



## Instructions for Applying for Partner Level Membership with the Criminal Justice Coordinating Council's Georgia Statewide Human Trafficking Task Force

To be considered for Partner Level Membership with the Statewide Human Trafficking Task Force, applicants must completely fill out the following forms (included within this document):

- Official Statement of Request for Partner Level Membership with the Criminal Justice Coordinating Council's Statewide Human Trafficking Task Force
- Memorandum of Agreement (MOA)
- Resource Commitment Chart

All application packets must be completed and signed by the Director/CEO of the organization. Any received application packets that are incomplete and/or not signed by the Director/CEO of the organization will not be considered for Partner Level Membership on the Statewide Human Trafficking Task Force.

Completed application packets must be mailed to:

Georgia Criminal Justice Coordinating Council

Attn: Michelle Anderson

104 Marietta Street NW, Suite 440

Atlanta, GA 30303-2743

**Open enrollment for 2017 Task Force Membership: Monday, October 3 – Monday, November 7, 2016**

For any questions or concerns, please contact Michelle Anderson by email at [Michelle.Anderson@cjcc.ga.gov](mailto:Michelle.Anderson@cjcc.ga.gov) or by phone at 404-657-1962.



**Official Statement of Request for Partner Level Membership with the Criminal Justice Coordinating Council's Georgia Statewide Human Trafficking Task Force**

Today's Date: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Address of Organization: \_\_\_\_\_

Name of Authorized Representative (1): \_\_\_\_\_

Email Address \_\_\_\_\_ Preferred Phone Number: \_\_\_\_\_

Preferred Work Group: \_\_\_\_\_

Name of Authorized Representative (2) (optional): \_\_\_\_\_

Email Address \_\_\_\_\_ Preferred Phone Number: \_\_\_\_\_

Preferred Work Group: \_\_\_\_\_

**Official Statement of Request for Partner Membership**

I, \_\_\_\_\_, am applying for Partner Level Membership between  
(Printed Name of Director/CEO)

\_\_\_\_\_ and the Criminal Justice Coordinating Council  
(Organization)

as it relates to the Statewide Human Trafficking Task Force. I have received and read the Partners Guide and agree to all of the duties and tasks required of this role as Partner Level Member that are specifically outlined in the Partners Guide. As the Director/CEO of my agency, I understand what will be expected of me as a Partner Level Member of the Criminal Justice Coordinating Council's Georgia Statewide Human Trafficking Task Force. I have had the opportunity to ask questions about this role as a Partner Level Member on the Statewide Human Trafficking Task Force and understand completely what is required of my agency and me in this role. If requested by CJCC, I/or agency representative are amenable to submitting to a background check at our own expense in order to work directly with any child or youth through a work group project. I/or agency representative also agree to sign a confidentiality agreement, if requested by CJCC.

\_\_\_\_\_  
(Signature of Director/CEO)

\_\_\_\_\_  
(Date)



## Criminal Justice Coordinating Council's Georgia Statewide Human Trafficking Task Force

### MEMORANDUM OF UNDERSTANDING

### MEMORANDUM OF AGREEMENT (MOA)

Between and Among  
Criminal Justice Coordinating Council  
And  
Task Force Partner Agencies  
(As Indicated on Signature Pages of This MOA)

This Memorandum of Agreement (MOA) is entered by and between the Criminal Justice Coordinating Council (CJCC) and Task Force Partner Agencies (hereinafter referred to as PARTNERS) for the purpose of clearly defining roles and responsibilities in the operations of the CJCC-Human Trafficking Task Force. This MOA is subject to the provisions of all applicable Federal and State laws, regulations, policies and standards governing the participating organizations.

Any party to this MOA may withdraw itself from this agreement upon at least 30 days written notice or immediately upon notice for cause. This MOA may be amended, if mutually agreed upon by all the parties, to change scope and terms of the MOA. Such changes shall be incorporated as a written amendment to this MOA.

The purpose of this MOA is to define the manner of working together in order to effectively address the problem of human trafficking in accordance with eight goal areas presented below:

WG 1: Community Awareness and Education  
WG 2: Youth Aware and Safe  
WG 3: Deterring Traffickers and Buyers  
WG 4: Keeping At-Risk Youth Safe

WG 5: Apprehending, Investigating, and Prosecuting  
WG 6: Examining Labor, International, and Adult Sex  
Trafficking  
WG 7: Survivors Supported and Protected  
WG 8: Survivors Recovering and Thriving

Structure: PARTNERS agree to the structure described below:

### The Criminal Justice Coordinating Council (CJCC)

CJCC shall serve as the "backbone organization" for the Statewide Human Trafficking Task Force. In this role, it shall be responsible for the overall management and leadership of the Task Force and provision of direct support and guidance to PARTNERS.

### Management Team

This component shall be comprised of the Work Group Chairpersons, CJCC's Task Force Coordinator, Chairperson of the Executive Committee/Advisory Board, Executive Director of one Lead Agency (as selected by



the Executive Directors of all the Lead Agencies), and the Executive Director of Georgia Cares. This team manages overall Task Force operations as relate to the project planning and implementation by the Work Groups.

### Executive Committee/Advisory Board

This component is comprised of eight to twelve high-level, influential, and widely respected individuals from across the State of Georgia. This Board gives the Human Trafficking Task Force its statewide presence and reach and is instrumental in state-level efforts (e.g., legislation, policy changes) and events (e.g., statewide conferences, etc.). Its members also serve as a source of expertise to provide guidance to the Task Force.

### Lead Agencies

A lead agency is designated for each sector (i.e., law enforcement, business, civic, political, etc.) and serves as the Human Trafficking Task Force's primary convener of individuals and organizations within its sector, when needed. Serves as the fiscal agent for grants that are secured to fund a collectivity of agencies within its sector.

### Georgia Cares and CSEC Service Network

Georgia Cares is established as the single-point of entry for victims of CSEC in the State of Georgia. In this role, PARTNERS defer to Georgia Cares for initial assessment and case planning for CSEC victims. The service network is intended to refer to a specified network of agencies that are routinely utilized by Georgia Cares.

### Work Groups

One Work Group shall be established for each of the eight goals. Each shall plan and implement projects to related to the goal for which was established. Work Group Chairs may be nominated by Task Force members. Selection and installation of Work Group Chairs is the sole responsibility of CJCC.

### Operations

PARTNERS agree to work together in accordance with the operating principles of Collective Impact. These principals are presented below:

**Backbone Support:** Creating and managing collective impact requires a separate organization(s) with staff and a specific set of skills to serve as the backbone for the entire initiative and coordinate participating organizations and agencies.

**Continuous Communication:** Consistent and open communication is needed across the many players to build trust, assure mutual objectives, and create common motivation.

**Common Agenda:** All participants have a shared vision for change including a common understanding of the problem and a joint approach to solving it through agreed upon actions.

NATHAN DEAL  
GOVERNOR



JACQUELINE BUNN  
EXECUTIVE DIRECTOR

Mutually Reinforcing Activities: Participant activities must be differentiated while still being coordinated through a mutually reinforcing plan of action.

Shared Measurement: Collecting data and measuring results consistently across all participants ensures efforts remain aligned and participants hold each other accountable.

Responsibilities

PARTNERS agree to commit themselves to the following responsibilities as set forth in attached Exhibit A (Partners Guide):

Official Representative attends and participates in Work Group meetings.

Official Representative participates in Work Group project planning and implementation.

Official Representative links committed resources of the partner organization to project planning and implementation.

Official Representative keeps Chief Executive and other key staff aware of Work Group and Task Force activities.

Official Representative serves as liaison between the Chief Executive and CJCC.

If applicable, Official Representative assists as needed with development and execution of interagency protocols and transitioning successful projects to programs (see Operations Manual, Section 7).

The effective date of this MOA is \_\_\_\_\_, 20\_\_\_\_\_

Agreed To By:

Agency Name: \_\_\_\_\_

Executive Director: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

The Criminal Justice Coordinating Council

Executive Director: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_



Resource Commitment Chart for \_\_\_\_\_

(Organization)

Resources	We Have It	We Can Get It
About _____ hours per month of our Official Representative		
Technical Specialists (e.g., social media, data and statistics, fundraising, volunteer recruitment, etc.)		
Event Planner		
Report-Writing		
Support Staff		
Office Space		
Meeting Rooms		
Office Furniture		
Office Supplies		
Computer Software		
Computer Hardware		
Video-Conferencing		
Transportation		
Printing		
Volunteers		
Equipment		
Printing		
Food/Catering		



### Synopsis of Task Force Work Groups

Work Groups	Target Populations and Factors Addresses	Types of Projects
<b>Work Group 1: COMMUNITY AWARENESS AND EDUCATION</b>	<ul style="list-style-type: none"> <li>Population: The general public and its key organizations and institutions (e.g., businesses, civic, political, faith-based, human service, public safety, etc.).</li> <li>Factors: Lack of awareness/knowledge, norms and beliefs, patterns of behavior/activities.</li> </ul>	Raising awareness and providing education.
<b>Work Group 2: YOUTH AWARE AND SAFE</b>	<ul style="list-style-type: none"> <li>Population: Children and youth and their parents/caretakers. Key professionals that work with children and youth (e.g., teachers, coaches, etc.).</li> <li>Factors: Lack of awareness/knowledge, norms regarding girls/boys and sex, glorification of “pimp culture,” online/social media access to/from exploiters.</li> </ul>	Increasing awareness and knowledge of children and youth about enticements and grooming, especially via online and social media; how to keep self and peers safe; practices when dating and other activities to avoid sexual exploitation.
<b>Work Group 3: DETERRING TRAFFICKERS AND BUYERS</b>	<ul style="list-style-type: none"> <li>Population: Traffickers and solicitors/purchasers</li> <li>Factors: Access to children (online and offline) with intent to exploit, anti-social norms and beliefs, pornography (often a part of trafficking), enforcement of the law.</li> </ul>	Non-law enforcement efforts to reduce demand by focusing on those who traffic minors and solicit/purchase sex with minors.
<b>Work Group 4: KEEPING AT-RISK YOUTH SAFE</b>	<ul style="list-style-type: none"> <li>Population: Children in out-of-home care, abused and neglected, runaway, juvenile offenders, poor academic performance, disconnected.</li> <li>Factors: Child maltreatment, serious family discord, academic failure, delinquency, abandonment, juvenile detention/reentry.</li> </ul>	Increasing protection for children and youth in high risk situations or who engage in behavior that places them at increased risk. Efforts may include a focus on boys, either inclusive of the project or a separate project.
<b>Work Group 5: APPREHENDING, INVESTIGATING, AND PROSECUTING</b>	<ul style="list-style-type: none"> <li>Population: Traffickers and solicitors/purchasers and their enablers that have committed criminal acts of exploitation.</li> <li>Factors: Access to children (online and offline) with intent to exploit, anti-social norms and beliefs, pornography (often a part of trafficking), enforcement of the law.</li> </ul>	Surveillance and other enforcement measures to apprehend, investigate, and prosecute. (This WG will contain members of government only).
<b>Work Group 6: EXAMINING ADULTS, LABOR, AND INTERNATIONAL TRAFFICKING</b>	<ul style="list-style-type: none"> <li>Population: May include traffickers, solicitors/purchasers, and victims of labor trafficking, international trafficking, and adult sex trafficking</li> <li>Factors: Varied depending on type of trafficking</li> </ul>	A Work Group set up to <i>examine</i> labor trafficking, international trafficking, and adult sex trafficking to gather information and assess need. WG members would evaluate if projects would be feasible in 2016 and what type.
<b>Work Group 7: SURVIVORS SUPPORTED AND PROTECTED</b>	<ul style="list-style-type: none"> <li>Population: High-need survivors receiving care coordination services from Georgia Cares.</li> <li>Factors: As determined by the CANS-CSE assessment.</li> </ul>	Developed in collaboration with Georgia Cares to develop treatment and protection services needed by survivors that current system lacks.
<b>Work Group 8: SURVIVORS RECOVERING AND THRIVING</b>	<ul style="list-style-type: none"> <li>Population: Survivors whose cases are or soon will be closed.</li> <li>Factors: Victims or former victims of CSEC, which may include young adults above the age of 18.</li> </ul>	Providing specialized support to survivors of a long-term nature (e.g., preparing for and entering college; career planning, etc.).