.00
Forsyth County Family Haven, Inc.	\$86,387.00	\$0.00	\$86,387.00
Gateway House, Inc.	\$216,430.00	\$0.00	\$216,430.00
Georgia Mountain Women's Center, Inc.	\$287,610.00	\$0.00	\$287,610.00
Glynn Community Crisis Center, Inc.	\$194,348.00	\$0.00	\$194,348.00
Halcyon Home for Battered Women, Inc.	\$140,317.00	\$0.00	\$140,317.00
Harmony House DV Shelter, Inc.	\$168,805.00	\$0.00	\$168,805.00
Hospitality House for Women, Inc.	\$100,525.00	\$0.00	\$100,525.00
International Women's House, Inc.	\$105,519.00	\$0.00	\$105,519.00
Liberty House of Albany, Inc.	\$97,105.00	\$0.00	\$97,105.00
liveSafe Resources (DV & FJC)	\$245,691.00	\$0.00	\$245,691.00
N.O.A's Ark, Inc.	\$125,490.00	\$0.00	\$125,490.00
NE GA Council on DV, Inc.	\$213,616.00	\$0.00	\$213,616.00

Agency Name	Recommended	Match Requirement	Total Award
North GA Mountain Crisis Network, Inc.	\$43,371.00	\$0.00	\$43,371.00
NW GA Family Crisis Center, Inc.	\$249,151.00	\$0.00	\$249,151.00
Partnership Against DV, Inc.	\$337,048.00	\$0.00	\$337,048.00
Peace Place, Inc.	\$199,215.00	\$0.00	\$199,215.00
Polk County Women's Shelter, Inc.	\$63,599.00	\$0.00	\$63,599.00
Project ReNeWal, Inc.	\$150,495.00	\$0.00	\$150,495.00
Project Safe, Inc	\$197,048.00	\$0.00	\$197,048.00
S.H.A.R.E. House, Inc.	\$243,235.00	\$0.00	\$243,235.00
SAFE Homes of Augusta, Inc.	\$235,322.00	\$0.00	\$235,322.00
Safe Shelter Ctr for DV Services, Inc.	\$180,340.00	\$0.00	\$180,340.00
Support in Abusive Family Emerg.,Inc.	\$96,696.00	\$0.00	\$96,696.00
The Refuge DV Shelter, Inc.	\$188,300.00	\$0.00	\$188,300.00
The Salvation Army, A Georgia Corp.	\$60,397.00	\$0.00	\$60,397.00
Tifton Judicial Circuit Shelter, Inc.	\$107,876.00	\$0.00	\$107,876.00
Tri-County Protective Agency, Inc.	\$91,676.00	\$0.00	\$91,676.00
Waycross Area Shelter for (FJC)	\$217,856.00	\$0.00	\$217,856.00
Wayne County Protective Agency, Inc.	\$157,358.00	\$0.00	\$157,358.00
Women In Need of God's Shelter, Inc.	\$100,610.00	\$0.00	\$100,610.00
Women Moving On, Inc.	\$433,259.00	\$0.00	\$433,259.00
			\$7,922,746.00

FY2024 VOCA Continuation Awards: Domestic Violence (Non-Shelter)			
Agency Name	Recommended	Match Requirement	Total Award
Ahimsa House, Inc.	\$135,070.00	\$0.00	\$135,070.00
Alma G. Davis Foundation, Inc.	\$134,118.00	\$0.00	\$134,118.00
Atl Volunteer Lawyers Foundation, Inc.	\$223,499.00	\$0.00	\$223,499.00
Atlanta Legal Aid Society, Inc.	\$267,418.00	\$0.00	\$267,418.00
Boat People SOS	\$70,835.00	\$0.00	\$70,835.00
City of Refuge	\$38,102.00	\$0.00	\$38,102.00
Douglas Co. Task Force on FV, Inc. - DV	\$68,727.00	\$0.00	\$68,727.00
GA Dept of Community Supervision	\$87,151.00	\$0.00	\$87,151.00
Georgia Coalition Against DV, Inc.	\$103,316.00	\$0.00	\$103,316.00
Georgia Department of Corrections	\$167,182.00	\$0.00	\$167,182.00
Georgia Legal Services Program, Inc.	\$87,541.00	\$0.00	\$87,541.00
Georgia Mountain Women's Center, Inc.	\$42,980.00	\$0.00	\$42,980.00
House of Globalization, Inc.	\$120,049.00	\$0.00	\$120,049.00
Jewish Family & Career Services, Inc.	\$147,055.00	\$0.00	\$147,055.00
Kennesaw State University	\$96,158.00	\$0.00	\$96,158.00

Agency Name	Recommended	Match Requirement	Total Award
New American Pathways, Inc.	\$101,541.00	\$0.00	\$101,541.00
Safe Haven Transitional, Inc.	\$140,444.00	\$0.00	\$140,444.00
Ser Familia, Inc.	\$445,925.00	\$0.00	\$445,925.00
Serenity House	\$19,973.00	\$0.00	\$19,973.00
SW GA Victims Assistance Alliance, Inc.	\$128,291.00	\$0.00	\$128,291.00
Tapestri, Inc.	\$259,794.00	\$0.00	\$259,794.00
			\$2,885,169.00

FY2024 VOCA Continuation Awards: Human Trafficking			
Agency Name	Recommended	Match Requirement	Total Award
The Center For Victims Of Torture	\$66,040.00	\$0.00	\$66,040.00
Atlanta Dream Center, Inc.- Frontline	\$172,586.00	\$0.00	\$172,586.00
Atlanta Dream Center, Inc.- Frontline	\$118,008.00	\$0.00	\$118,008.00
House of Cherith	\$86,099.00	\$0.00	\$86,099.00
Tharros Place, Inc.	\$112,320.00	\$0.00	\$112,320.00
Wellspring Living, Inc. - GRP	\$146,572.00	\$0.00	\$146,572.00
Wellspring Living, Inc. - RHC	\$458,195.00	\$0.00	\$458,195.00
Wellspring Living, Inc. - WA	\$194,725.00	\$0.00	\$194,725.00
Wellspring Living, Inc. - WRP	\$136,706.00	\$0.00	\$136,706.00
			\$1,491,251.00

FY2024 VOCA Continuation Awards: Sexual Assault			
Agency Name	Recommended	Match Requirement	Total Award
ACC SANE, Inc.	\$51,300.00	\$0.00	\$51,300.00
Battered Women's Shelter, Inc.	\$169,576.00	\$0.00	\$169,576.00
Crisis Line&Safe House of Cntrl GA, Inc.	\$197,439.00	\$0.00	\$197,439.00
DeKalb Rape Crisis Center, Inc.	\$113,006.00	\$0.00	\$113,006.00
Douglas Co. Task Force on FV, Inc. - SA	\$99,320.00	\$0.00	\$99,320.00
F.A.I.T.H. in Rabun County, Inc. -SAC	\$91,825.00	\$0.00	\$91,825.00
Friends of The Greenhouse, Inc.	\$22,010.00	\$0.00	\$22,010.00
Georgia State University	\$59,994.00	\$0.00	\$59,994.00
Gordon County CAC and SA	\$45,000.00	\$0.00	\$45,000.00
Grady Memorial Hospital Corporation	\$109,958.00	\$0.00	\$109,958.00
Harmony House Child Advoc Cntr, Inc.	\$98,440.00	\$0.00	\$98,440.00
KSU Office of Victim Services	\$58,371.00	\$0.00	\$58,371.00
liveSafe Resources	\$133,536.00	\$0.00	\$133,536.00
Mosaic Georgia, Inc.	\$209,066.00	\$0.00	\$209,066.00

Agency Name	Recommended	Match Requirement	Total Award
North GA Mountain Crisis Network, Inc.	\$37,311.00	\$0.00	\$37,311.00
Piedmont Rape Crisis Center, Inc.	\$70,087.00	\$0.00	\$70,087.00
Rape Crisis & Sexual Assault Services	\$245,675.00	\$0.00	\$245,675.00
Rape Crisis Ctr of the Coastal Empire, Inc	\$81,149.00	\$0.00	\$81,149.00
Rape Response, Inc.	\$212,218.00	\$0.00	\$212,218.00
Safe Harbor Children's Shelter, Inc.	\$124,053.00	\$0.00	\$124,053.00
Satilla Health Foundation (CA/SA FJC)	\$192,495.00	\$0.00	\$192,495.00
Satilla Health Foundation (SA)	\$91,846.00	\$0.00	\$91,846.00
Sexual Assault Center of NW GA, Inc.	\$138,486.00	\$0.00	\$138,486.00
Sexual Assault Support Center, Inc.	\$151,561.00	\$0.00	\$151,561.00
Southern Crescent Sexual Assault & Child Advocacy Center	\$160,778.00	\$0.00	\$160,778.00
Statesboro Regional Sexual Assault Ctr	\$85,705.00	\$0.00	\$85,705.00
Stepping Stone CAC Inc.	\$122,262.00	\$0.00	\$122,262.00
The Cottage SAC & CAC, Inc.	\$34,007.00	\$0.00	\$34,007.00
The Gateway Center, Inc.	\$44,838.00	\$0.00	\$44,838.00
The Refuge DV Shelter, Inc.	\$92,691.00	\$0.00	\$92,691.00
The Sex Asslt Victims Advoc Ctr, Inc.	\$82,349.00	\$0.00	\$82,349.00
Tifton Judicial Circuit Shelter, Inc.	\$44,751.00	\$0.00	\$44,751.00
University of West Georgia	\$106,656.00	\$0.00	\$106,656.00
West GA Prev&Advoc Resource Ctr, Inc.	\$40,377.00	\$0.00	\$40,377.00
			\$3,618,136.00

FY2024 VOCA Continuation Awards: Family Justice Center

* Additional awards to partnering FJC programs can be found within the program-specific chart breakdowns above. *

Agency Name	Recommended	Match Requirement	Total Award
Atlanta Legal Aid - FJC	\$55,606.00	\$0.00	\$55,606.00
Bibb Co. DA - FJC	\$93,350.00	\$0.00	\$93,350.00
Bibb Co. SG - FJC	\$41,514.00	\$0.00	\$41,514.00
Cobb County Board of Commissioners - FJC	\$263,953.00	\$0.00	\$263,953.00
Crisis Line & Safe House of Central GA, Inc. - FJC	\$108,088.00	\$0.00	\$108,088.00
Family Counseling Center of Central GA- FJC	\$43,056.00	\$0.00	\$43,056.00
Georgia Legal Services Program (Macon-Bibb) - FJC	\$89,154.00	\$0.00	\$89,154.00
Georgia Legal Services Program (Waycross) - FJC	\$81,166.00	\$0.00	\$81,166.00
Waycross Area Shelter for - FJC	\$275,946.00	\$0.00	\$275,946.00
			\$1,051,833.00