



CRIMINAL JUSTICE COORDINATING COUNCIL

104 Marietta Street, NW • Suite 440 • Atlanta, GA • 30303-2743
404/657-1956 • 877/231-6590 • 404/657-1957 (Fax) • 404/463-7650 (TTY)

The Criminal Justice Coordinating Council (CJCC) is pleased to announce that it is seeking applications for funding under the Services, Training, Officers, and Prosecution (S.T.O.P.), Violence Against Women (VAWA) and Sexual Assault Services Program (SASP) Grants

Services-Training-Officers-Prosecution (S.T.O.P.) Violence Against Women and Sexual Assault Services Program (SASP) 2013 Request for Application

Eligibility

Applicants are limited to non-profit, non-governmental, or local government agencies within Georgia. Recipients who provides core services, direct intervention, and related assistance to support direct services to female victims of violence, their co-victims, and victims of sexual assault.

Deadline

Applications are due at 11:59 p.m. on June 25, 2013

Award Period

Initial award period January 1, 2014 through December 31, 2014. Awarded agencies will be eligible annually for continued funding at the amount awarded through December 31, 2016. Continued funding will be contingent upon availability of funds and continuous compliance with grant management requirements.

Contact Information

For assistance with the requirements of this solicitation, contact:

Shontel Wright at 404-657-1961 or Shontel.Wright@cicc.ga.gov
Jonathan Peart at 404-657-1973 or Jonathan.Peart@cicc.ga.gov

Release Date: May 10, 2013

Services-Training-Officers-Prosecution (S.T.O.P.) Violence Against Women Act and Sexual Assault Services Program (SASP) 2013 Request for Application

Deadline: Applications due at 11:59 p.m. on June 25, 2013

Criminal Justice Coordinating Council

The Criminal Justice Coordinating Council (CJCC) is designated by the Governor of Georgia as the State Administering Agency for criminal justice and victims' assistance programs. Created by the General Assembly (O.C.G.A. § 35-6A-2), the Council is comprised of twenty-four members representing various components of the criminal justice system. CJCC is charged with fiscal oversight of the Services- Training- Officers-Prosecution Violence Against Women & Sexual Assault Services Programs.

The Criminal Justice Coordinating Council (CJCC) is soliciting applications for the S.T.O.P. VAWA and SASP Grant Program. Agencies need to submit an application to be considered for funding from the S.T.O.P. VAWA and SASP Grant Programs, depending on their eligibility under grant guidelines. Since there are financial requirement for this grant programs, agencies are encouraged to read this entire RFA thoroughly before preparing and submitting their grant application. This application is open to all agencies meeting eligibility guidelines for the respective programs; decisions about grant awards will be determined through a competitive process.

Overview

The Office on Violence Against Women (OVW) was created by the U.S. Department of Justice in 1995 to implement the Violence Against Women Act (VAWA) and subsequent legislation. OVW provides national leadership against domestic violence, dating violence, sexual assault, and stalking. The OVW administers several grant programs, including the S.T.O.P. VAWA Formula Grant Program. The S.T.O.P. VAWA Formula Grant Program supports states' efforts to develop and strengthen effective law enforcement and prosecution strategies; to address violent crimes against women; and to develop and strengthen victim services in cases involving violent crimes against women.

The Sexual Assault Services Grant Program (SASP) was established under the Violence Against Women Act and Department of Justice Reauthorization Act of 2005 (VAWA 2005), 42 U.S.C. §14043g. SASP is the first federal funding stream solely dedicated to the provision of direct intervention and related assistance to victims of sexual assault. SASP encompasses four funding streams for states, territories, tribes, state sexual assault coalitions, tribal sexual assault coalitions and culturally specific organizations. The law's purpose is to provide intervention, advocacy, victim accompaniment (e.g. to court, medical facilities, police departments etc.), support services, and related assistance for adult, youth, and child sexual assault victims.

SASP-funded agencies may also provide services to victims' family and household members and to those whom the sexual assault collaterally affects.

Congress, the Office on Violence Against Women (OVW), and victim advocates recognized the need to address the lack of direct intervention and related assistance services available to tackle the unique aspects of sexual assault trauma from which victims must heal. Women, men and children of all ages can be victims of sexual assault. The perpetrator may be a relative, acquaintance (e.g. boyfriend/girlfriend, friend, co-worker, and neighbor) or a stranger. Nationally, one in six women and one in thirty-three men will be sexually assaulted in their lifetime. The OVW administers several grant programs, including the S.T.O.P. VAWA Formula Grant Program.

For many victims, it takes years to recover from the physical and psychological trauma of rape and other forms of sexual violence. To heal from the trauma, survivors often need assistance from victim-centered social service organizations such as rape crisis centers, 24-hour sexual assault hotlines, crisis intervention, and medical and criminal justice accompaniment in addition to support from family and friends. SASP will assist in establishing, maintaining, and expanding rape crisis centers and other relevant programs dedicated to helping sexual assault victims.

Eligibility

Awards are limited to organizations that provide services to crime victims and are operated by a public agency, a nonprofit organization, or a combination of such agencies or organizations in order to be eligible to receive S.T.O.P VAWA or SASP funds. These organizations include, but are not limited to, sexual assault and rape treatment centers, domestic violence programs and shelters, prosecution units, law enforcement units, and court services.

In addition to victim service organizations whose sole purpose is to serve crime victims, many other public and non-profit organizations have components which offer services to crime victims. These organizations are eligible to receive VAWA funds if the funds are used to expand or enhance the delivery of victims' services. These organizations include, but are not limited to, the following:

- **Criminal Justice Agencies** – Such agencies as law enforcement organizations, prosecutors' offices, courts, corrections departments, and probation and paroling authorities are eligible to receive VAWA funds to help pay for victims' services and Criminal Justice Systems Improvement (CJSI).
- **Religiously-Affiliated Organizations** – Such organizations receiving VAWA funds must ensure that services are offered to all crime victims without regard to religious affiliation and that the receipt of services is not contingent upon participation in a religious activity or event.
- **Hospitals and Emergency Medical Facilities** - Such organizations receiving VAWA or SASP funds must offer crisis counseling, support groups, and/or other types of victim services.
- **Others** – State and local public agencies such as mental health service organizations, state and/or local public child and adult protective services, state grantees, legal service agencies and programs with a demonstrated history of advocacy on behalf of domestic violence victims, and public housing authorities that have components specifically trained to serve crime victims.

Additional Specific Eligibility Requirements

S.T.O.P. VAWA and SASP established eligibility criteria that must be met by all organizations that receive funds. These funds are to be awarded to subgrantees only for providing services to victims of crime through their staff. Each subgrantee organization shall meet the following requirements:

- **Public or non-profit organization** – To be eligible to receive S.T.O.P. VAWA or SASP funds, organizations must be operated by a public or private non-profit organization, or a combination of such organizations, and provide services to crime victims.
- **Record of effective services** – Demonstrate a record of providing effective services to crime victims. This includes having the support and approval of its services by the community, and a history of providing direct services in a cost effective manner and financial support from other sources.
- **New Program** - Those programs that have not yet demonstrated a record of providing services may be eligible to receive S.T.O.P. VAWA or SASP funding if they can demonstrate that 25-50 percent of their financial support comes from non-federal sources. It is important that organizations have a variety of funding sources besides federal funding in order to ensure their financial stability. States are responsible for establishing the base level of non-federal support required within the 25-50 percent range.
- **Promote community efforts to aid crime victims** - Promote, within the community, coordinated public and private efforts to aid crime victims. Coordination may include, but is not limited to, serving on state, federal, local, or Native American task forces, commissions, working groups, coalitions, and/or multi-disciplinary teams. Coordination efforts also include developing written agreements that contribute to better and more comprehensive services to crime victims. Coordination efforts qualify an organization to receive S.T.O.P. VAWA victim assistance funds but are not activities that can be supported with S.T.O.P. VAWA funds.
- **Help victims apply for compensation benefits** - Such assistance may include identifying and notifying crime victims of the availability of compensation, assisting them with the application forms and procedures, obtaining necessary documentation, and/or checking on claim status.
- **Comply with federal rules regulating grants** - Subrecipients must comply with the applicable provisions of S.T.O.P. VAWA, the Program Guidelines, and the requirements of the OJP Financial Guide, effective edition (<http://www.ojp.usdoj.gov/FinGuide/>), which includes maintaining appropriate programmatic and financial records that fully disclose the amount and disposition of S.T.O.P. VAWA funds received. This includes financial documentation for disbursements, daily time and attendance records specifying time devoted to allowable S.T.O.P. VAWA victim services, client files, the portion of the project supplied by other sources of revenue, job descriptions, contracts for service, and other records which facilitate an effective audit.
- **Services to victims of federal crimes** - Subrecipients must provide services to victims of federal crimes on the same basis as victims of state and/or local crimes.
- **No charges to victims for VAWA-funded services** - Subrecipients must provide services to crime victims, at no charge, through the VAWA-funded project.

Reporting Requirements

CJCC requires that grantees comply with and fully participate in the financial, program, and evaluation reporting for this grant program.

Quarterly Progress Reports: All VAWA grant recipients for the delivery of victim services must submit reports on their program outputs on a quarterly basis. VAWA victim service programs must complete the Victim Services Statistical Report (VSSR) which details the number of victims (new and existing) served by type of victimization, and number of services delivered, by type of service. VAWA victim-service sub grant recipients must collect data according to the categories of the VSSR, a copy of which is on the CJCC's website under "Forms." All statistical reports are due 30 days following the end of the quarter. These reports are not cumulative; they report information on victims served and services provided for the preceding quarter only. The reporting dates are as follows:

QUARTERLY PROGRESS REPORTS	
REPORTING PERIOD	DUE ON OR BEFORE THE FOLLOWING DATES
January 1 – March 31	April 30
April 1 – June 30	July 30
July 1 – September 30	October 30
October 1 – December 31	January 30

All statistical reports must be submitted electronically. Failure to submit these output reports in a timely manner will significantly delay any and all sub grant expenditure reimbursements submitted within the grant period. Continued delays will result in a staff recommendation to Council requesting a reduction in the overall grant award.

Semi-Annual & Annual Reports: All VAWA grant recipients for delivery of direct victim services must use the survey instruments (revised October 2012) on the CJCC's website to submit reports on their program outcomes. The instruments are categorized by the type of victim an agency serves. VAWA recipients must follow the updated version of the Outcome Data Collection and Reporting Guidelines (available October 2012). These documents are available on the CJCC website, along with Excel spreadsheets to compile and aggregate data from individual clients.

Outcome performance data is reported twice per year; the first report covers the first six months of your grant period while the second cumulative report covers the entire year. Outcome performance reporting dates for ALL victim services sub grant recipients are as follows:

OUTCOME PERFORMANCE MEASURES	
REPORTING PERIOD	DUE ON OR BEFORE THE FOLLOWING DATES
October 1 – April 30	May 31
May 1 – October 31	November 30

Annual Reports: VAWA subgrant recipients are required to complete the VAWA Annual Report using the PDF fillable form that will be emailed to your agency no later than January 30, 2014. Your agency must complete all of the relevant questions and send the completed report as an email attachment to the CJCC for validation. These Annual Reports are due to the CJCC by **February 15th** of each year for the previous year (January 1-December 31). If the Office on Violence Against Women detects any errors (provided in the “Red Flag Report”) your agency must supply the CJCC with corrected information within **5 business days** of the request for corrections. Failure to submit these annual reports in a timely manner will significantly delay any and all sub grant expenditure reimbursements submitted within the grant period. Continued delays will result in a staff recommendation to Council requesting a reduction in the overall grant award.

Failure to submit these outcome reports in a timely manner will significantly delay any and all sub grant expenditure reimbursements submitted within the grant period. Continued delays will result in a staff recommendation to Council requesting a reduction in the overall grant award.

Program Requirements

Program Match Requirement

The purpose of matching contributions is to increase the amount of resources available to the projects supported by grant funds. Law enforcement, prosecution, and court services S.T.O.P. VAWA projects are required to provide matching contributions of 25 percent cash or in-kind of the total costs of the project (S.T.O.P. VAWA grant funds plus match). Match must be provided on a project-by-project basis. These matching contributions must be derived from non-federal sources. Non-profit non-governmental agencies are not required to provide match on their S.T.O.P. VAWA award.

There is no match requirement for the SASP grant.

Volunteers

VAWA guidelines do not require the use of volunteers; however, CJCC encourages the use of volunteers where appropriate. Please note that volunteer hours are valued by the CJCC at \$12.00 per hour. Agencies may submit a written request for higher rates to CJCC.

EEOP

The applicant agency must meet the requirements of 28 CFR 42.301 et seq., Equal Employment Opportunity Plans (EEOP). The plan must cover the grant period specified in the application. If your agency needs technical assistance in preparing an Equal Employment

Opportunity Plan, please contact the Office of Civil Rights Compliance Specialist, Office of Justice Programs, Washington, D.C., (202) 307-0690.

Funding Decisions

All funding decisions related to the S.T.O.P. VAWA or SASP grant program from this solicitation are based on the availability of funding and recommendations of the review panel to the Criminal Justice System Advisory Committee.

The CJCC informs applicants of funding decisions through grant awards or denial letters. Applicants should not make assumptions regarding funding decisions until they have received official written notification of award or denial that is signed by either the Governor or the Executive Director. Applicants have the opportunity to appeal the initial funding decision within fifteen executive days of a denial notice.

Grant Acceptance/Request for Funds

To accept the grant award, each subgrantee must return the award documents and all required forms with original signatures within 45 days of the award date. The subgrantee will be unable to request funds until all required documents are returned to CJCC.

Special Conditions

At the time of the sub-grant award, the Council will assign special conditions for each approved project. Each sub-grantee should refer to their award packet for their special conditions. Subgrantees agree to comply with all the guidelines set forth by the Criminal Justice Coordinating Council. These guidelines can be found in the [Subgrantee Programmatic and Fiscal Compliance Policy](#) manual. Any programmatic and fiscal non compliance may result in a reduction of the award.

Other

Applicants must comply with all forms, assurances, and certifications attached to this RFP.

Categories and State Priorities

The CJCC has established two categories to help identify the appropriate types of funding for your agency. The application will consist of 2 parts, Category 1 – Core Services and Category 2 – Priority Areas. Applicants must identify whether they want to apply for Category 1, Category 2 or both.

Category 1 – Core Services

This category is for applicants who want to apply for funding to meet and/or maintain core services. Core services are based on agency type. More information on each type of agency core services can be found in the appendix. Applicants are encouraged to enhance the applicant agency's ability to assist victims in applying for victims' compensation. Applicants applying for enhancement of this core service should be able to assist victims in: completing a victim's compensation application, gathering the requisite documentation to accompany an application, and assisting the victim in following up with the CJCC Victims' Compensation program. Unique and collaborative approaches to providing this service are highly encouraged!

Category 2 - Priority Areas

This category is for subgrantees who want to expand on the core services and develop non-traditional innovative approaches to areas that have been identified as priorities by the state. Subgrantees should note that just because something has not been identified by the state (see Appendix), that does not mean you can not apply for money to help fund it. Applicants must explain why it is a priority for their area.

Completing the Application

The following information provides a description of necessary components required as part of your proposal. Applicants should be aware of the following when working on the application:

- All required forms and attachments should be **finished** before completing the online application since the application does **not allow** applicants to log back in once starting.
- A project narrative and budget is required for both category 1 and 2. If you are applying for **both** categories, you must submit **two different** applications.

A. PROJECT NARRATIVE

1. Problem Statement and Data (1 page)

In 500 words or less, provide a statement of the specific problem or problems this project will target. Include data that supports this claim. You should use only data that is verifiable and relevant to your target population. For example, do not use statewide data for a local problem statement and do not use national data for a statewide problem statement. Also, provide citations for the sources of the data. Include a statement of need that explains how the problem and data illustrate a need for the project. Provide only the problem statement, data and need for project in this section; no further explanation of the project or the project's goals, activities, or target population is necessary.

2. Mission Statement (1/2 page)

Based on your problem statement, provide a mission statement in 100 words or less. It should be a general statement reflecting the expected impact. This section establishes a clear program mission with measurable goals and objectives, which facilitate the evaluation of the program's operation and outcomes.

3. Target Population (1 page)

In this section, explain the target population for the project. Include the geographic area targeted, the number of people to be targeted, and the relevant characteristics of those people. This section should include data on the basic geographic area to be served.

4. Project Activities (3-5 pages)

This section should include a sound work plan that explains what activities the project will undertake, the work products of project staff, and any other information that allows a reader to understand the specifics of the project's regular activities. Do not recap the problem, data, or target group; you have already addressed these issues in other questions. Make sure that this section fully details the following areas:

- Indicate when, where, how and by whom the program will be managed, identifying key staff (if known), with their job descriptions and resumes appended to the application.
- If applicable, a signed **original** copy of a Memorandum of Understanding (MOU) entered into between the applying agencies should be included. Protocols are acceptable provided that it is signed by all applicable parties. Applications that contain a MOU will be considered more competitive, as it demonstrates collaboration among stakeholders.

5. Project Evaluation (1-2 pages)

Describe the steps your agency will take to collect information that will be reported in the Victim Services Statistical Report (VSSR) as well as how your agency will distribute and collect the surveys required to measure outcome performance. Also describe any additional information that the project will track to measure its success and levels of activity as well as information on current levels and target levels for the grant year. You should be sure to include each of the following items:

Output Measures — For the project activities as outlined under section four, determine the output measures. Describe how you will measure the results of the project's activities.

Outcome Measures — Based on your mission statement in the project narrative, describe the outcome measures. Outcome measures are a way of measuring a project's overall success. All outcome measures should be both relevant to the project and reasonable in that you can show a clear correlation between the work of the grant project and the outcome. Outcomes are changes in knowledge, skills, behaviors, attitudes and conditions.

Current Data — For each of the output and outcome measures listed above, provide current data. Current data means the most recent information available. Be sure to include the time period for the data. If information for any output or outcome measure is not available simply write N/A next to the measure and explain why it is not available below.

Target Levels — For each of the output and outcome measures listed under this section provide the expected level for each outcome and output measure during the grant year, if the application is funded.

B. BUDGET

Budget Summary

Applicants must include the Budget Summary data in their online application, using the computations from the Budget Summary form and the Budget Detail Worksheet. In addition, applicants must upload and submit the following as an attachment to the application:

- Completed Budget Summary
- Completed Budget Detail Worksheet (should be used in itemizing the budget).

Match Requirements

Non-profit agencies funded in the victim services category are not required to provide match. All other agencies must submit a minimum funding match of 25% through cash and/or in-kind contributions. Non-profit victim service agencies are still encouraged to provide matching funds as this expands the funding available for the program. Further, applicants must

identify the sources of their match in the budget section of the application. VAWA guidelines do not require the use of volunteers; however, CJCC encourages the use of volunteers where appropriate. Please note that volunteer hours are valued by the CJCC at \$12.00 per hour. Agencies may submit a written request for higher rates to CJCC.

Formula for Match Calculation

- 1) Total Project Budget x Match Requirement Percentage = Match Requirement
- 2) Total Project Budget – Match Requirement = Amount of Grant Request

Example 1: For a project with a total budget of \$100,000 and a 25% Match Requirement

- 1) $\$100,000 \times 25\% = \$25,000$ (Match Requirement)
- 2) $\$100,000 - \$25,000 = \$75,000$ (Grant Request)

Program Income

The Department of Justice allows the use of program income only to supplement project costs or reduce project costs to be refunded to the Federal government.

“Program income” is gross income earned during the funding period by the recipient as a direct result of the grant award. As a general rule, the CJCC does not allow VAWA or SASP subgrantees to earn or use program income.

Allowable and Unallowable Costs

A list of unallowable costs is provided in Appendix B.

Supplantation

Funds must be used to supplement existing funds for program activities and cannot replace or supplant funds that have been appropriated for the same purpose.

C. ATTACHMENTS

Please carefully read and follow the instructions on all forms. The following forms are required and, with the exception of the two EEOP-related forms, can be accessed on the Council's website at <http://cjcc.ga.gov>:

- Designation of Grant Officials
- Standard Assurances
- Certifications Regarding Lobbying, Debarment, Suspension and other Responsibility Matters
- Disclosure of Lobbying Activities
- Audit Requirements
- Civil Rights Contact
- If applicable, fully executed Memoranda of Understanding and support letters as they demonstrate collaboration and support among stakeholders
- Non-profit applicants must submit an organizational chart for the entire program and job descriptions for all employees included in the proposed budget
- Non-profit applicants must submit a copy of their 501(c)(3) certificate

Application Submission

INSTRUCTIONS

Applications must be submitted by 11:59pm on **June 25, 2013**. Applications submitted after that date will be classified as late and may not be considered. **When an application is received by the Council, there is no commitment on the part of CJCC to fund an application or to fund it at the amount requested.** All areas of the budget are subject to review and approval. Decisions related to these budget areas are based on both eligibility and reasonableness. The proposal package must be completed and submitted in accordance with RFP guidelines for submission or the proposal may be disqualified. Applications for funding will undergo several reviews. At any point during these reviews, a decision not to fund a project or any part thereof may be made. These decisions are within the complete discretion of CJCC.

Application Format:

- Word document
- Font size: 12 point unreduced, Times New Roman
- Double spaced
- Page margin size: One inch
- Paper size: 8.5 by 11 inches

The application must be submitted electronically using the link on the Council's website at <http://cjcc.georgia.gov/>. Use the table below to ensure that all requested information is included and your documents are appropriately named and saved.

<i>Required Application Document</i>	<i>Maximum Page Limit</i>	<i>Applicant Checklist (Y/N)</i>
A. Proposal Narrative (Word Format):	9½	
1. Problem Statement and Data	1	
2. Mission Statement	½	
3. Target Population	1	
4. Project Activities	5	
5. Project Evaluation	2	
B. Budget	N/A	

<p>Additional Attachments:</p> <ul style="list-style-type: none">• Designation of Grant Officials• Standard Assurances• Certifications Regarding Lobbying, Debarment,• Suspension and other Responsibility Matters• Disclosure of Lobbying Activities• Audit Requirements• Civil Rights Contact• Memoranda of Understanding• Organizational chart (Non-profit applicants)• Job Descriptions• Non-profit 501(c)(3) certificate	N/A	
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APPENDICES

A. Unallowable Services

1. Forensic medical exams and/or sexual assault forensic examiner projects for sexual assault victims are **not** allowable under SASP. Forensic interviews are considered primarily investigative activities and are **not** direct victim services. Positions dedicated exclusively to investigative functions are not allowable. However, expenses for positions that combine forensic interviewing with other direct service functions may be pro-rated to exclude that proportion of time not dedicated to direct victim services.
2. Criminal justice activities and projects such as law enforcement, prosecution, or court programs may not be supported with SASP funds.
3. Expenses for positions whose primary responsibility is the coordination of inter-agency response teams or task forces, including Child Abuse Response Team, Sexual Assault Response Team, or Domestic Violence Task Force coordinators are not covered under SASP.
4. Positions whose primary responsibility is agency administration and management, which includes attending board meetings, managing human resources and financial administration, are not covered under SASP.
5. Personnel-related expenses for an Executive Director and/or Volunteer Coordinator whose functions include recruiting, training, and supervising volunteers who provide direct victim services may be reimbursed for that portion of their functions that are tied to volunteers. Reimbursement for such positions will be pro-rated to exclude that proportion of their time dedicated to agency administrative or support staff responsibilities.
6. Expenses for positions whose primary responsibilities include staff support (e.g. secretary, administrative assistant, data entry specialist), fundraising, or public relations.
7. Expenses for positions and related activities, whose primary function is community education and prevention, not outreach to victims.
8. Purchasing and/or leasing a vehicle.
9. Building renovations, including minor activities such as painting or carpeting.
10. Conducting research, which **does not include** pre- and post-testing training recipients or conducting victim satisfaction or outcome surveys. In conducting such testing or surveys to assess program effectiveness, sub grantees may not collect, analyze or disseminate any information that may reveal a private person's or victim's identity.
11. The purchase of law enforcement equipment including uniforms, safety vests, shields, weapons, bullets, and armory or to support chemical dependency or alcohol abuse program that are not an integral part of a court-mandated batterer intervention program.

Some public and nonprofit organizations that offer services to sexual assault victims are not eligible for SASP funding. These organizations include, but are not limited to:

- **Federal Agencies:** These include U.S. Attorneys' offices and FBI field offices. Receipt of victim services funds would constitute an augmentation of their federal budget with money intended for state agencies. However, private nonprofit organizations that operate on federal land may be eligible sub grantees.
- **In-patient treatment facilities:** These include those designed to provide treatment to individual with drug, alcohol, and/or mental health conditions.

B. Unallowable Activities

Grant funds under the victim services grant program may not be used for any unauthorized purposes, including but not limited to the following activities:

- Lobbying,
- Fundraising,
- Research Projects,
- Building Renovations.

C. Priorities Identified by the State for S.T.O.P. VAWA:

- Updated training, including U-Visas, accessing interpreters, economic security, and helping diverse victims (e.g. 50% of DV homicide victims are African American) in domestic violence, sexual assault, and stalking cases for law enforcement.
- Increased cross training opportunities for victim advocates.
- Policies and enforcement for the removal of firearms from defendants who have been convicted of domestic violence misdemeanors or who are subject to temporary orders of protection (TPO's).
- Increased training opportunities for court personnel, Judges, Prosecutors and probation officers.
- Training and policies to implement bond supervision and monitoring for family violence offenders.
- Compiling and sharing training materials, with the hope it leads to increases in the amount of multi-disciplinary training available (especially between LE and prosecutors).
- Develop new media's of training to reach more people.
- Try and reduce the threat the threat of sexual assault centers closing.
- Human trafficking

D. Priorities Identified by the State for SASP:

- Creative ways to expand into counties with no sexual assault agencies. This could be done through collaborations with Sheriff's offices to place an advocate there. Quitman, Dade, Atkinson, Schley and Webster are counties that have been highlighted as having high need. These counties either have high numbers of victims as a proportion of their

total population, or low average service provision as compared to the number of victims seeking services.

- Increase SANE/SAFE services.

E. Core Services by Agency Type

The Criminal Justice Coordinating Council (CJCC) strives to be a responsible and exemplary steward of federal funds. In an effort to ensure that limited federal resources pay for basic services for all crime victims in Georgia, CJCC created the core service definitions for various types of programs that the agency typically funds with victim services grant funds.

These standards are based on extant program models across the state and should be revised as the response to victimization evolves and improves. The core service definitions outline the basic level of services agencies of various types should provide to be considered for CJCC Victim Services grant funds. The types of programs defined herein include: Court Appointed Special Advocates (CASA), Child Advocacy Centers (CAC's), Counseling Services, Domestic Violence Shelter & Non-Shelter Programs, Legal Service Programs, Sexual Assault Centers, and Victim Witness Assistance Programs.

These core service definitions are also the basis for any programmatic desk audits or site visits. CJCC grant monitoring staff will have a checklist based on these core service definitions to ensure programs are providing a minimum level of services with CJCC funds.

Child Advocacy Center (CAC)

The Criminal Justice Coordinating Council requires that any child advocacy center funded with VOCA, VAWA, or SASP funds must provide the following basic services and meet the following criteria:

- Provide counseling for child abuse victims – either in-house or through a linkage agreement
- Provide referral services to necessary social services
- To be a member of a multi-disciplinary team comprised of law enforcement, prosecution, victim advocates, medical, and child welfare officials
- Notify and assist the victim about his/her eligibility for victim's compensation
- Advocate on the child's behalf for services and expedite case processing
- Review a child's court case(s)
- Track the child's case to ensure that the child is not lost in the criminal justice or other government system(s)
- Provide services to non-offending caregivers and other secondary victims of child abuse
- Provide training to other officials such as law enforcement, prosecutors and judges about the effects child abuse and negligence and strategies for effectively handling such cases
- Obtain a Memorandum of Understanding with agencies with which they partner on the multi-disciplinary team as applicable
- Ensure that all services are available for persons with limited English proficiency or provide referrals for culturally and linguistically services where appropriate

- Advocate staff must have at least 40 hours of annual training specific to providing direct victim services either through the Office for Victims of Crime, Victim's Assistance Training Online, the National Organization for Victim's Assistance (NOVA) or other body that provides training specific to serving crime victims

Court-Appointed Special Advocates (CASA)

Based on the statutorily mandated minimum standards, best practices in Georgia and nationally, and on training requirements, CJCC defines CASA programs as follows:

- All CASA volunteers must complete at least 30 hours of training before serving in court; additionally, CASA volunteers must complete 12 hours per year of continuing education
- CJCC CASA programs must be affiliates of the state umbrella agency – Georgia Court Appointed Special Advocates (GACASA) – and members of the National Court Appointed Special Advocates Association
- Conduct independent investigations of a child's case – which may include interviewing the parties in the case, the child's family, and any social agency employees who work with the child
- Maintain regular contact with the child at least once per month
- Provide written reports to the court for each scheduled hearing
- Advocate on the child's behalf to have court hearings scheduled so the case can be resolved
- Advocate for judicial review of a child's case
- Attend at all court hearings about the child's case
- Work with all parties involved in a deprivation proceeding
- Review court documents pertaining to the child's case
- Refer, as appropriate and necessary, to other social service agencies
- Notify and assist the victim about his/her eligibility for victim's compensation
- Ensure that all services are available for persons with Limited English Proficiency (LEP) or provide referrals for culturally and linguistically appropriate services as needed
- Advocate staff must have at least 40 hours of annual training specific to providing direct victim services either through the Office for Victims of Crime, Victim's Assistance Training Online, the National Organization for Victim's Assistance (NOVA) or other body that provides training specific to serving crime victims

Counseling Services

The Criminal Justice Coordinating Council outlines specific requirements for programs providing **therapy or counseling services** in-house or via contract with a **licensed** counselor/therapist:

- The in-house or contract counselor or therapist must have a **Georgia-specific** license.
- If the in-house or contract therapist uses interns or license-eligible therapists to supervise group therapy sessions or provide individual therapy, that person(s) must be supervised by a **Georgia-licensed** therapist or counselor.
- All counselors or therapists must conduct an intake and needs assessment that must include an assessment for acute mental illness, trauma or substance abuse prior to treating any patient. The therapist or counselor should have an up-to-date referral list for

patients that he/she cannot treat because their needs are beyond the scope of the therapist's expertise.

- The organization or contract therapist should have a protocol to ensure that therapy services are available to persons with specific cultural needs and/or physical/mental disability needs. Such a protocol may include a referral list for cultural or language appropriate therapy services.
- Any in-house or contract therapy provider or counselor must attend at least **5 hours** of continuing education per year related to treating or serving crime victims. If the agency provides services via contract with an outside provider, the training requirement must be stipulated in the contract and proof that the contractor has met the annual requirement should be on file with the contracting agency.

Specific requirements for programs providing peer support groups:

- The person leading any peer support group must receive training specific to leading such support groups.
- Persons leading support groups must receive at least **5 hours** of continuing education per year related to providing services to crime victims.
- Any support group should have a baseline curriculum with specific goals and objectives toward which members are working. Such a curriculum should be clearly defined, but flexible enough to accommodate the specific needs of various groups.
- Organizations providing support groups should have a protocol to make accommodations to meet the needs of individuals with specific cultural needs and/or physical/mental disability needs. Such a protocol may include a referral list for culturally or language appropriate peer support group services.
- Notifying and assisting the victim about his/her eligibility for victim's compensation
- **Any provider who is only providing peer support groups may not advertise that they offer "therapy or counseling services" per O.C.G.A. § 43-10A.**

Domestic Violence Programs

The Criminal Justice Coordinating Council (CJCC) funds two types of domestic violence agencies, community-based non-shelter programs and shelter-based domestic violence programs. Below is a list of basic services any domestic violence programs funded with VOCA, VAWA, or SASP funds must provide:

- **Non-Shelter, Community-based agencies:**
 - New direct service volunteers must have 10 hours of training
 - New staff members who will be providing victim services must have 40 hours of training prior to allowing them to serve victims unsupervised
 - Refer to the statewide or national domestic violence hotline provided in the agency's outgoing voicemail for any victim calling after normal business hours
 - Refer to and help with obtaining emergency or safe shelter for victims who qualify and are eligible
 - Refer to services that meet the needs of children who witness or are victims of domestic violence, if the agency does not have a program for child victims
 - Provide or have partnership to provide peer support groups run by a facilitator who is trained to run domestic violence support groups
 - Refer to therapy or counseling by a licensed professional counselor, psychologist, or psychiatrist

- Assist or have partnerships that assist with filing petitions for temporary protective orders, immigration filings where appropriate, and court accompaniment to hearings
 - Refer to legal help or advocacy related to other civil, criminal or immigration matters where a licensed attorney is required
 - Notify and assist the victim about his/her eligibility for victim's compensation
 - Advocate with social service providers such as TANF agencies, unemployment offices etc.
 - Assist victims with finding permanent or transitional housing or referral to agencies that specialize in these services
 - Inform and refer victims to proper parenting without the use of violence
 - If the agency provides parenting classes in-house, a model or set curriculum should be followed.
 - Provide follow-up services when the client consents to be contacted and it is safe to do so
 - Conduct community outreach and awareness about the effects of domestic violence
 - Have a written, publicized policy that the agency serves all victims of domestic violence regardless of sex, race, ethnicity, sexual orientation, age, religion, or immigration status
 - Have a written plan to provide services available to Limited English Proficient victims
 - Conduct a written or verbal, standardized dangerousness and/or lethality assessment that is consistently administered to all clients along with safety planning
- **Shelter-Based Programs**
 - Provide all the services mentioned for non-shelter, community-based agencies above
 - Provide staff 24-hours per day 7 days per week, including holidays, to admit victims into the shelter
 - Be able to ensure any victim contacting the shelter is placed in safe, emergency housing, including:
 - Housing the victim in your shelter;
 - Calling other organizations or shelters for the victim to be placed
 - Providing funds for a victim to stay in a hotel, if necessary
 - Have shelter accommodations sufficient to house dependent children of the victims seeking their services
 - Provide services to help victims with dependent children make arrangements with their child's school and other social services
 - Maintain an updated shelter bed availability count in the DHS database
 - Assist with making transportation arrangements for victims who cannot get to the shelter, court hearings etc.

Legal Services Providers

Legal Services Providers funded with VOCA, VAWA, or SASP funds must provide the following services. Because some of those activities would overlap with the work of Victim Witness Assistance Programs, CJCC narrowly defines Legal Services and makes the following distinction between legal **advocacy** and legal **services**:

Legal Advocacy:

- Legal Advocacy services may not require the assistance of an attorney barred under the State of Georgia;
- Lay advocates must be trained to assist victims with filing temporary protection orders. Such advocates must be specifically trained and certified to provide such assistance. Acceptable training includes the VAWA-funded Georgia Legal Services Temporary Protective Order training, or other training as approved by CJCC;
- Legal Advocacy thus includes:
 - Assistance with filing the Georgia Crime Victim's Compensation Program
 - Assistance filing a temporary protective order
 - Accompanying the victim to a first appearance and subsequent hearings
 - Assisting the victim with contacting an offender's probation or parole officer – particularly with respect to TPO violations
 - Assisting the victim with advocating for no contact constraints or stay away bond conditions
 - Assisting the victim with obtaining a warrant for an offender's arrest
 - Referring the victim to legal counsel with respect to custody, or divorce or immigration matters
 - Educating the victim about his/her role in the criminal justice process
 - Assistance with and coordination with attorneys or Board of Immigration Appeals-certified advocate for filing T- or U-Visa paperwork, or a VAWA self-petition
 - Outreach to underserved communities to identify potential victims of crime and provide services
 - Ensure that all services are available for persons with limited English proficiency or provide referrals for culturally and linguistically services where appropriate

Legal Services:

- Legal services require assistance from a state barred attorney, or in the case of immigration law, a Board of Immigration Appeals-accredited representative
- Both VOCA and VAWA allow legal services that help ensure the victim's immediate safety
- Legal Services include:
 - Assistance with completing and filing a T- or U-Visa paperwork, or VAWA self-petition on a victim's behalf;
 - Legal immigration counsel and/or representation with remedies under the Violence Against Women Act and/or The Victims of Trafficking and Violence Prevention Act before USCIS; ICE; Immigration Court
 - Assistance with divorce or custody legal filings and appearing on the victim's behalf in court
 - Assistance with eviction proceedings, if the eviction results from the victimization
 - Assistance with filing contempt petitions when a temporary protection order is violated and representation at 2nd TPO hearings
 - Drafting demand letters or lawsuits on behalf of victims of financial abuse or fraud to restore lost property
 - Outreach to underserved communities to identify potential victims of crime and provide services
 - Ensure that all services are available for persons with Limited English Proficiency or provide referrals for culturally and linguistically services where appropriate

Sexual Assault Programs

The Criminal Justice Coordinating Council requires that any sexual assault center funded with VOCA, VAWA, or SASP funds must provide the basic services below:

Training for staff and volunteers:

- Prior to being allowed unsupervised contact with clients, sexual assault center staff must complete 24 hours of training. Staff must maintain their advocacy skills with 10 hours of continuing education per year.
- Prior to being allowed unsupervised contact with clients, volunteers must complete 10 hours of training. Volunteers must maintain their service skills with 10 hours of continuing education per year.
- Advocate staff must have at least 40 hours of training specific to providing direct victim services either through the Office for Victims of Crime, Victim's Assistance Training Online, the National Organization for Victim's Assistance (NOVA) or other body that provides training specific to serving crime victims

Core services include:

- A 24/7 crisis hotline
- Referrals to and assistance with obtaining social or legal services, where applicable
- Notifying and assisting the victim about his/her eligibility for victim's compensation
- Accompaniment to medical evaluations, and with client consent or at his/her request, to police interviews, and court hearings
- In-house provision or referral for licensed counseling and/or support groups run by a trained facilitator as requested or necessary
- Community education and awareness about the impact of sexual assault, including outreach about available services to victims and criminal justice professionals
- Participation on Sexual Assault Response Teams (SARTs), if any exist in the center's community
- Ensure that all services are available for persons with limited English proficiency or provide referrals for culturally and linguistically services where appropriate

Victim Witness Assistance Programs - Law Enforcement & Prosecution

The Criminal Justice Coordinating Council requires that victim witness assistance program funded with VOCA, VAWA, or SASP funds must provide the services indicated below. Georgia's Association of Chiefs of Police and Georgia's Prosecuting Attorneys Council have model policies and minimum service requirements for law enforcement and prosecutor's agencies, respectively (Georgia Association of Chiefs of Police, 2009; Georgia Prosecuting Attorney Council, 2006). The policies and minimum services are based in part on the Crime Victims Bill of Rights. CJCC recommends the core service definitions below for Law Enforcement VWAPs and Prosecutors VWAPS as the minimum requirement, since these are necessary to enforcing the basic rights outlined in the Crime Victims' Bill of Rights:

Law Enforcement VWAP:

- Educate the victim about his or her role in the criminal justice process and provide a summary of follow-up actions the agency will take
- Notify and assisting the victim about his/her eligibility for victim's compensation
- Notify the victim about victim services within the area

- Provide the victim with contact information for case updates and follow-up, upon the victim's request, and if applicable
- Notify the victim about the status of temporary protective orders and their eligibility to apply for such orders
- Advocate on the victim's behalf with the Sheriff's office or Police Department, or provide training to law enforcement agencies, to ensure that the victim's information is taken so he/she can be notified of the defendant's status – e.g. of arrest, of release from incarceration or on bond, and/or of potential bond conditions
- Make all services available to victims with Limited English Proficiency (LEP)
- Advocate staff must have at least 40 hours of training specific to providing direct victim services either through the Office for Victims of Crime, Victim's Assistance Training Online, the National Organization for Victim's Assistance (NOVA) or other body that provides training specific to serving crime victims

Prosecutor's VWAP:

- Assist victims with recovering any property taken as evidence or recovered by the police
- Provide referral services to agencies that can provide counseling or other social services the victim might need
- Notify and assist the victim about his/her eligibility for victim's compensation
- Assist victims with obtaining restitution from the accused
- Assist victims with filing a victim impact statement
- Notify victims of any court hearings at which they must or might want to be present
- Educate the victim about his or her role in the criminal justice process
- Notify the victim about any proceeding at which the release of the accused will be considered and provide the victim with the opportunity to express his/her opinion regarding potential release
- If the accused is found guilty and sentenced to jail, connect the victim with the victim services division in the corrections department and assist the victim with registering for offender status notifications
- Advise the victim about his/her right to wait during judicial proceedings in an area separate from the accused
- Serve as the liaison between the victim and the prosecutor assigned to the case
- Provide support to the victim during trial process, in meetings with prosecutor, and at court hearings
- Have a written plan to be ready to provide services to victims who are Limited English Proficient
- Advocate staff must have at least 40 hours of training specific to providing direct victim services either through the Office for Victims of Crime, Victim's Assistance Training Online, the National Organization for Victim's Assistance (NOVA) or other body that provides training specific to serving crime victims

Eligibility for Criminal Justice System Improvement (CJSI) Applicants

Eligible applicants for Criminal Justice System Improvement (CJSI) STOP VAWA funding include local level public agencies and private, non-profit organizations, including law enforcement agencies, prosecutors (District Attorneys and Solicitors), courts at all levels, local community-based victim service agencies working with law enforcement, prosecution, and courts to improve the criminal justice system's response to violence against women; and state-level public agencies and private non-profit organizations that provide training, technical assistance, and other services to efforts to improve the criminal justice system's response to violence against women in Georgia. All criminal justice programs should strive to promote victim safety, ensure confidentiality of victim records, and hold offenders accountable.

Who qualifies for CJSI STOP VAWA grants for Court Services, Prosecution, and Law Enforcement?

- Applicants providing training for law enforcement or probation officers, sexual assault nurse examiners, prosecutors, court interpreters or clerks, judges, employers, or members of the religious community;
- Applicants using funding to provide specialized investigation and prosecution services for domestic violence, sexual assault, dating violence, and/or stalking cases;
- Applicants using funding to provide specialized monitoring and accountability services for domestic violence, sexual assault, stalking, and/or dating violence offenders;
- Applicants intending to use funding for coordinated community response projects – including conducting fatality reviews or implementing fatality review recommendations;
- Applicants intending to provide batterer intervention program services.

Various criminal justice agencies, nonprofits, and nongovernmental programs are eligible for funding under the STOP VAWA Criminal Justice System Improvement grants. CJCC requires any criminal justice agencies receiving STOP VAWA funding to consult and coordinate with other nonprofit or nongovernmental programs that serve domestic violence, sexual assault, stalking and/or dating violence victims. CJCC adheres to the definitions for these various agencies provided in [42 U.S.C. §13925](#). Generally, VAWA provides the following definitions for criminal justice organizations such as law enforcement, prosecutors, and courts.

Law Enforcement

- Law enforcement agencies are those public agencies charged with policing functions. These include Indian or tribal law enforcement agencies. VAWA includes victim service components – such as victim advocates within law enforcement agencies – in this definition as well.
- Sub-grant awards must be directed to a law enforcement agency that holds primary responsibility of enforcement of criminal laws, including adult sexual assault, stalking and/or domestic violence, and whose official scope of duties includes investigation and arrest powers, as established by statute or ordinance, or a state agency that routinely performs support services (i. e. research and training) for law enforcement officials.
- Funds earmarked for law enforcement projects are to be applied in a manner that enhances the identification, investigation and apprehension of persons committing violent crimes against women and provides or improves law enforcement-related services for victims.

Prosecution

- Prosecutor agencies are those public agencies charged with prosecuting criminal offenses and include the victim services components in these agencies such as victim witness assistance programs or victim advocates.
- Subgrant awards must be directed to an office of an elected prosecuting attorney or city attorney responsible for prosecuting offenders of adult sexual assault, domestic violence, stalking and dating violence or a state agency that is designated to perform support services for prosecutors
- Funds earmarked for prosecution projects are to be applied in a manner that improves prosecution activities and practices and increases successful conviction rates at the local level.

Courts

- Sub-grant awards must be directed to a court that has jurisdictional authority over civil and/or criminal cases involving adult sexual assault, domestic violence, stalking and dating violence, or a state agency that routinely performs support services (i. e. research and training) for court officials.
- Funds earmarked for court projects are to be applied in a manner that enhances the apprehension, prosecution and adjudication of persons committing violent crimes against women or provides/improves services for victims.
- Courts include any organization that has criminal, civil, tribal, Federal, State, local, or territorial jurisdiction over domestic violence, sexual assault, stalking and/or dating violence cases. The Council includes in this definition specialized domestic violence courts, as well as court administrative agencies.

Training Projects

- Sub-grant awards can be directed to agencies from the targeted sectors (law enforcement, prosecution, courts) and non-profit, non-governmental agencies at the state and local level. All applicants for training projects should have a demonstrated track record in conducting the proposed training for the proposed audience.

Program Requirements

Program Match Requirement

The purpose of matching contributions is to increase the amount of resources available to the projects supported by grant funds. Law enforcement, prosecution, and court services S.T.O.P. VAWA projects are required to provide matching contributions of 25 percent cash or in-kind of the total costs of the project (S.T.O.P. VAWA grant funds plus match). Match must be provided on a project-by-project basis; if your agency receives grants for multiple projects then it must provide match for each grant award. These matching contributions must be derived from non-federal sources. Non-profit non-governmental agencies are not required to provide match on their S.T.O.P. VAWA award.

Categories and State Priorities

The CJCC has established two categories to help identify the appropriate types of funding for your agency. The application will consist of 2 parts, Category 1 – Core Services and Category 2 – Priority. CJCC is in the process of defining core services by agency type for CJSI STOP VAWA applicants. Please indicate “Category 2” and “CJSI” on the online application system.

Reporting Requirements

Subgrantees funded under the law enforcement, prosecution, courts, or training provisions of CJSI STOP VAWA grants will complete the **Criminal Justice Services Statistical Report (CJSSR) form**. The reporting periods have been changed to a semi-annual basis instead of a quarterly basis. The link to submit these semi-annual reports will be activated at the beginning of the reporting period, at which time subgrantees may log in with their username and password to input data. The link will shut down on the last day of the reporting period.

CJSSR SEMIANNUAL REPORTS	
REPORTING PERIOD	DUE ON OR BEFORE THE FOLLOWING DATES
January 1 – June 30	July 30
July 1 – December 31	January 30

All statistical reports must be submitted electronically. Failure to submit these output reports in a timely manner will significantly delay any and all sub grant expenditure reimbursements submitted within the grant period. Continued delays will result in a staff recommendation to Council requesting a reduction in the overall grant award.

Semi-Annual & Annual Reports: All VAWA grant recipients for delivery of direct victim services must use the survey instruments (revised October 2012) on the CJCC's website to submit reports on their program outcomes. The instruments are categorized by the type of victim an agency serves. VAWA recipients must follow the updated version of the Outcome Data Collection and Reporting Guidelines (available October 2012). These documents are available on the CJCC website, along with Excel spreadsheets to compile and aggregate data from individual clients.

Outcome performance data is reported twice per year; the first report covers the first six months of your grant period while the second cumulative report covers the entire year. Outcome performance reporting dates for ALL victim services sub grant recipients are as follows:

OUTCOME PERFORMANCE MEASURES	
REPORTING PERIOD	DUE ON OR BEFORE THE FOLLOWING DATES
October 1 – April 30	May 31
May 1 – October 31	November 30

Annual Reports: VAWA subgrant recipients are required to complete the VAWA Annual Report using the PDF fillable form that will be emailed to your agency no later than January 30, 2014. Your agency must complete all of the relevant questions and send the completed report as an

email attachment to the CJCC for validation. These Annual Reports are due to the CJCC by **February 15th** of each year for the previous year (January 1-December 31). If the Office on Violence Against Women detects any errors (provided in the “Red Flag Report”) your agency must supply the CJCC with corrected information within **5 business days** of the request for corrections. Failure to submit these annual reports in a timely manner will significantly delay any and all sub grant expenditure reimbursements submitted within the grant period. Continued delays will result in a staff recommendation to Council requesting a reduction in the overall grant award.

Failure to submit these outcome reports in a timely manner will significantly delay any and all sub grant expenditure reimbursements submitted within the grant period. Continued delays will result in a staff recommendation to Council requesting a reduction in the overall grant award.

F. Online Application

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2013 Victim Assistance Competitive Grant Program Request for Proposals (RFP)

Use this online form to complete and submit the application. Refer to the *REQUEST FOR PROPOSALS (RFP)*, (located at the Council's [FUNDING OPPORTUNITY page](#)) for instructions and details about this funding opportunity.

Applicant Agency

Applicant Agency (Must be County Board of Commissioners, City Government, State Agency or Non-Profit Agency):

MAILING ADDRESS - Street: *

City: * State: * Zip+4: *

Phone: * Fax: *

EIN: *

DUNS #: *

Agency Registered in SAM (System for Award Management)?

Is your agency certified to receive Local Victim Assistance Program funds (5%)?

Is the mailing address the same as your physical address:

PHYSICAL ADDRESS - Street: *

City: * State: * Zip+4: *

Authorized Official

Chairperson of a County Board of Commissioners, Mayor of a City, Board Chairperson of a Non-Profit Agency, or Executive Director of a State Agency:

Title: *

Street Address: *

City: * State: * Zip+4: *

Phone: * Fax: *

E-mail: *

Implementing Agency

Implementing Agency: *

Street Address: *

City: * State: * Zip+4: *

Phone: * Fax: *

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0% Complete

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2013 Victim Assistance Competitive Grant Program Request for Proposals (RFP)

Project Information

Title of Project:

Amount Applying For (grant portion):

Match Amount:

Counties Served by the Project* (primary service area):

- | | | | |
|-------------------------------------|--|-------------------------------------|-------------------------------------|
| <input type="checkbox"/> Appling | <input type="checkbox"/> Atkinson | <input type="checkbox"/> Bacon | <input type="checkbox"/> Baker |
| <input type="checkbox"/> Baldwin | <input type="checkbox"/> Banks | <input type="checkbox"/> Barrow | <input type="checkbox"/> Bartow |
| <input type="checkbox"/> Ben Hill | <input type="checkbox"/> Berrien | <input type="checkbox"/> Bibb | <input type="checkbox"/> Bleckley |
| <input type="checkbox"/> Brantley | <input type="checkbox"/> Brooks | <input type="checkbox"/> Bryan | <input type="checkbox"/> Bulloch |
| <input type="checkbox"/> Burke | <input type="checkbox"/> Butts | <input type="checkbox"/> Calhoun | <input type="checkbox"/> Camden |
| <input type="checkbox"/> Candler | <input type="checkbox"/> Carroll | <input type="checkbox"/> Catoosa | <input type="checkbox"/> Charlton |
| <input type="checkbox"/> Chatham | <input type="checkbox"/> Chattahoochee | <input type="checkbox"/> Chattooga | <input type="checkbox"/> Cherokee |
| <input type="checkbox"/> Clarke | <input type="checkbox"/> Clay | <input type="checkbox"/> Clayton | <input type="checkbox"/> Clinch |
| <input type="checkbox"/> Cobb | <input type="checkbox"/> Coffee | <input type="checkbox"/> Colquitt | <input type="checkbox"/> Columbia |
| <input type="checkbox"/> Cook | <input type="checkbox"/> Coweta | <input type="checkbox"/> Crawford | <input type="checkbox"/> Crisp |
| <input type="checkbox"/> Dade | <input type="checkbox"/> Dawson | <input type="checkbox"/> Decatur | <input type="checkbox"/> DeKalb |
| <input type="checkbox"/> Dodge | <input type="checkbox"/> Dooly | <input type="checkbox"/> Dougherty | <input type="checkbox"/> Douglas |
| <input type="checkbox"/> Early | <input type="checkbox"/> Echols | <input type="checkbox"/> Effingham | <input type="checkbox"/> Elbert |
| <input type="checkbox"/> Emanuel | <input type="checkbox"/> Evans | <input type="checkbox"/> Fannin | <input type="checkbox"/> Fayette |
| <input type="checkbox"/> Floyd | <input type="checkbox"/> Forsyth | <input type="checkbox"/> Franklin | <input type="checkbox"/> Fulton |
| <input type="checkbox"/> Gilmer | <input type="checkbox"/> Glascock | <input type="checkbox"/> Glynn | <input type="checkbox"/> Gordon |
| <input type="checkbox"/> Grady | <input type="checkbox"/> Greene | <input type="checkbox"/> Gwinnett | <input type="checkbox"/> Habersham |
| <input type="checkbox"/> Hall | <input type="checkbox"/> Hancock | <input type="checkbox"/> Haralson | <input type="checkbox"/> Harris |
| <input type="checkbox"/> Hart | <input type="checkbox"/> Heard | <input type="checkbox"/> Henry | <input type="checkbox"/> Houston |
| <input type="checkbox"/> Irwin | <input type="checkbox"/> Jackson | <input type="checkbox"/> Jasper | <input type="checkbox"/> Jeff Davis |
| <input type="checkbox"/> Jefferson | <input type="checkbox"/> Jenkins | <input type="checkbox"/> Johnson | <input type="checkbox"/> Jones |
| <input type="checkbox"/> Lamar | <input type="checkbox"/> Lanier | <input type="checkbox"/> Laurens | <input type="checkbox"/> Lee |
| <input type="checkbox"/> Liberty | <input type="checkbox"/> Lincoln | <input type="checkbox"/> Long | <input type="checkbox"/> Lowndes |
| <input type="checkbox"/> Lumpkin | <input type="checkbox"/> Macon | <input type="checkbox"/> Madison | <input type="checkbox"/> Marion |
| <input type="checkbox"/> McDuffie | <input type="checkbox"/> McIntosh | <input type="checkbox"/> Meriwether | <input type="checkbox"/> Miller |
| <input type="checkbox"/> Mitchell | <input type="checkbox"/> Monroe | <input type="checkbox"/> Montgomery | <input type="checkbox"/> Morgan |
| <input type="checkbox"/> Murray | <input type="checkbox"/> Muscogee | <input type="checkbox"/> Newton | <input type="checkbox"/> Oconee |
| <input type="checkbox"/> Oglethorpe | <input type="checkbox"/> Paulding | <input type="checkbox"/> Peach | <input type="checkbox"/> Pickens |
| <input type="checkbox"/> Pierce | <input type="checkbox"/> Pike | <input type="checkbox"/> Polk | <input type="checkbox"/> Pulaski |
| <input type="checkbox"/> Putnam | <input type="checkbox"/> Quitman | <input type="checkbox"/> Rabun | <input type="checkbox"/> Randolph |
| <input type="checkbox"/> Richmond | <input type="checkbox"/> Rockdale | <input type="checkbox"/> Schley | <input type="checkbox"/> Screven |
| <input type="checkbox"/> Seminole | <input type="checkbox"/> Spalding | <input type="checkbox"/> Stephens | <input type="checkbox"/> Stewart |
| <input type="checkbox"/> Sumter | <input type="checkbox"/> Talbot | <input type="checkbox"/> Taliaferro | <input type="checkbox"/> Tattall |
| <input type="checkbox"/> Taylor | <input type="checkbox"/> Telfair | <input type="checkbox"/> Terrell | <input type="checkbox"/> Thomas |
| <input type="checkbox"/> Tift | <input type="checkbox"/> Toombs | <input type="checkbox"/> Towns | <input type="checkbox"/> Treutlen |
| <input type="checkbox"/> Troup | <input type="checkbox"/> Turner | <input type="checkbox"/> Twiggs | <input type="checkbox"/> Union |
| <input type="checkbox"/> Upson | <input type="checkbox"/> Walker | <input type="checkbox"/> Walton | <input type="checkbox"/> Ware |
| <input type="checkbox"/> Warren | <input type="checkbox"/> Washington | <input type="checkbox"/> Wayne | <input type="checkbox"/> Webster |
| <input type="checkbox"/> Wheeler | <input type="checkbox"/> White | <input type="checkbox"/> Whitfield | <input type="checkbox"/> Wilcox |
| <input type="checkbox"/> Wilkes | <input type="checkbox"/> Wilkinson | <input type="checkbox"/> Worth | |

Congressional District(s) to be served (primary service area): 01 02 03 04 05 06 07 08 09 10 11 12 13

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2013 Victim Assistance Competitive Grant Program Request for Proposals (RFP)

Grant Preferences

Indicate the type of grant you prefer to receive by ranking them below. If your project receives funding, CJCC will attempt to honor your preferences by providing funds from your first choice (subject to the availability of funds and eligibility requirements).*

	VOCA	S.T.O.P. VAWA	SASP
First Choice	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Second Choice	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Third Choice	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Categories

Select the Category you are applying under below. If you are applying for both categories, you must submit separate applications.

- Select One Category:** Category 1 - Core Services
 Category 2 - Priority Areas



2013 Victim Assistance Competitive Grant Program Request for Proposals (RFP)

Core Services

Select the Core Services you are applying for below. You may select more than one core service if your agency will be providing the services as part of the CJCC-funded project.

- Core Services:** *
- Child Advocacy Center (CAC)
 - Court Appointed Special Advocates (CASA)
 - Counseling Services
 - Domestic Violence Programs
 - Legal Services Provider
 - Sexual Assault Program
 - Victim Witness Assistance Program (Law Enforcement or Prosecution)

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2013 Victim Assistance Competitive Grant Program Request for Proposals (RFP)

Project Information

Provide a brief summary of your project.*

How many volunteers hours were used by your agency last year (within the proposed project only)?

How does your agency manage your volunteers program?

How does your agency, or how will your agency, assist victims in applying for Victims Compensation?.

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2013 Victim Assistance Competitive Grant Program Request for Proposals (RFP)

Attachment(s)

Proposal Narrative (MS Word) *

Budget Documents *

Additional Attachments *

Contact Information

Contact person for this *
application:

Title: *

Telephone Number: *

E-mail: *

Certification

BY ENTERING MY INITIALS BELOW, I CERTIFY THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL STATEMENTS AND DATA IN THIS APPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE AUTHORIZED OFFICIAL OF THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES.

Initials: *

Name of person submitting *
application:

Name of Authorized Official : *