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The Criminal Justice Coordinating Council (CJCC) is pleased to announce that it will administer an ARPA grant program intended to provide support in responding to the economic and public health impacts of COVID-19 and efforts to contain impacts on communities, residents, and businesses and to reduce and respond to increased violence due to the pandemic. These programs fit into ARPA category 2.10 Aid to non-profit organizations. CJCC is seeking competitive applications for funding under the Coronavirus State and Local Fiscal Recovery Funds grant program.

Coronavirus State and Local Fiscal Recovery Fund Grant Program (ARPA) Victim Services 2022 Request for Applications

CFDA 21.027

Eligibility

Applicants are limited to agencies within the State of Georgia that currently receive awards administered by CJCC, serve victims of crime, particularly victims of violent crimes, and are operated by a 501(c)(3) or 501(c)(19) tax-exempt organization.

Applicant agencies should be certified and eligible to receive Local Victim Assistance Program (LVAP) 5% funds. Agencies without certification may apply for funding; however, if funding is awarded the agency must complete certification requirements prior to receiving an award.

Deadline

Applications are due at 5:00 p.m. on Wednesday, September 21, 2022

Award Period

October 1, 2022 – September 30, 2024

Contact Information

For assistance with the requirements of this solicitation, contact a member of the Victim Assistance Division at 404.657.1956.

In accordance with the Americans with Disabilities Act, the State will provide reasonable accommodation for persons with disabilities. If you need a reasonable accommodation, please contact CJCC at 404-657-1956 or Kristy.Carter@cjcc.ga.gov.

Release Date: September 1, 2022

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Request for Applications Part 1: Overview

1.1 General Information

- \$50,000,000 of one-time funding is provided by the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) under the American Rescue Plan Act (ARPA) signed into law on March 11, 2021.
- Assistance Listing Number (Former CFDA) is 21.027.
- Awards will be SLFRF subawards and must follow all compliance and reporting requirements of SLFRF funds.

1.2 Grant Program Description

The ARPA is intended to provide support in responding to the economic and public health impacts of COVID-19 and efforts to contain impacts on communities, residents, and businesses and to reduce and respond to increased violence due to the pandemic. This grant fits into ARPA category of Nonprofit Negative Economic Impact, category 2.10 Aide to non-profits.

The intention of this funding is to support non-profit victim service providers and to address violence and promote community healing and recovery. CJCC staff will review grant applications and make funding recommendations to the Council.

1.3 Funding and Project Dates

Funding

\$48,000,000 is available for grant awards. There is no minimum grant amount. Maximum grant amount is \$250,000.00 per victim service program (i.e. Domestic Violence Program, Sexual Assault Program, Human Trafficking Program, Child Advocacy Program, Legal Services Program, etc.) These are cost reimbursement grants; federal requirements prohibit advancing grant funds up front.

There is no match requirement for this grant program.

Project Dates

These funds may be used up to 24-months, from October 1, 2022 through September 30, 2024. Please see C. Budget on page 5 for more information.

1.4 Eligible Applicants and Target Populations

Nonprofit agencies that specialize in victim service delivery and currently receive funding administered by CJCC. If you have questions regarding eligibility, please contact jonathan.peart@cjcc.ga.gov.

1.5 Questions, Technical Assistance, and Information Sessions

Please submit any questions regarding this RFA by email to Jonathan Peart at jonathan.peart@cjcc.ga.gov or Kristy Carter at kristy.carter@cjcc.ga.gov

Information Sessions and Technical Assistance

CJCC will host virtual Teams calls with each victim service provider type to review the RFA requirements and respond to questions. Participation in these sessions is not required but recommended. CJCC will be sending an email including a Teams link for scheduled virtual calls on Tuesday, September 6. Please reach out to a CJCC representative if you do not receive the link for the scheduled meeting.

RFA Part 2: Eligible Activities/ Allowable Expenses

2.1 Eligible Activities

Eligible activities may include:

- Supporting payroll and benefits.
- Costs to retain employees (i.e. supplemental pay, hazard pay, etc.)
- Mortgage or rent, utility, and other operating costs.
- Support for COVID 19 prevention and mitigation strategies.

The programs that are awarded will need to provide documentation to support the request for reimbursement of expenses as well as certify the expenses were necessary to mitigate financial hardship or COVID 19 prevention/mitigation.

RFA Part 3: Application Process and Instructions

3.1 Application Deadline

All applications must be submitted using the formstack link listed below by 5:00 pm on Wednesday, September 21, 2022. Applications cannot be submitted after this time. No paper submissions will be accepted.

Formstack Link: https://cjcc.formstack.com/forms/fy22_arpa_competitive

3.2 Application Content

The application consists of the following required parts; any missing part will prevent the application from submission. **Applications that do not answer all questions will not score well in the review process.**

A. Project Information

Input this information directly into formstack. You will need:

- Contact information for the Fiscal/Applicant Agency (this is the agency named in the grant contract and responsible for the administration of the grant)
- Organization's Unique Entity Identifier (UEI) Number- This number can be found in your SAM.gov Entity profile
- The fiscal agent's federal and state identification numbers
- Contact information for the person/s responsible for programming, financials, and contracts
- Brief project description and project's geographic information

B. Narrative

The narrative should address the following questions. Please see the formstack link above to input responses to each question and upload any necessary attachments.

1. Organization Overview (10 Points):

- Brief description of agency's mission and history.
- What is target population to be served and what experience does the applicant have with the specific population to be served?
- Total annual agency budget and how this request fits in the overall organization
 - Please indicate if any personnel are in jeopardy due to financial hardship (include titles, and the number of positions).
 - List other COVID response funding you have received or applied for and what it was/will be used for
 - Please indicate if other sources of funding have decreased since March 2020 (i.e. 5% LVAP, unrestricted funds from fundraising, thrift stores, donations, foundations, etc.)

2. Statement of Need (20 Points):

- Statement of the issue/need to be addressed. Include relevant data to support your statement (i.e. increased need for services, increased need for client assistance funds due to increased spread of COVID-29 in communities, etc.)
- Describe in detail what geographic area (i.e. counties) will be served and what populations in that area will be served.

3. Project Description (40 Points):

- Describe proposed goals, activities, and projected outcomes of the project.
- Explain how activities and funds will respond to increased violence and increased need for crisis intervention and supportive services due to the pandemic.
- How many people does the program anticipate serving through these grant activities?

- What is the strategy for attracting program participants, have strategies changed due to the pandemic?
- Roles and responsibilities of key staff assigned to the project, key partner agencies and their contributions.

4. Evaluation & Data Collection (10 Points):

Program evaluation and data collection can help you understand, verify, or increase the effect of your program. It can also provide data to highlight your program's impact.

- Describe how you will know if your program is successful?
- What data do you plan to collect (demographic data? Numbers served? Number of activities provided, etc.?) Funded applicants will receive additional guidance on specific data to be reported.
- How is program data collected?

C. Budget (20 Points):

All budget items must be reasonable and be related to your proposed activities. The budget should be consistent with your narrative. The budget will cover a twelve-month period, but funds can be used up to 24 months. All expenses must be listed and directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant funded expenses in the budget descriptions. CJCC will be making award recommendations for a 12-month cycle in September 2022. CJCC will review submitted applications and initial 12-month budgets to make further recommendations for an award cycle beginning October 1, 2023.

Examples of unallowable expenses:

- Anything not stemming from the COVID-19 pandemic
- Other items unallowable with federal funds
- Capital expenses such as building improvements or facility remodeling
- Prepayment for activity occurring after the grant ends

D. Contract/consultant costs must be reasonable for the services provided and cannot exceed the federal limit of \$81.25/hr and \$650/day.

E. Indirect Rate Documentation (if applicable)

Indirect costs, often referred to as overhead, are costs shared by the organization as a whole and most often are not able to be broken down within each program of the organization. Indirect costs can be requested in one of the following ways:

1. Budget expenses directly in the applicable budget categories.
2. Use the federally allowed de minimus rate of 10% of Modified Total Direct Costs (MTDC).

MTDC calculation **excludes** equipment, rental costs, participant support costs (Direct Client Assistance), and the portion of each subcontract more than \$25,000.

3. Use your federally approved indirect cost rate.

Using the Indirect Rate Documentation form in the application, you will calculate and request the indirect costs amount entered in your application's budget. **Complete either the MDTC or federal rate request form and if using a federally approved rate upload a current copy of a current indirect costs agreement.**

RFA Part 4: Application Review Process

This is a competitive application process. The CJCC staff will read and rate applications using a 100-point scale. The CJCC will make award recommendations to the Victim Assistance Grants Committee and Full Council who will make final funding decisions. Award notification will be emailed to applicants.

RFA Part 5: Post Award Requirements

Grant Contract Process. After being selected for funding, CJCC staff will work with the applicant to negotiate a final budget. The formal grant contract consists of the Grant Agreement, the Terms and Conditions, the Program Guidelines, as well as the budget. The Grant Agreement will be initiated, signed by grantee and CJCC, and once fully executed it is then a legally binding agreement. Grant award agreements not signed within 45 days of receipt may be canceled.

- **Progress Reporting.** Grantees will be required to submit regular narrative reports and data in a prescribed manner. Instructions will be provided with grant award agreement.
- **Grant Payments.** This is a cost reimbursement grant. Grantees will only be paid for eligible expenses (after the grant contract is fully executed) that are incurred and are consistent with the negotiated budget. Copies of source documentation, such as receipts, will need to be submitted in the source documentation report for each request for reimbursement (i.e. timesheets, payroll, invoices/receipts, etc.) CJCC will have to collect all supporting documentation to forward to OPB for payment.
- **Grant Management Workshop** – If an applicant is awarded a grant, the subgrantee will be required to attend a CJCC grant management workshop at a time to be announced.

RIGHT OF CANCELLATION

The State reserves the right to cancel this solicitation if it is considered to be in its best interest. The

State reserves the right to negotiate modifications to the application or to reject any and all applications received as a result of this Request for Applications. Applications for funding will undergo reviews by CJCC staff, the Victim Assistance Grants Committee, and the Council. At any point during these reviews, a decision not to fund a project or any part thereof may be made. These decisions are within the complete discretion of CJCC.