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The Criminal Justice Coordinating Council (the Council) is pleased to announce that it is seeking applications for competitive funding for local jurisdictions within the State of Georgia under the Office of Justice Programs (OJP), U.S. Department of Justice (DOJ), Office of Juvenile Justice and Delinquency Prevention (OJJDP) (CFDA 16.540).

## **FY2024 Juvenile Prevention and Intervention Grants Program Request for Proposals Competitive/Continuation**

### **Eligibility**

Applicants are limited to local county commissions/boards of commissioners, city governments, school districts, or non-profit. The availability of funds is dependent on appropriations from OJP. The Office reserves the right to reduce the amount of funds available based on government budgetary actions. The U.S. Department of Justice, Office of Juvenile Justice and Delinquency Prevention, administers these funds at the national level.

### **Deadline**

Applications are due by Friday, August 4, 2023 at 5:00 p.m.

### **Available Funding**

Maximum Dollar Amount per Award: \$100,000  
Number of Expected Awards Local Government: 7  
Number of Expected Awards Non-profit: 3

The amount to be awarded to each agency will be determined by the Council under the advisement of the Juvenile Justice State Advisory Group.

### **Award Period**

October 1, 2023 – September 30, 2024

### **Contact Information**

For assistance with the requirements of this solicitation, contact:

**Programmatic:** Kristen Lee, Project Coordinator, at [Kristen.lee@cjcc.ga.gov](mailto:Kristen.lee@cjcc.ga.gov)

**Finance:** Laura Oropeza at [Laura.Oropeza@cjcc.ga.gov](mailto:Laura.Oropeza@cjcc.ga.gov)

Release Date: June 28, 2023

**THIS IS A FEDERAL GRANT SUBJECT TO FEDERAL RULES AND REGULATIONS**

## **SECTION I: OVERVIEW AND INSTRUCTIONS**

### **Eligible Applicants**

The Title II Formula Grants Program provides financial and technical assistance to units of local government, non-profits and federally recognized Indian tribal governments.

### **The Juvenile Prevention and Intervention Grants Program**

The Juvenile Prevention and Intervention Grants Program provides funding for the implementation of programming for prevention from the juvenile justice system and intervention services for youth as alternatives to detention. Funding will be used to promote programming related to mental wellness, substance use, and violence reduction. Applications that collaborate with school systems to prevent and reduce violence, substance use, and address the mental health needs of at-risk kids within the school will be given priority consideration. Programming should be evidence supported or evidence based. Additionally, applicants may apply for up to 50% of a personnel position for the purposes of this grant.

Funds must be expended by September 30, 2024 and should be used for projects that fall within the priorities related to prevention and intervention strategies to support children and families from entering into the juvenile justice system. The project period for this grant award is October 1, 2023-September 30, 2024. **Please note, CJCC intends to rerelease JPI continuation funds for FY 2025.** Applicants seeking to support an existing project must be able to explain what has been accomplished during previous grant period(s) and how these funds will enhance its effectiveness.

### **Criminal Justice Coordinating Council**

The Criminal Justice Coordinating Council is designated by the Governor of Georgia as the State Administering Agency for criminal justice and victims' assistance programs. Created by the General Assembly (O.C.G.A. § 35-6A-2), the Council is comprised of twenty-seven members representing various components of the criminal justice system.

### **Overview of the State of Georgia's Juvenile Justice State Advisory Group**

The Juvenile Justice State Advisory Group (SAG) is a Governor appointed body which provide expertise for juvenile justice efforts across the state of Georgia. The SAG will serve as the advisory body to the Council for the grant award.

### **How to Apply**

Interested applicants should review the Juvenile Prevention and Intervention Grant Program Packet in its entirety, and submit the completed application, including the requested information and all required attachments. The application must be submitted online via Formstack **on or before 3 p.m., August 4, 2023. Please click here apply. This form and provided budget detail are the only acceptable formats for submitting the narratives and budget for the funding year. It is recommended that applicants allow adequate time to complete the application. Applications must be submitted using the required format.** Any application that does not adequately answer all applicable questions will be considered incomplete and will not be reviewed for funding.

*On Monday, July 10, 2023, at 11 a.m., the Criminal Justice Coordinating Council will host a virtual webinar for the RFP application. Please sign up [here](#).*

## **SECTION II: APPLICATION PROCESS**

### **Application Review**

Applications will be reviewed and assessed by the Council and the SAG members and its designated representatives who will consider the following:

1. Overall quality and completeness of the application;
2. Demonstration of clear, measurable and appropriate standards;
3. Demonstration of need including geographic location, local demographics, local statistics, other financial resources, etc.;
4. Adequate correlation between the cost of the project and the objective(s) to be achieved.

Only complete applications received by the deadline will be reviewed. **When an application is received by the Council, there is no commitment on the part of the Council to fund an application or to fund it at the amount requested.** Decisions related to these budget areas are based on both eligibility and reasonableness. The Council has full discretion to determine the reasonableness of budget items based on both objective and subjective decision-making tools. See "Restrictions on Use of Funds" subsection below to determine whether budget items requested are allowable prior to submitting your budget.

Applications for funding will undergo several reviews. At any point during these reviews, a decision not to fund a project or any part thereof may be made. These decisions are within the complete discretion of the Council.

### **Competitive Funding Decisions**

All funding decisions related to the program application received in response to this solicitation are made by the Council, based on the availability of funding and recommendations by the SAG. The Council will inform the applicant of funding decisions through a grant award. Applicants should not make assumptions regarding funding decisions until they have received official written notification of award or denial signed by the CJCC Executive Director.

Once an award is made, it is within the discretion of the Council to determine that a subgrantee is not compliant with applicable policies. Upon such a determination, the Council may terminate further funding and require reimbursement of grant funds.

**Please note, CJCC intends to rerelease JPI continuation funds for FY 2025.**

Priority consideration will be given to applications which partner with school systems to prevent and reduce violence and support mental health needs of at-risk or justice involved youth within the schools.

### **Allowable Funds**

Funds for this award can be used for delinquency prevention and alternatives to detention programming as well as training cost, supplies, travel, and admin.

### **Restriction of Funds**

Grant funds cannot be used for: office space, utilities, food, furniture, the purchase of vehicles, weapons, for overall agency supplies, and construction projects. Please note, this is not an exhaustive list. Please contact the assigned CJCC contact if you have any questions.

### **Supplanting of Funds**

Funds cannot replace or supplant federal or nonfederal funds that have been appropriated for the same purpose.

### **Match Requirement**

No match is required under this program.

### **Award Notification**

Notification of award funding will be made no later than September 27, 2023 via electronic correspondence.

## **SECTION III: POST-AWARD REQUIREMENTS**

### **The Juvenile Prevention and Intervention Grants Program Subgrantee Workshop**

As a requirement of the grant, all counties selected for funding will be required to attend a workshop to discuss the purpose of the grant.

### **Grant Acceptance**

Subgrantees must accept or reject the grant award with original signatures and required forms within forty-five (45) days of the award date. The subgrantee will be unable to request funds until the award documents are submitted to the Council.

### **Special Conditions**

At the time of the subgrant award, the Council will assign special conditions as deemed appropriate for the program. The special conditions will outline the subgrantee's responsibilities, as well as federal and state regulations that must be adhered to, as a condition of accepting the grant award for the approved program. The special conditions will be included in the award packet and must be reviewed, signed, and returned to the Council within **forty-five (45) days** of the award date. The Council may assume your court rejects the grant award if these acceptance documents are not received by this submission deadline.

Per DOJ requirements, awardees will be required to have background checks on all personnel who will be directly interacting with the youth through this grant.

**This is a federal reimbursement grant. Potential subgrantees are expected to abide by federal rules and regulations.**

### **Fiscal Accountability**

Commingling of funds on either a program-by-program or project-by-project basis is prohibited. The subgrantee's accounting system must maintain a clear audit trail for each source of funding for each fiscal budget period and include the following:

- Separate accountability of receipts, expenditures, disbursements, and balances. CJCC recommends creating an account in your accounting system for each grant using the grant number provided by CJCC.
- Itemized records supporting all grant expenditures in sufficient detail to show exact nature of activity.
- Data and information for each expenditure with proper reference to a supporting voucher or bill properly approved.
- Maintenance of billing records for project related expenses (i.e. service invoices)
- Provisions for payment by check (as applicable).

Subgrantees will select whether they would prefer to be reimbursed for grant expenses on monthly or a quarterly basis once awarded.

### **Site Visits**

Awarded grantees will receive programmatic and fiscal site visits as required. These may be in person or virtual.

### **Performance Measures and Reporting Requirements**

Performance measurement can be defined as the process of routinely measuring the outputs and outcomes produced by a program, thereby allowing one to assess the effectiveness of program investments and activities. It has been found that measuring performance builds consensus and commitment within the justice community, assists with the goal of obtaining and allocating resources, demonstrates success, and improves accountability.

The Department of Justice, the federal entity that administers the Delinquency Prevention Grant Program, has developed performance measures for all funded program types. As such, the Council requires that all funded subgrantees complete a quarterly statistical report using DOJ's Performance Measurement Tool (PMT). The PMT will ultimately help states produce evidence-based guidance on monitoring and evaluating all programs.

**PMT reporting is completed based on grant-funded activities. Reporting will be due:**

<b>Reporting Period</b>	<b>Due Date</b>
October 1 – December 31	January 30
January 1 – March 31	April 30
April 1 – June 30	July 30
July 1- September 30	October 30

## **SECTION IV: PROGRAM DESIGN**

### **Purpose**

Preventing youth violence is a critical issue for many communities across the State of Georgia. According to the Centers for Disease Control and Prevention (CDC), homicide is the second and suicide is the third leading cause of death for young people ages 10–16 in the State of Georgia.<sup>1</sup> Additionally, in 2023, the Georgia Wellness Survey found that almost one third of 6<sup>th</sup> -12<sup>th</sup> graders felt unsafe at school or on my way to or from school. Of those same students, 21% ‘somewhat agree’ or ‘strongly agree’ to be worried about other students hurting them and 24% were concerned about their physical safety at school. Additionally, 57% of students reported ‘somewhat agree’ or ‘strongly agree’ to the statement that “students at my school fight a lot.”<sup>2</sup>

Violence perpetrated by youth is based on many factors. Studies on youth development acknowledged the trajectory of youth antisocial behavior, including predispositions toward youth’s use of violence.<sup>3</sup> Adolescence is the most common period for delinquent behavior and the late teen years and early adulthood have been associated with increased levels of delinquency as well as violence. For these youth, it is well known that there are risk factors and protective factors related to juvenile delinquency, violence, and gang involvement. These risk and protective factors include family, peer group, school, individual characteristics, and community conditions. There is a cumulative effect that increases the likelihood of violence as the youth experiences and is exposed to additional risk factors. On the reverse, there are protective factors such as parental involvement and monitoring, family and peer support, and coping skills. Early intervention prevents the onset of delinquent behavior and supports the development of a youth’s assets and resilience.

For the purposes of this solicitation, prevention and alternative to detention strategies should be targeted to middle and high school age youth (ages 11–17) for the purposes of violence prevention and reduction and mental health for at-risk youth. In addition, for purpose of this solicitation, the term “violence” can include but is not limited to: school violence, bullying and harassment by peers, and physical assault with or without weapons.

Priority consideration will be given to applicants who work collaboratively with the local school system.

Previously funded projects include, but are not limited to:

- Truancy intervention programming
- Individual, group and family counseling related to ACE’s affected youth
- Motivational speaker(s) for school assemblies
- Juvenile Court programming focusing on youth with delinquent offenses
- Gang intervention programming
- Youth sports program

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<sup>1</sup> Centers for Disease Control. 2020. Leading Causes Of Death Visualization Tool. Retrieved from: [WISQARS Data Visualization \(cdc.gov\)](https://wisqars.cdc.gov/)

<sup>2</sup> Georgia Department of Education: Georgia Student Health Survey. 2019. Retrieved from: <https://www.gadoe.org/wholechild/GSHS-II/Pages/GSHS-Results.aspx>

<sup>3</sup> Moffitt, T. E., Arseneault, L., Belsky, D., Dickson, N., Hancox, R. J., Harrington, H., Houts, R., Poulton, R., Roberts, B. W., Ross, S., Sears, M. R., Thomson, W. M., & Caspi, A. (2011). A gradient of childhood self-control predicts health, wealth, and public safety. *Proceedings of the National Academy of Sciences of the United States of America*, 108(7), 2693–2698. <https://doi.org/10.1073/pnas.1010076108>

- Violence intervention classes
- Summer camps offered by the Board of Education's Police Department

Examples of additional possibilities for funding include, but are not limited to:

- School prevention services
- Multidisciplinary team strategies to prevention and intervention
- Gun violence strategies
- Substance use prevention and intervention programs
- Grief Counseling for youth and families
- Diversion programming for youth
- Handgun Intervention Program
- Assessments and evaluations for adolescents and families

### **Program Period**

This grant award period covers October 1, 2022 through September 30, 2023.

### **Target Population**

Youth who are at risk to become involved with or prevent the further involvement with the juvenile justice system.

### **Goals and Objectives**

Each applicant must utilize all of the following goals and objectives for its project. Applicants may add goals or objectives specific to their program.

#### Goals

- Prevent youth violence.
- Implement services with fidelity.

#### Objectives

- Increase protective factors to prevent violence and delinquent behavior by youth.
- Contribute to sustained future reductions in youth violence

## **SECTION V: APPLICATION FORM**

Interested applicants should review the Justice Delinquency and Intervention Grant Program Packet in its entirety, and submit the completed application, including the requested information and all required attachments. The application must be submitted online via Formstack **on or before 5 p.m., August 4, 2023. Please click here apply.**

- **Program Narrative**
  - All applicants must complete a project narrative describing the proposed project. The following elements are required in the project narrative.
- **Administration:** Provide the implementing agency's name and a brief description. If the application and fiscal agents are different from the implementing agency, identify them. List the agency's qualifications and grant management experience. List the community partners, along with their descriptions and contributions to the planned program, if any.

- **Target Population:** Provide a detailed description of the clearly defined target population to be served in the grant period, include the following:
  - Target group/age range: a) middle school; b) high school; or c) both middle and high schools;
  - How and why target population was selected;
  - Number of projected youth to be served;
  - Gender: a) male only; b) female only; or c) male and female;
  - County or counties to be served (please only apply for counties you are able to serve);
  - Other demographics, including at-risk population(s); and,
  - List assessment instruments to be used for selected target population and how they will be used to screen youth.
- **Needs statement:** Provide a statement of the specific problem(s)/gap(s) the project will address. Include data that supports this claim. Only use data that is verifiable and relevant to the target population. For example, do not use statewide data for a local problem statement and do not use national data for a statewide problem statement.
- **Project goals:** State the goals of the proposed project. Explain how the project goals will meet the needs of the project's target population and/or impact the proposed service area. Include any accomplishments from previous years. For example, an estimated number of participants to be served during the grant period and the anticipated outcomes. Outcomes are defined as changes in attitudes, knowledge, skills, behaviors, and conditions. Goals must be specific, measurable, action-oriented, reasonable, and time-sensitive having performance indicators. Please prepare to explain in the evaluation plan section.
- **Methods and Procedures**
  - a. Service Delivery
    - State and the proposed primary curriculum or evidence-based interventions that will be employed during this grant period. Describe how this will be implemented. State and describe any other developmental activities program participants will receive in addition to the curriculum or intervention listed above. Explain how each of these developmental activities will be implemented.
  - b. Describe the overall format and design of the program, addressing the following:
    - Program type (i.e., Youth Reporting Center, community-based, school-based, or other); Include the name of the selected evidence-based program.
    - If applicable, provide a schedule of grant period activities. Include the projected number of youth and family services, as well as the cohort schedule, if relevant. (See appendix A-2); and,
    - List the specific site(s) where programming will occur (i.e., the site name and the street address including the zip code).
    - If applicable, describe any educational support identified for youth. This would include how the support service works within the program, how it addresses an identified gap, and how it positively affects youth outcomes.
    - If applicable, describe any mental health support identified for youth. This would include how the support service works within the program, how it addresses an identified gap, and how it positively affects youth outcomes.
    - If applicable, describe any substance use support identified for youth. This would



include how the support service works within the program, how it addresses an identified gap, and how it positively affects youth outcomes.

- Please list any transportation services or assistance needed. If requesting funds to allocate for transportation services, grantees must include the vehicle cost (i.e. estimated rental cost) along with estimated cost of vehicle maintenance and projected cost for fuel. Please see section Budget Detail Worksheet.
  - Fully describe the intake and referral process. List the criteria to determine which individuals will be offered program services.
  - State which entities (e.g., service providers, contractors), if identified, will provide these services.
    - If available, attach any Memorandum(s) of Understanding for sites not under the jurisdiction of the applying or implementing agency (Attachment A-3)
  - Describe policies that ensure appropriate relationships between youth and adults, including any mandated reporting requirements. If awarded, grantees will be expected to show said policy during the fiscal review.
  - Staffing
    - If available, describe the primary roles and responsibilities for each grant-funded position. Attach a job description for each position discussed (Attachment A-4).
  - Explain training history for staff associated with service delivery. Explain the plan for orientation and training of grant-funded staff.
- **Project Barriers:** List any anticipated barriers for the proposed project.
  - **Sustainability:**
    - Describe the specific activities that will take place during this upcoming grant period to ensure sustainability, including any barriers for the program and how the organization intends to address said issues.
    - List the current juvenile related funding sources (state, federal, and/or private) and amount of funding for your organization.
    - Identify potential state, federal, and/or private funding streams for program support.
    - Identify potential ways to increase current evidence-based service capacity for target population.
    - Describe any local actions taken to specifically support evidence-based services.

### **Attachments**

- Budget - All applicants must attach a budget using the provided **Budget Detailed Worksheet**. All line items within the budget are subject to review and approval. Decisions related to these budget line items are based on federal program guidelines, justification of costs in relation to project activities, and reasonableness of costs based on current market rates.
- **Designation of Grant Officials**
- Program and/or Cohort Schedule (if applicable)
- Letter of Support (if available)

- MOU/Contracts - Please attach any contract or MOU between your agency and the established service providers. (if available)
- Job Description (if applicable)