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JAY NEAL
EXECUTIVE DIRECTOR

The Criminal Justice Coordinating Council (CJCC) is pleased to announce that it is seeking applications for funding under the Family Violence Prevention and Services Act (FVPSA) American Rescue Plan (ARP) Grants to Support Survivors of Sexual Assault Supplemental Funding Program.

**Family Violence Prevention and Services Act (FVPSA) FY2021
American Rescue Plan (ARP) Grants to Support Survivors of
Sexual Assault Supplemental Funding Program Request for
Applications**
CFDA 93.497

Eligibility

Applicants are limited to certified sexual assault centers and culturally specific organizations within the State of Georgia that receive current CJCC sexual assault awards or CJCC funded CACs that provide sexual assault services in areas that no other services exist, serve victims of crime, particularly victims of violent crimes, and are operated by a public agency, nonprofit organization, or combination of such agencies or organizations. *Please see Appendix C for the funding allocation chart.*

Applicant agencies should be certified and eligible to receive Local Victim Assistance Program (LVAP) 5% funds. Agencies without certification may apply for funding; however, if funding is awarded the agency must complete certification requirements prior to receiving an award.

Deadline

Applications are due at 5:00 p.m. on February 14, 2022

Award Period

March 1, 2022 - June 30, 2023

Contact Information

For assistance with the requirements of this solicitation, contact:

Amy Hutsell at 404-657-2224 or Amy.Hutsell@cjcc.ga.gov

Liz Flowers at 404-596-2264 or Liz.Flowers@cjcc.ga.gov

In accordance with the Americans with Disabilities Act, the State will provide reasonable accommodation for persons with disabilities. If you need a reasonable accommodation, please contact CJCC at 404-657-1956 or TTY: 404-463-7650.

Release Date: January 18, 2022

TABLE OF CONTENTS

Overview	3
A. Eligibility.....	5
Purpose Areas.....	5
Additional Specific Eligibility Requirements	7
B. Grant Award Agreement	9
C. Reporting Requirements	10
Financial Reporting Requirements	10
Program Reporting Requirements.....	10
Post-Award Requirements	11
D. Application Submission Instructions	11
<i>Formstack Application</i>	12
<i>Budget</i>	13
Appendix A – FVPSA ARP Grant Program – Allowable/Unallowable Use of Funds Guidance: States and Tribes.....	14
Appendix B – FVPSA ARP Grant Program – Quarterly Performance Measures	18
Appendix C: FY21 FVPSA ARP Funding Allocation List	21

Family Violence Prevention and Services Act (FVPSA) ARP Grants to Support Survivors of Sexual Assault Supplemental Funding Program FY 2021 Request for Applications

Criminal Justice Coordinating Council

The Criminal Justice Coordinating Council (CJCC) is designated by the Governor of Georgia as the State Administering Agency for criminal justice and victims' assistance programs. Created by the General Assembly (O.C.G.A. § 35-6A-2), the Council is comprised of twenty-seven members representing various components of the criminal justice system. CJCC is charged with fiscal and programmatic oversight of the FY 2021 Family Violence Prevention and Services Act (FVPSA) American Rescue Plan (ARP) Supplemental Funding Grant Program.

CJCC is soliciting applications for the FVPSA ARP Grant Program. Agencies must submit an application to be considered for funding. Agencies are encouraged to read this entire RFA thoroughly before preparing and submitting their grant application. This application is open to all agencies meeting eligibility guidelines for the FVPSA ARP Grant Program.

Overview

The Administration on Children, Youth and Families (ACYF) is the federal agency that administers FVPSA to U.S. states and territories. ACYF is committed to facilitating healing and recovery, and promoting the social and emotional well-being of victims, children, youth, and families who have experienced domestic violence, maltreatment, exposure to violence, and trauma. An important component of promoting well-being in this regard includes addressing the impact of trauma, which can have profound impacts on coping, resiliency, and skill development. ACYF promotes a trauma-informed approach, which involves understanding and responding to the symptoms of chronic interpersonal trauma and traumatic stress across the lifespan.

On March 11, 2021, President Biden signed into law the [American Rescue Plan Act of 2021 \(ARP\)](#), a \$1.9 trillion economic stimulus bill designed to speed up America's recovery from the economic and health effects of the COVID-19 pandemic. With the passage of this bill, the Family Violence Prevention and Services Act (FVPSA) has received a historic investment for rape crisis centers and sexual assault programs to support sexual assault survivors impacted by the COVID-19 public health emergency. For FVPSA, Section 2204 provides a total of \$198 million to remain available until expended through September 30, 2025.

The purpose of the ARP Grants to Support Survivors of Sexual Assault is to 1) assist with the transition to virtual/remote services for rape crisis centers, sexual assault programs, tribal programs, and culturally specific programs that provide crisis services, support services, and assistance to survivors of sexual assault, and 2) support the increased emergency needs of sexual assault survivors as a result of the COVID-19 public health emergency. Within these parameters,

grantees have flexibility to use the funding to support a range of in-scope activities including counseling, mobile advocacy, telehealth, teletherapy, peer support, temporary housing, rental assistance and nominal relocation expenses, supplies, equipment, and software to assist in carrying out virtual services.

Federal Definitions

1. Sexual Assault: any nonconsensual sexual act proscribed by Federal, tribal, or State law, including when the victim lacks capacity to consent.

2. Rape Crisis Center: FVPSA Program authorizes for the ARP Grants to Support Survivors of Sexual Assault to be allocated in accordance with the Violence Against Women Act (VAWA). The term "rape crisis center" means a nonprofit, nongovernmental, or tribal organization, or governmental entity in a state other than a territory that provides intervention and related assistance to victims of sexual assault without regard to their age. In the case of a governmental entity, the entity may not be part of the criminal justice system (such as a law enforcement agency) and must be able to offer a comparable level of confidentiality as a nonprofit entity that provides similar victim services. See 34 U.S.C. § 12291(a)(25). Pursuant to 34 U.S.C. § 12511(b)(2)(C), intervention and related assistance may include:

1. 24-hour hotline services providing crisis intervention services and referral.
2. Accompaniment and advocacy through medical, criminal justice, and social support systems, including medical facilities, police, and court proceedings.
3. Crisis intervention, short-term individual and group support services, and comprehensive service coordination and supervision to assist sexual assault victims and family or household members.
4. Information and referral to assist the sexual assault victim and family or household members.
5. Community-based, culturally specific services and support mechanisms, including outreach activities for underserved communities.
6. Development and distribution of materials on issues related to the services described in numbers 1 through 5 above.

3. Culturally specific services: community-based services that include culturally relevant and linguistically specific services and resources to culturally specific communities (34 U.S.C. §12291(a)(7)).

4. Supportive Services: For the purposes of this supplemental funding, supportive services is defined as services for adult and youth victims of family violence, domestic violence, dating violence, and sexual assault and their dependents that are designed to meet the needs of such victims and their dependents for short-term, transitional, or long-term safety and recovery. Supportive services include, but are not limited to: direct and/or referral-based advocacy on behalf of victims and their dependents, counseling, case management, employment services, referrals, transportation services, legal advocacy or assistance, child care services, health, behavioral health and preventive health services, culturally and linguistically appropriate

services, and other services that assist victims or their dependents in recovering from the effects of the violence (45 CFR § 1370.2).

5. **Virtual Services:** The use of electronic devices, such as computers, tablets, and smartphones, to provide services for survivors through a secure platform. These services will enable domestic violence and sexual violence programs to support survivors and their children via an internet connection, web portal, and two-way live video platforms, <https://telehealthresourcecenter.org/>.

A. Eligibility

An eligible applicant must meet all of the following criteria:

1. Be a current federal sexual assault grant award subrecipient from CJCC or a CJCC funded child advocacy center providing sexual assault services in an area where no services exist (See Appendix C);
2. Be a 501(c)(3) non-profit organization or a public government entity;
3. Serve as the fiscal agent for the grant and the point of contact to CJCC;
4. Be responsible, liable, and oversee financial, program and post-award reporting requirements; and
5. Be certified and eligible to receive Local Victim Assistance (LVAP) 5% funds.

Purpose Areas

The purpose of these supplemental funds is to prevent, prepare, and respond to the COVID-19 pandemic. Examples of activities that will be supported by these purpose areas include:

Prevent- Activities that assist sexual assault survivors by providing virtual services, supportive services, temporary housing assistance, mobile advocacy services, and supplies that will ensure survivors of sexual assault receive the care, support and services they need while reducing the exposure to and risk of contracting the COVID-19 virus.

- Perform outreach and provide education to local rape crisis centers/sexual assault programs, culturally specific programs, and tribes on strategies that reduce **COVID-19 transmission**, using existing materials where available. Please note that grantees are expected to use materials from federal agencies and/or local public health departments.
- Disseminate **educational materials** and resources to local rape crisis centers/sexual assault, culturally specific programs, and tribes on precautions to **prevent**, contain, or mitigate COVID-19 and other respiratory illnesses. Please note that grantees are expected to use materials from federal agencies and/or local/state public health departments.
- Provide virtual services, temporary housing options, and supportive services to survivors of sexual assault including paying for the operating, staffing, and administrative expenses of the facilities for rape crisis/sexual assault programs, culturally specific programs, and tribes;
 - ARP funding can be used to provide temporary refuge in conjunction with supportive services and in compliance with applicable state or tribal law or regulations, which includes:
 - Housing provisions, including assistance locating and securing safe and affordable permanent housing and homelessness prevention services;

- Rental subsidies and rental assistance;
- Temporary refuge or lodging in individual units such as apartments (which is not required to be owned, operated, or leased by the program);
- Safe homes; and
- Hotel or motel vouchers.
- Provide prevention services, including outreach to underserved populations to increase virtual access to sexual assault services and reduce the exposure to and risk of contracting the COVID-19 virus; and
- Strengthen partnerships with local and state public health authorities, local health departments, emergency services managers, health care providers, culturally specific community-based organizations, tribes, LGBTQ+ organizations, and rape crisis centers/sexual assault programs to improve emergency operations throughout the COVID-19 public health emergency.

Prepare- Activities and technical assistance that include assessing needs of sexual assault survivors during the COVID-19 public health emergency. Activities that provide training, information, and assistance necessary to ensure the continuity of rape crisis centers and sexual assault services. Assessing the capacity of local rape crisis centers/sexual assault programs' and tribes' emergency operation plans and plans to address the needs of survivors and reduce the exposure to and risk of contracting the COVID-19 virus. Please note that the provision of remote services, virtual services, and mobile advocacy are allowable activities for this supplemental funding.

- Assess the capacity of agencies, local rape crisis centers/sexual assault programs, culturally specific programs, and tribes to provide continuity of sexual assault services, including emergency operations plans and plans to address increasing service demands, remote services operational capacity, potential provider closures, and staff absenteeism;
- Provide training to assist agencies, local rape crisis centers/sexual assault programs, culturally specific programs, and tribes in reviewing, updating, and/or implementing emergency operations plans and plans to address increasing service demands, remote services operational capacity, potential provider closures, and staff absenteeism; and
- Provide training, information, and assistance for ensuring the continuity of local rape crisis centers/sexual assault programs, culturally specific programs, and tribal sexual assault programs to:
 - Support victims and survivors of sexual assault to make decisions related to their ongoing safety and well-being during the COVID-19 public health emergency;
 - Help them maintain the capacity to provide individual and group counseling, peer support groups, and referral to community-based services to assist survivors of sexual assault, in recovering from the effects of the violence during the COVID-19 public health emergency;
 - Help them maintain the capacity to provide services for sexual assault survivors, including age-appropriate counseling, supportive services, and culturally relevant and linguistically appropriate services during the COVID-19 public health emergency. Please note that the provision of remote services, virtual services, and mobile advocacy are allowable activities; and
 - Help them maintain the capacity to provide culturally and linguistically appropriate services during the COVID-19 public health emergency.

Respond- Activities and technical assistance for ensuring the continuity of sexual assault programs and rape crisis center services, culturally specific programs, and tribal programs during the COVID-19 public health emergency, which includes responding to issues such as adapting to fluctuating needs and changing circumstances. Please note that staffing enhancements, workforce supports, and workforce capacity building are allowable activities.

- Provide services, training, technical assistance, and outreach to increase access to sexual assault supports and increase the accessibility of rape crisis and sexual assault services;
- Provide advocacy, case management services, and information and referral services concerning issues related to sexual assault services, including:
 - i. Assistance in accessing related federal and state financial assistance programs;
 - ii. Legal advocacy to assist victims and their dependents;
 - iii. Medical advocacy, including provision of referrals for appropriate health care services (including mental health, alcohol, and drug abuse treatment), but which shall not include reimbursement for any health care services;
 - iv. Assistance locating and securing safe and affordable permanent housing and homelessness prevention services;
 - v. Provision of transportation, childcare, respite care, job training and employment services, financial literacy services and education, financial planning, and related economic empowerment services; and
 - vi. Parenting and other educational services for victims and their dependents.
- Provide direct crisis intervention services, including counseling, mobile advocacy, telehealth, peer support, and in-person assistance. Mobile advocacy allows for advocates to work out in the community in order to support sexual assault survivors wherever it is safe and convenient for the survivor.
- Fund staffing increases, workforce supports for employees/advocates, and workforce capacity building and any related costs to retain, reward, or recruit staff to ensure the continuity of sexual assault and rape crisis center services for sexual assault survivors and their dependents.

Additional Specific Eligibility Requirements

ACYF established eligibility criteria that must be met by all organizations that receive FVPSA funds. These funds are to be awarded to applicants only for providing services to victims of crime through their staff. Each applicant organization shall meet the following requirements:

- **Religion** - Grantee programs may not promote, discuss, or teach religion. Program activities and services are required to be accessible to any interested participant, regardless of religious affiliation.
- **Federal Criminal Background Checks** - All Grantees must conduct criminal background checks on all direct service and outreach personnel who have contact with victims of domestic violence and their children. Grantees must use Cogent Systems, Georgia Applicant Processing Services, to conduct a background check on all direct service and outreach personnel once every three years.
- **Internet Security Policy** - CJCC requires all subgrantees to establish and enforce an Internet Security Policy when minor participants and/or staff have access (supervised or

unsupervised) to the Internet. This includes any technology provided by CJCC funding and technology utilized by participants during a CJCC funded program component.

- **Comply with CJCC grant requirements** – Agencies must adhere to financial and programmatic guidelines; comply with deadlines; and provide all information to CJCC as requested in a timely fashion.
- **Fiscal Accountability - Commingling of funds on either a program-by-program or project-by-project basis is prohibited.** The subrecipient's accounting system must maintain a clear audit trail for each source of funding for each fiscal budget period and include the following:
 - a. Separate accountability of receipts, expenditures, disbursements and balances. CJCC recommends creating an account in your accounting system for each grant using the grant number provided by CJCC.
 - b. Itemized records supporting all grant receipts, expenditures and match contributions in sufficient detail to show exact nature of activity.
 - c. Data and information for each expenditure and match contribution with proper reference to a supporting voucher or bill properly approved.
 - d. Hourly timesheets describing work activity, signed by the employee and supervisor, to document hours personnel worked on grant related activities. Match hours must be documented in the same manner.
 - e. Maintenance of payroll authorizations and vouchers.
 - f. Maintenance of records supporting charges for fringe benefits.
 - g. Maintenance of inventory records for equipment purchased, rented, and contributed.
 - h. Maintenance of billing records for consumable supplies (i.e., paper, printing) purchased.
 - i. Provisions for payment by check.
 - j. Maintenance of travel records (i.e., mileage logs, gas receipts).
 - k. Lease Agreements, contracts services, and purchases of equipment that adhere to established procurement processes.
- **Office of Civil Rights** - Pursuant to 28 C.F.R. Section 42.302 all recipients of federal funds must be in compliance with EEO and Civil Rights requirements. All programs that receive FVPSA funds or are subawarded FVPSA funds via program agreements are required to conform to the grant program requirements. If there is a violation to this it may result in suspension or termination of funding, until such time as the recipient is in compliance. Information on required Civil Rights trainings can be found at <http://ojp.gov/about/ocr/assistance.htm>.
- **Nondiscrimination** - Federal laws prohibit recipients of financial assistance from discriminating on the basis of race, color, national origin, religion, sex, or disability in funded programs or activities, not only in respect to employment practices but also in the delivery of services or benefits. Federal law also prohibits funded programs or activities from discriminating on the basis of age in the delivery of services or benefits. Findings of discrimination must be submitted to the Office for Civil Rights and to CJCC.
- **Limited English Proficiency (LEP) Individuals** - In accordance with Department of Justice Guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, recipients of federal assistance must take reasonable steps to provide meaningful

access to their programs and activities for persons with limited English proficiency. For more information access <http://www.lep.gov>.

- **Equal Employment Opportunity Plans** - The applicant agency must meet the requirements of 28 CFR 42.301 et seq., Equal Employment Opportunity Plans (EEO). The plan must cover the grant period specified in the application. If your agency needs technical assistance in preparing an Equal Employment Opportunity Plan, please contact the Office for Civil Rights Compliance Specialist, Office of Justice Programs, Washington, D.C., (202) 307-0690.
- **Grant Acceptance/Request for Funds** - To accept the grant award, each applicant must return all award documents and all required forms with original signatures within 45 calendar days of the award date. The applicant will be unable to request funds until all required documents are returned to the CJCC office.
- **Special Conditions** - CJCC will assign special conditions for each approved project. Each subgrantee should refer to their award packet for their special conditions. Applicants agree to comply with all the guidelines set forth by the Criminal Justice Coordinating Council. These guidelines can be found in the [Subgrantee Programmatic and Fiscal Compliance Policy](#) on CJCC's website. Any programmatic and fiscal non-compliance may result in a reduction of the award.
- **Other** - Applicants must comply with all forms, assurances, and certifications attached to this RFA. This includes maintaining a DUNS number, EIN, active registration with the System for Award Management (SAM), and other federal forms as requested by CJCC in the award packet.

B. Grant Award Agreement

Grant Award Amount: Applicants are applying for one-time funding in fiscal year 2021. The total amount of funding available through this solicitation is \$1,100,000. Applicants will be eligible to apply for up to \$50,000. A list of eligible applicants can be found in [Appendix C](#).

Grant Award Period: The grant award period covers March 1, 2022 through June 30, 2023. The funding source is the Family Violence Prevention and Services Grant Program, ARP Grants to Support Survivors of Sexual Assault Supplemental Funding. If the funds appropriated are reduced or eliminated by the Administration for Children and Families, CJCC may immediately terminate or reduce the grant award by written notice to the grantee. Termination or reduction will not apply to allowable costs already incurred by the grantee to the extent that funds are available for payment of such costs.

Modification of Funds: CJCC reserves the right to make changes to the application budget at the time of the grant award and will communicate any changes to the applicant. CJCC may negotiate all or part of any proposed budget after award of the grant award agreement due to funding or program requirements provisions.

C. Reporting Requirements

CJCC requires that subgrantees comply with and fully participate in the financial and programmatic reporting requirements for this grant program.

Financial Reporting Requirements

1. *Monthly or Quarterly Subgrant Expenditure Requests:* Upon accepting the award, each agency is required to indicate whether it agrees to submitting Monthly or Quarterly SERs to CJCC. Monthly SERs are due on the 15th day of the month immediately following the month in which expenses were incurred; i.e., an SER for expenses incurred in January is due by February 15. Quarterly SERs are due on the following dates for the corresponding financial reporting periods:

<i>QUARTERLY SERs</i>	
<i>FINANCIAL REPORTING PERIOD</i>	<i>DUE ON OR BEFORE THE FOLLOWING DATES</i>
March 1 – June 30, 2022*	July 30, 2022
July 1 – September 30, 2022	October 30, 2022
October 1- December 31, 2022	January 30, 2023
January 1 – March 31, 2023	April 30, 2023
April 1 – June 30, 2023	July 30, 2023

**Due to the start date of the award, the first quarter will be 4 months instead of 3 months*

Failure to submit these financial reports in a timely manner will significantly delay any SERs submitted within the grant period. Continued delays will result in a staff recommendation to reduce noncompliant agencies' award amounts.

2. Grantees are required to maintain expenditure documentation such as timesheets, equipment purchases, travel logs, supply purchases, inventory records, and consultant contracts. This documentation may be requested at any time.
3. Grantees must attend any scheduled grant management workshop (if required) prior to the release of grant funds.

Program Reporting Requirements

All subgrantees will be required to submit quarterly performance progress reports that describe the activities carried out and evaluation of the effectiveness of those activities in achieving the purposes of the grant. The reporting on this grant is still under review and more information will be provided to the subgrantees. An example of FVPSA reporting can be found in [Appendix B](#).

Post-Award Requirements

1. **Grant Management Workshop** - If an applicant is awarded a grant, the subgrantee may be required to attend a CJCC grant management workshop.
2. **Compliance Monitoring** - CJCC staff may conduct a site visit or desk review during the grant period. Additional monitoring activities may also be conducted during the grant year. Site visits and desk reviews will be scheduled with the grantee in advance. Site visits and desk reviews will be conducted to monitor the program for implementation and to view program documentation.
3. **Additional Training, Technical Assistance, and Events** - CJCC may offer a number of non-mandatory, post-award training and technical assistance opportunities and special events. Grantees will be informed of events via e-mail, and the events will be posted on the CJCC website. CJCC staff also will give ongoing, individual technical assistance and other support activities to sub-grantees as needed or requested throughout the year.

D. Application Submission Instructions

Applications must be submitted online via FormStack.

[Please click here to apply.](#)

Applicants will be able to save their entries and continue once the application is started by using the most recent unique link provided by the online application system. After each save, a new unique link to return to the most recent version of the application will be generated. Please keep the link received after the last save as well as opt-in to have that same link sent to email address provided by the applicant. **Please use the latest unique link generated** in order to return to the most recent version of the application. **Caution: if a previous link that is not the most recent is used, a portion of or all entries may be lost.**

Applicants who experience technical difficulties or emergency circumstances should contact Liz Flowers immediately at Liz.Flowers@cjcc.ga.gov or 404-596-2264 to request an extension or alternate method of applying.

Applications must be submitted on **February 14, 2021 by 5:00 PM. There is no commitment on the part of CJCC to fund an application or to fund it at the amount requested.**

All line items within the budget are subject to review and approval. Decisions related to these budget line items are based on allowability, justification and reasonableness. The application must be completed and submitted in accordance with RFA guidelines for submission or the proposal may be disqualified. Applications for funding will undergo reviews by CJCC staff, the Victim Assistance Grants Committee, and the Council. At any point during these reviews, a decision not to fund a project or any part thereof may be made. These decisions are within the complete discretion of CJCC.

Formstack Application

The first section includes basic information about the applicant agency and its main points of contact for the application. Failure to enter accurate agency and contact information may result in a mis-categorization of an application and a delay in funds.

Project Description

- Select Agency Type
 - Sexual Assault Center
 - Child Advocacy Center
 - Culturally Specific Organization
- (Child Advocacy Centers only) Provide detailed information about sexual assault services your agency is providing in the selected service area.
- Please indicate the purpose area you are responding to:
 - Prevent
 - Prepare
 - Respond
- Description of how the proposed request (program personnel, program, service, activity, etc.) will be utilized to prevent, prepare for, and/or respond to the short and long-term impacts of the coronavirus.
- What are the current challenges your agency is facing due to COVID-19?
- Describe how your agency is leveraging current funding to meet the need.

Problem Statement

- Provide a description of the need(s) to be addressed
- Provide relevant qualitative and/or quantitative data with citations in support of the need(s). (i.e. short and long-term impacts of the pandemic on program operations and program participants, increase in caseloads, caseload backlogs, increase in requests for services and length of time services are requested/needed by participants, etc.)

Agency/ Project Budget

- Agency Fiscal Year
- Enter amount (\$) of funds requested through this solicitation. **please refer to allocation chart in the RFA. Agencies are not able to apply for more than is allotted.*
- Briefly describe how these funds will be used to prioritize the agency's most urgent needs.

Attachments

- Budget Narrative (Required)
- Detailed Budget Worksheet (Required)
- Supporting Documentation
- Other Documents
- MOU or SART Protocol (Required for CACs only)

Budget

Applicants must attach a budget using the [Budget Detail Worksheet](#). Staff will review the budget and provide feedback on whether line items are allowable, reasonable and justifiable. Please complete both the budget worksheet and the narrative section. Please note

The budget narrative should be submitted for clarity of expenses requested in the different budget categories. Applicants must provide details on each cost item in the budget. For example, applicants may not just include a cost item for “Speaker Contracts,” the applicant must describe what the event is and its purpose, a brief bio of the speaker, and a justification of including this cost and value added to the grant. Grantees are responsible for obtaining and executing necessary agreements with partners or contractors providing services under this agreement. Documentation and copies of agreements can be requested by CJCC at any time during the contract period.

Program Income

“Program income” is gross income earned during the funding period by the recipient as a direct result of the grant award. *As a general rule, the CJCC does not allow subgrantees to earn or use program income.*

Allowable Costs

Please see Appendix A for list of unallowable costs.

Supplantation

Funds must be used to supplement existing funds for program activities and cannot replace or supplant funds that have been appropriated for the same purpose.

Certification and Completion

Before you submit, review your application from start to finish to ensure you submit complete and accurate information. To finalize the application, please enter the name of the person submitting the application and initials to certify completion. **Remember to submit the application** when you are finished with this section. If more than one application is submitted for the same agency, CJCC will only accept the most recent application.

Appendix A – FVPSA ARP Grant Program – Allowable/Unallowable Use of Funds Guidance: States and Tribes

**Please note that this is not an exhaustive list. If you have any questions on allowable costs, please reach out to the contacts listed on this grant.*

Prevent- Activities that assist sexual assault survivors by providing virtual services, supportive services, temporary housing assistance, mobile advocacy services, and supplies that will ensure survivors of sexual assault receive the care, support and services they need while reducing the exposure to and risk of contracting the COVID-19 virus.

- Perform outreach and provide education to local rape crisis centers/sexual assault programs, culturally specific programs, and tribes on strategies that reduce [COVID-19 transmission](#), using existing materials where available. Please note that grantees are expected to use materials from federal agencies and/or local public health departments.
- Disseminate [educational materials](#) and resources to local rape crisis centers/sexual assault, culturally specific programs, and tribes on precautions to [prevent](#), contain, or mitigate COVID-19 and other respiratory illnesses. Please note that grantees are expected to use materials from federal agencies and/or local/state public health departments.
- Provide virtual services, temporary housing options, and supportive services to survivors of sexual assault including paying for the operating, staffing, and administrative expenses of the facilities for rape crisis/sexual assault programs, culturally specific programs, and tribes;
 - ARP funding can be used to provide temporary refuge in conjunction with supportive services and in compliance with applicable state or tribal law or regulations, which includes:
 - Housing provisions, including assistance locating and securing safe and affordable permanent housing and homelessness prevention services;
 - Rental subsidies and rental assistance;
 - Temporary refuge or lodging in individual units such as apartments (which is not required to be owned, operated, or leased by the program);
 - Safe homes; and
 - Hotel or motel vouchers.
- Provide prevention services, including outreach to underserved populations to increase virtual access to sexual assault services and reduce the exposure to and risk of contracting the COVID-19 virus; and
- Strengthen partnerships with local and state public health authorities, local health departments, emergency services managers, health care providers, culturally specific community-based organizations, tribes, LGBTQ+ organizations, and rape crisis centers/sexual assault programs to improve emergency operations throughout the COVID-19 public health emergency.

Prepare- Activities and technical assistance that include assessing needs of sexual assault survivors during the COVID-19 public health emergency. Activities that provide training, information, and assistance necessary to ensure the continuity of rape crisis centers and sexual assault services. Assessing the capacity of local rape crisis centers/sexual assault programs' and tribes' emergency operation plans and plans to address the needs of survivors and reduce the

exposure to and risk of contracting the COVID-19 virus. Please note that the provision of remote services, virtual services, and mobile advocacy are allowable activities for this supplemental funding.

- Assess the capacity of agencies, local rape crisis centers/sexual assault programs, culturally specific programs, and tribes to provide continuity of sexual assault services, including emergency operations plans and plans to address increasing service demands, remote services operational capacity, potential provider closures, and staff absenteeism;
- Provide training to assist agencies, local rape crisis centers/sexual assault programs, culturally specific programs, and tribes in reviewing, updating, and/or implementing emergency operations plans and plans to address increasing service demands, remote services operational capacity, potential provider closures, and staff absenteeism; and
- Provide training, information, and assistance for ensuring the continuity of local rape crisis centers/sexual assault programs, culturally specific programs, and tribal sexual assault programs to:
 - Support victims and survivors of sexual assault to make decisions related to their ongoing safety and well-being during the COVID-19 public health emergency;
 - Help them maintain the capacity to provide individual and group counseling, peer support groups, and referral to community-based services to assist survivors of sexual assault, in recovering from the effects of the violence during the COVID-19 public health emergency;
 - Help them maintain the capacity to provide services for sexual assault survivors, including age-appropriate counseling, supportive services, and culturally relevant and linguistically appropriate services during the COVID-19 public health emergency. Please note that the provision of remote services, virtual services, and mobile advocacy are allowable activities; and
 - Help them maintain the capacity to provide culturally and linguistically appropriate services during COVID-19 public health emergency.

Respond- Activities and technical assistance for ensuring the continuity of sexual assault programs and rape crisis center services, culturally specific programs, and tribal programs during the COVID-19 public health emergency, which includes responding to issues such as adapting to fluctuating needs and changing circumstances. Please note that staffing enhancements, workforce supports, and workforce capacity building are allowable activities.

- Provide services, training, technical assistance, and outreach to increase access to sexual assault supports and increase the accessibility of rape crisis and sexual assault services;
- Provide advocacy, case management services, and information and referral services concerning issues related to sexual assault services, including—
 - vii. Assistance in accessing related federal and state financial assistance programs;
 - viii. Legal advocacy to assist victims and their dependents;
 - ix. Medical advocacy, including provision of referrals for appropriate health care services (including mental health, alcohol, and drug abuse treatment), but which shall not include reimbursement for any health care services;
 - x. Assistance locating and securing safe and affordable permanent housing and homelessness prevention services;

- xi. Provision of transportation, childcare, respite care, job training and employment services, financial literacy services and education, financial planning, and related economic empowerment services; and
- xii. Parenting and other educational services for victims and their dependents.
- Provide direct crisis intervention services, including counseling, mobile advocacy, telehealth, peer support, and in-person assistance. Mobile advocacy allows for advocates to work out in the community in order to support sexual assault survivors wherever it is safe and convenient for the survivor.
- Fund staffing increases, workforce supports for employees/advocates, and workforce capacity building and any related costs to retain, reward, or recruit staff to ensure the continuity of sexual assault and rape crisis center services for sexual assault survivors and their dependents.

Unallowable Use of ARP Funds

The following costs are unallowable and will not be supported by this program’s funding:

UNALLOWED COSTS
Acquisition of land
Alcoholic Beverages
Awards, bonuses, or commissions
Cost incurred outside the award period
Construction costs including capital improvements
Corporate formation
Entertainment- (i.e. luncheons, dinners, banquets, receptions)
Federal employees' compensation and travel
*Food- no funding can be used to purchase food and/or beverages for any meeting, conference, training, or other event. Exceptions to this restriction may be made in cases where such sustenance is not otherwise available (i.e., extremely remote areas). An exception would require prior approval.
Grant preparation fee
Imputed interest charges (late fees)
Lobbying
Mileage rate may not exceed the travel regulation as published by the State Accounting Office.
Military-type equipment
No income eligibility standard may be imposed upon individuals with respect to eligibility for assistance or service supported with funds provided by this grant. No fees may be levied for assistance or services provided with funds provided by this grant.
Grant funds may not be used as direct payment to any victim
UNALLOWED ACTIVITIES
Direct services may not teach or promote religion

Supplanting funds: Federal funds must be used to supplement existing funds for direct service activities and must not replace those funds that have been appropriated for the same purpose.

Commingling of funds: Physical segregation of cash depositions are not required, however, the accounting system of all contractors and sub-contractors must ensure that agency funds are not commingled with funds from other federal agencies. Each award must be accounted for separately. Commingling of funds is prohibited on either a program-by-program or project-by-project basis.

Organized fundraising activities (e.g., campaigns, endowment drives, and solicitation of gifts), which includes salary of any individual(s) engaged in direct fundraising activity for the organization. An organization may engage in activity to "institutionalize" the CJCC-funded project for sustainability purposes; however, CJCC funds may be used for the purpose of raising funds to finance non-related grant programs and/or complementary program activities.

Political activities including endorsement of any political candidate or party, use of machinery, equipment, postage, stationary, or personnel on behalf of any candidate or any question of public policy subject to referendum, in accordance with O.C.G.A. 50-20-3(f)

Address or location of any shelter facility assisted with funds provided through this grant must maintain a confidential location and shall not be made public.

No individual shall be excluded from participation in, denied benefits of, or otherwise be subject discrimination under this program and shall provide equal provision of services to clients regardless of age, gender (teenage boys and men), sexual orientation, and legally emancipated clients.

Resources

Please see the following links for additional resources and information:

- Family and Youth Services Bureau, Federal Guidance in Addressing COVID-19 webpage, <https://www.acf.hhs.gov/fysb/news/federal-guidance-in-addressing-covid-19>
- FAQs on Allowable Use of FVPSA Funds during the COVID-19 Public Health Emergency, <https://www.acf.hhs.gov/fysb/news/faqs-on-allowable-use-of-fvpsa-funds-during-the-covid-19-public-health-emergency>

Appendix B – FVPSA ARP Grant Program – Quarterly Performance Measures

People Served

[If the grantee has concerns that providing the data below will allow a report reader to personally identify a victim, please use the boxes for “not specified” or “unknown” for that client’s data.]

Clients Served

Number of Children/Youth	
Adults:	
Number of Women	
Number of Men	
Number Not-specified/Other	
Total	[Auto Sum]

[Clients Served: Number of new sexual assault victims (clients) seen for the first time during this reporting period who received services. Clients should be counted once regardless of the number of times served during the fiscal year. Clients who were referred to another sexual assault program should not be counted here. Calls to a crisis line or hotline should not be counted here and should be counted in Section C instead. The count will be within program only and should not be unduplicated across programs statewide.]

Age

0-12	
13-17	
Unknown Child Age	
18-24	
25-59	
60+	
Unknown Adult Age	
Total	[Auto Sum]

[Age: Report the ages of the clients served, including children and youth. These age demographic totals should equal the program’s numbers totaled in Clients Served. For example, if the program served 30 women, 62 children and 2 men (94 total), the total for all the ages should also add up to 94.]

Race/Ethnicity

Black or African American	
American Indian/ Alaska Native	
Asian	
Hispanic or Latino	
Native Hawaiian/ Other Pacific Islander	
White	
Unknown/Other	

[Race/Ethnicity: Report the race and/or ethnicity of the clients served, including children and youth. Clients may self-identify in more than one category, e.g., White and Hispanic.]

Other Demographics

Number needing language services, such as interpretation	
Number self-identifying as lesbian, gay, bisexual, transgender or queer (LGBTQ)	

[Language Services: Provision of interpretation and/or translation. Provision of English as a second language class.]

[LGBTQ: This is a count of clients who self-identify as lesbian, gay, bisexual, transgender or queer.]

Crisis Calls

Crisis/Hotline Calls	
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[Crisis/Hotline Calls: Calls received on any agency line that relate to an individual or family in need of some kind of service. A program does not have to have a dedicated hotline to count these calls. Count all calls including repeat callers and calls from third parties such as a family member. **Do not** count calls about donations or for general information about program or violence issues unrelated to a specific individual or family, calls from the media, etc.]

Services to Victims

Number of children/youth receiving crisis intervention	
Number of children/youth receiving victim advocacy services	
Number of children/youth receiving individual or group counseling/support group	
Number of adult victims receiving crisis intervention	
Number of adult victims receiving victim advocacy services	
Number of adult victims receiving individual or group counseling/support group	
Number of adult victims receiving criminal/civil legal advocacy	
Number of adult victims receiving medical accompaniment	
Number of adult victims receiving transportation services	

[Report the number of clients who received each service. Count each client only once for each type of service that the client received.]

[Individual/Group Counseling: Individual or group counseling or support provided by a volunteer, staff or advocate.]

[Crisis intervention: Process by which a person identifies, assesses, and intervenes with an individual in crisis so as to restore balance and reduce the effects of the crisis in her/his life. In this category, report crisis intervention that occurs in person and/or over the telephone with an established client. This does not include hotline calls where the caller is not a client receiving services.]

[Victim Advocacy Services: Actions designed to help the victim/survivor obtain needed resources or services including employment, housing, shelter services, health care, victim’s compensation, etc.]

[Criminal/Civil Legal Advocacy: Assisting a client with civil legal issues, including preparing paperwork for protection orders; accompanying a client to a protection order hearing, or other civil proceeding; and all other advocacy within the civil justice system. This also includes accompanying a client to an administrative hearing, such as unemployment, Social Security, TANF, or food stamp hearing. Assisting a client with criminal legal issues including notifying the client of case status, hearing dates, plea agreements, and sentencing terms; preparing paperwork such as victim impact statements; accompanying a client to a criminal court proceeding or law enforcement interview; and all other advocacy within the criminal justice system.]

[Medical Accompaniment: Accompanying a domestic violence victim to, or meeting a victim at, a hospital, clinic, or medical office.]

[Transportation Services: Provision of transportation, either directly or through bus passes, taxi fares, or other means of transportation.]

Community Education

Adults/General Population

Number of Presentations	
Number of Participants	

[Adults/General Population: Count the total number of presentations or trainings about domestic violence and/or services related to victims of domestic violence and their children. In addition, count the number of individuals in attendance. Some examples may be a training for health professionals or a workshop for tribal leaders. Include all presentations for a mixed-age audience. This number does not include health fairs, media interviews or advertising.]

Youth Targeted Education

Number of Presentations	
Number of Participants	

[Youth Targeted: Count the total number of presentations or trainings about domestic violence, dating violence, healthy relationships or available services for victims. In addition, count the number of individuals in attendance. Some examples may be a presentation to youth in school on healthy relationships or a workshop for youth at a Safety Day event.]

Appendix C: FY21 FVPSA ARP Funding Allocation List

The following organizations are eligible to apply for up to \$50,000. Final allocation amounts will be competitive and award determination will be made by a review process.

FY21 FVPSA Supplemental Funding Award: Sexual Assault Centers/Culturally Specific Organizations	
#	Agency
1	ACC SANE, Inc.
2	Amani Women Center
3	Battered Women’s Shelter (The Haven)
4	The Cottage Sexual Assault Center and Child Advocacy Center
5	Crisis Line and Safe House of Central GA
6	DeKalb Rape Crisis Center (The Day League)
7	Douglas County Task Force
8	F.A.I.T.H. in Rabun County
9	Friends of the Greenhouse
10	Georgia Tech Research Corporation (VOICE: Sexual Violence Prevention & Victim-Survivor Support)
11	Grady Rape Crisis Center
12	Harmony House Child Advocacy Center and Sexual Assault Center
13	International Women’s House
14	Karibu Community Legacy
15	Kennesaw State University Office of Victim Services
16	liveSAFE Resources
17	Mosaic Georgia, Inc.
18	North GA Mountain Crisis Network
19	Piedmont Rape Crisis Center
20	Rape Crisis Center of the Coastal Empire
21	Rape Crisis & Sexual Assault Services (University Health Services)
22	Rape Response, Inc.
23	Safe Harbor Children’s Shelter (Connie Smith Rape Crisis Center)
24	Satilla Health Foundation (Satilla Advocacy Services)
25	Sexual Assault Center of Northwest GA
26	Sexual Assault Support Center
27	Southern Crescent Sexual Assault and Child Advocacy Center
28	Statesboro Regional Sexual Assault Center (The Teal House)
29	Stepping Stone Child Advocacy and Sexual Assault Center
30	Support in Abusive Family Emergencies
31	The Gateway Center

32	The Lily Pad SANE Center, Inc.
33	The Refuge Sexual Assault Center
34	The Sexual Assault Victims Advocacy Center
35	Tifton Judicial Circuit Shelter (Ruth's Cottage)
36	University of West Georgia
37	West GA Prevention and Advocacy Resources
TOTAL: \$950,000	

FY21 FVPSA Supplemental Funding Award: Child Advocacy Center	
Child Advocacy Centers (CACs) that currently provide sexual assault services in areas where no services currently exist are eligible to apply for up to \$50,000. This is a competitive process and funds are not guaranteed. They must demonstrate through MOUs and SART protocols that sexual assault services are being provided in the county or counties of service.	
TOTAL: \$150,000	