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**Juvenile Justice Incentive Grant Program
2021 Request for Proposals (RFP)
Frequently Asked Questions**

Question 1: When are applications for the RFP due?

Answer 1: Applications are due at 5:00pm on May 6, 2020.

Question 2: How should applications be submitted?

Answer 2: Applications should be submitted electronically via Formstack only. The link can be found on the CJCC's website at <https://cjcc.georgia.gov/grants/funding-opportunities/current-grant-opportunities>. All proposal documents are required to be submitted by uploading the original files or by uploading scanned documents to the online application. These documents include the following: application narrative, Budget Detail Worksheet in Excel format, application budget narrative, and application attachments with all signature pages.

Question 3: Where are the attachments and Budget Detail Worksheet located for the RFP?

Answer 3: Attachments A1-A8 and the Budget Detail Worksheet can be found on the CJCC's website at <https://cjcc.georgia.gov/grants/funding-opportunities/current-grant-opportunities>.

Question 4: Is there a match requirement?

Answer 4: The Juvenile Justice Incentive Grant Program does not require match.

Question 5: Who can request the data information from AOC and CVIOG?

Answer 5: County Program Directors should submit the request directly to AOC and CVIOG.

Question 6: Will grantees be able to apply for the PDRA position in FY21?

Answer 6: Yes. Grantees who currently have a PDRA position are allowed to apply for this position as part of their FY21 application. This should be reflected in their Budget Detail Worksheet and narrative.

Question 7: What will be required to request funds for transportation services?

Answer 7: Transportation services will not be provided through the Department of Juvenile Justice in FY21. Grantees will be responsible for providing transportation for their programs. If requesting funds to allocate for transportation services, grantees must include estimated van rental, routine

maintenance, and fuel costs. Please specify if a van will be supplied through the county or a rental agency. Other costs to include are hourly rate for a driver and rider. Please note, these expenses should be reflected in both the Budget Detail Worksheet and the budget narrative.

Question 8: What is the maximum amount allowed for transportation services?

Answer 8: The maximum amount allowed for van rental will be \$1,868 per month. Drivers and riders will be paid a maximum of \$15 per hour for 14 hours per week. Routine maintenance and fuel costs must be reasonable and fully justified in both the Budget Detail Worksheet and budget narrative. Fiscal questions regarding transportation services in your county should be submitted to Haley.McKinney@cjcc.ga.gov.

Question 9: Should cohorts beginning in FY20 and ending in FY21 be included in the budget?

Answer 9: Due to unforeseen circumstances, programs may have a cohort that ‘crosses over’ into the FY21. Any programming, regardless of when the services/cohort began, should be budgeted in the grant year which services are rendered. For instance, if a program is planning to have three cohorts in FY21 and they expect to have five weeks from their carry-over cohort, the program will need to include costs for the cohorts plus five weeks in their budget.