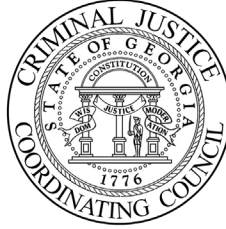


BRIAN P. KEMP  
GOVERNOR



JAY NEAL  
DIRECTOR

The Criminal Justice Coordinating Council (the Council or CJCC) is pleased to announce that it is seeking applications for competitive funding within the State of Georgia under the Bureau of Justice Assistance (BJA) Byrne State Crisis Intervention Program.

**BYRNE STATE CRISIS INTERVENTION PROGRAM (SCIP) FY2022-2023  
REQUEST FOR APPLICATIONS  
SPECIALIZED COURT-BASED PROGRAMS**

**Eligibility**

Applicants are limited to units of local government in the State of Georgia to apply on behalf of accountability courts that provide criminal justice and civil proceeding services for the “less-than-\$10,000 jurisdictions” within Georgia. To qualify as a “less-than” jurisdiction, the court must provide services to a local government that was not eligible to receive a direct JAG award fund due to not meeting federal formula thresholds in FY 2021 and FY 2022. **A list of eligible localities is listed in the Appendix.**

**Deadline**

Applications are due by  
**Friday, October 11, 2024, at 5:00 p.m.**

**Available Funding**

\$761,883

The amount to be awarded to each agency will be determined by the Council in partnership with the Council of Accountability Court Judges Funding Committee

**Award Period**

January 1, 2024, through December 31, 2024

**Contact Information**

For assistance with the requirements of this solicitation, contact:  
Rachel Kilgore, Strategy and Development Coordinator, at [Rachel.Kilgore@cjcc.ga.gov](mailto:Rachel.Kilgore@cjcc.ga.gov)

**Release Date**

September 13, 2024

## **THIS IS A FEDERAL GRANT SUBJECT TO FEDERAL RULES AND REGULATIONS**

### ***SECTION I: OVERVIEW AND INSTRUCTIONS***

#### **Criminal Justice Coordinating Council**

The Criminal Justice Coordinating Council (the Council) is designated by the Governor of Georgia as the State Administering Agency for criminal justice and victims' assistance programs. Created by the General Assembly (O.C.G.A. § 35-6A-2), the Council is comprised of 27 members representing various components of the criminal justice system. The Council uses a small proportion of each fiscal year's award to pay for costs incurred in administering this grant program.

#### **The Byrne State Crisis Intervention Program**

The Byrne State Crisis Intervention Program (SCIP), authorized by the Bipartisan Safer Communities Act of 2022, provides formula funds to support gun violence reduction programs and initiatives. When signing the bill, the President noted that this program "invests in antiviolence programs that work — that work directly with the people who are most likely to commit these crimes or become victims of gun crimes."

#### **How to Apply**

Interested applicants should review the SCIP Solicitation Packet in its entirety and submit the completed application, including the requested information and all required attachments, using the link on the website at [cjcc.georgia.gov](http://cjcc.georgia.gov) on or before 5 p.m., Friday, October 11, 2024. This form and provided budget detail are the only acceptable formats for submitting the narratives and budget for the funding year. It is recommended that applicants allow adequate time to complete the application. Applications must be submitted using the required format; scanned or handwritten copies of the application will not be accepted. Any application that does not adequately answer all applicable questions will be considered incomplete and will not be reviewed for funding.

***On Thursday, September 19, 2024, at 2 p.m., the Criminal Justice Coordinating Council will host a virtual webinar for the RFA. To register for the webinar, please email [Rachel.Kilgore@cjcc.ga.gov](mailto:Rachel.Kilgore@cjcc.ga.gov) with your full contact information.***

### ***SECTION II: APPLICATION PROCESS***

#### **Application Review**

Applications will be reviewed and assessed by the Council, the CACJ Funding Committee, and its designated representatives considering the following:

1. Overall quality and completeness of the application;
2. Demonstration of clear, measurable, and appropriate grant project objectives;
3. Demonstration of need including geographic location, local demographics, local statistics, other financial resources, etc.; and
4. Adequate correlation between the cost of the project and the objective(s) to be achieved.

Only complete applications received by the deadline will be reviewed. **When an application is received by the Council, there is no commitment on the part of the Council to fund an application or to fund it at the amount requested.** All areas of the budget are subject to review and approval. Decisions related to these budget areas are based on both eligibility and reasonableness. The Council has full discretion to determine the reasonableness of budget items based on both objective and subjective decision-making tools. See "Restrictions on Use of Funds" subsection below to determine whether budget items requested are allowable prior to submitting your budget.

Applications for funding will undergo several reviews. At any point during these reviews, a decision to not fund a project or any part thereof may be made. These decisions are within the complete discretion of the Council.

Additionally, all applications recommended by the CACJ Funding Committee to the Council must also undergo a second review process by the Bureau of Justice Assistance for approval prior to award. CJCC staff will coordinate this approval before notifying the grant applicant of award approval/denial.

### **Competitive Funding Decisions**

All funding decisions related to the SCIP applications received in response to this solicitation are made by the Council and are based on the availability of funding and the recommendations of the CACJ Funding Committee to CJCC. The Council will inform the applicant of funding decisions through a grant award. Applicants should not make assumptions regarding funding decisions until they have received official written notification of award or denial signed by the Council director. Applicants can appeal the initial funding decision but must do so within fifteen (15) days of the date on the denial notice. Once an award is made, it is within the discretion of the Council to determine that a subgrantee is not compliant with applicable policies. Upon such a determination, the Council may terminate further funding and require reimbursement of grant funds.

### **Use of Funds**

**For this project, grant funds can be used by eligible accountability courts to expand the capacity of existing accountability courts to assist participants who may be most likely to become involved with violent crime and support the implementation of peer support programing, which is a vital part of the continuum of care for efforts to combat the effects of violence. Funding will specifically support the implementation (including specialists' certifications and training) of peer support programing, which is a vital part of the continuum of care for efforts to combat the effects of gun violence.**

### **Restrictions on Use of Funds**

Grant funds cannot be used for: office space, utilities, food, furniture, gift cards, the purchase of vehicles, weapons, for overall agency supplies, and construction projects. Please note, this is not an exhaustive list. Please contact the assigned CJCC staff member if you have any questions.

### **Match**

No match is required under this program.

### **Supplanting**

Funds must be used to supplement existing funds for program activities and cannot replace or supplant nonfederal funds that have been appropriated for the same purpose.

### **Council Approval**

Notification of Council approval will be made no later than Monday, December 16, 2024, via electronic correspondence. All Council decisions regarding subgrants will be contingent upon BJA approval.

## ***SECTION III: POST-AWARD REQUIREMENTS***

### **Risk Assessment**

Risk Assessment and Monitoring. 2 CFR 200.332(b) states that “all pass-through entities must evaluate each subrecipient’s risk of noncompliance with federal statutes, regulations, and the terms and conditions of the subaward for the purposes of determining the appropriate subrecipient monitoring.”

The SCIP monitoring schedule will be developed based on the overall subrecipient risk. The risk assessment should be completed using the implementing agency's information. For example, 'X' County Board of Commissioners receives multiple awards from CJCC but then passes it through to other local government agencies, such as a solicitor general’s office. The risk assessment should use the solicitor general office level data for the risk assessment. Once selected for funding, CJCC will provide additional instructions on how to complete the assessment.

### **Grant Acceptance**

Subgrantees must accept or reject the grant award with original signatures and required forms within forty-five (45) days of the award date. The subgrantee will be unable to request funds until the award documents are received by the Council's office.

### **Special Conditions**

At the time of the subgrant award, the Council will assign special conditions deemed appropriate for the program. The special conditions will outline the subgrantee's responsibilities, as well as federal and state regulations that must be adhered to, as a condition of accepting the grant award for the approved program. The special conditions will be included in the award packet and must be reviewed, signed, and returned to the Council within forty-five (45) days of the award date.

**Per Department of Justice requirements, awardees will be required to have background checks on all personnel who will be directly interacting with the youth through this grant.**

**This is a federal reimbursement grant. Potential subgrantees are expected to abide by federal rules and regulations.**

### **Fiscal Accountability**

Commingling of funds on either a program-by-program or project-by-project basis is prohibited. The subgrantee’s accounting system must maintain a clear audit trail for each source of funding for each fiscal budget period and include the following:

- Separate accountability of receipts, expenditures, disbursements, and balances. CJCC recommends creating an account in your accounting system for each grant using the grant number provided by CJCC.
- Itemized records supporting all grant expenditures in sufficient detail to show exact nature of activity.
- Data and information for each expenditure with proper reference to a supporting voucher or bill properly approved.
- Maintenance of billing records for project related expenses (i.e. provider invoices with accompanying timesheets)
- Provisions for payment by check (as applicable).

Subgrantees will select whether they would prefer to be reimbursed for grant expenses on a monthly or quarterly basis, once awarded.

### **Performance Measures and Reporting Requirements**

The Bureau of Justice Assistance (BJA), Office of Justice Programs, the federal entity that administers the SCIP program, has developed performance measures for all funded program types. As such, the Council requires that all funded subgrantees complete a quarterly statistical report using BJA's Performance Measurement Tool (PMT). The PMT will ultimately help states produce evidence-based guidance on monitoring and evaluating programs. PMT reporting is completed based on grant-funded activities and due on the dates indicated in the chart to the right. Submission of performance measures data is not required for the application.

Reporting Period	Due Date
January 1 - March 31	April 10
April 1 - June 30	July 10
July 1 - September 30	October 10
October 1 - December 31	January 10

### ***SECTION IV: PROGRAM DESIGN***

This project will seek to expand the capacity of existing accountability courts to assist participants who may be more likely to become involved with violent crime. Grant funding will focus on the implementation and/or expansion of peer support programming, which is a vital part of the continuum of care for efforts to combat the effects of violence. Using a data-driven approach, the project will target areas with the most critical need for services while building a framework to enhance public safety beyond the grant's scope. Allowable expenses related to this programming may include, but are not limited to, peer support specialist certifications, training, compensation; conference/tune-up attendance; and other associated costs.

**Definition:** Peer support programs serve to connect individuals who have like experiences with mental health and/or substance use disorders. They provide support and acceptance to those currently struggling with such disorders by those who have experienced recovery. With the proper training, knowledge, and lived experiences, peer support specialists can be critical to helping others recover from mental health and/or substance use disorders and find support, resources, and reintegration.

## ***SECTION V: APPLICATION FORM***

### **Program Narrative**

All applicants must complete a project narrative describing the proposed project being requested. The following elements are required in the project narrative. The application must be submitted online via Formstack on or before 5 p.m., October 11, 2024.

- **Project Description:** This section of the application should contain a general description of activities that justifies and describes the project to be implemented. The project description should include specific services that will be provided and explain what the project will accomplish. *\*If an applicant is requesting to expand an ongoing project, the application must include a detailed description of the current project, the implementation status to date, and how the funding will be used to supplement existing funding to achieve project objectives.*
- **Needs Statement:** Provide a statement that clearly defines the problem or gaps that the initiative will address. To support your request, offer a detailed description of the target demographic, the geographic area covered, statistics, and scope of the problem that needs to be addressed. Describe any previous efforts taken to solve this issue as well.
- **Project Goals:** State the goals of the proposed project. Explain how the project goals will meet the needs of the project's target population and/or impact the proposed service area.
- **Project Activities and Services:** Describe the project's service delivery plan, detailing how the agency will achieve its goals. Explain how services will be implemented or enhanced, including a timeline for implementation. Additionally, provide an explanation of how the planned activities will address the needs of the target population as outlined in the needs statement.

## **SECTION VI: Attachments**

- Budget Detail Worksheet
- Designated Grant Official's Form
- MOU/Contracts, if applicable
- Timeline, if not included in narrative

### **Budget**

All applicants must attach a budget using the provided Detailed Budget Worksheet. All line items within the budget are subject to review and approval. Decisions related to these budget line items are based on allowance of line-item costs per federal program guidelines, justification of costs in relation to project activities, and reasonableness of costs based on current market rates.

### **How to Apply**

Submit the completed application, including the requested information and all required attachments, online at FY 2022-2023 Byrne SCIP Application Specialized Court-Based Programs. To be eligible for funding consideration, a complete application must be submitted by 5 p.m. on Friday, October 11, 2024.

## ***APPENDIX***

Eligible courts must provide criminal justice and civil proceeding services for one of the “less-than-\$10,000 jurisdictions” within Georgia. The following list indicates the jurisdictions that would be eligible under this requirement.

### Eligible Counties

Appling County	Dawson County	Jones County
Atkinson County	Decatur County	Lamar County
Bacon County	Dodge County	Lanier County
Baker County	Dooley County	Laurens County
Banks County	Dougherty County	Lee County
Barrow County	Early County	Liberty County
Ben Hill County	Echols County	Lincoln County
Berrien County	Effingham County	Long County
Bleckley County	Elbert County	Lowndes County
Brantley County	Emanuel County	Lumpkin County
Brooks County	Evans County	Madison County
Bryan County	Fannin County	Marion County
Bulloch County	Fayette County	McDuffie County
Burke County	Floyd County	McIntosh County
Butts County	Franklin County	Meriwether County
Calhoun County	Georgetown-Quitman County	Miller County
Camden County	Gilmer County	Mitchell County
Candler County	Glascok County	Monroe County
Catoosa County	Grady County	Morgan County
Charlton County	Greene County	Murray County
Chattooga County	Habersham County	Oconee County
Clay County	Hancock County	Oglethorpe County
Clinch County	Harris County	Peach County
Coffee County	Hart County	Pickens County
Colquitt County	Heard County	Pierce County
Columbia County	Irwin County	Pike County
Cook County	Jackson County	Polk County
Crawford County	Jasper County	Pulaski County
Crisp County	Jeff Davis County	Putnam County
Cusseta- Chattahoochee County	Jefferson County	Rabun County
Dade County	Johnson County	Randolph County
		Rockdale County

Schley County
Screven County
Seminole County
Stephens County
Stewart County
Sumter County
Talbot County
Taliaferro County
Tattnall County
Taylor County
Telfair County
Terrell County
Thomas County
Tift County
Toombs County
Towns County
Treutlen County
Troup County
Turner County
Twiggs County
Union County
Upson County
Walton County
Ware County
Warren County
Washington County
Webster County
Wheeler County
White County
Wilcox County
Wilkes County
Wilkinson County
Worth County