

THINKING FOR A CHANGE GROUP PROCESS FLOW

1. Implementation meeting with County and stakeholders
2. Collect at least 14 referrals that meet eligibility criteria with full PDRA
3. Intake Process
 - a. Pre-Screening Group Form for T4C completed by intake staff
 - b. Demographic Information Form completed
 - c. Informed Consent for T4C obtained
 - d. HIPAA Form completed
 - e. Release of Information with all agencies involved listed
 - f. Client Orientation Form
 - g. Primary Care Physician Form completed
 - h. Initial Assessment/Biopsychosocial Assessment completed
 - i. Treatment Plan completed and signed by client and parent
 - j. CAFAS/CANS administered
 - k. CRAFT & SASSI (if CRAFT is greater than 2)
4. Youth and Parent Orientation Meeting
 - a. Youth and Family Handbook given to youth and family
 - b. Dress Code Policy signed
 - c. Behavior and Conduct Policy signed
 - d. Attendance & Participation Policy signed
 - e. Successful Completion Policy signed
 - f. YOQ 2.0, YOQ 2.0 SR, & How I Think Questionnaire completed (pre-T4C outcome instrument)
5. Youth Attends 25 T4C Sessions
 - a. Youth attends each session each week
 - b. Attendance Records forms are obtained with the youth's signature each group. Any youth absences must be emailed to the Juvenile Court by 9am the next morning following the group session.
 - c. Weekly Progress Evaluations are completed at the end of each week and are emailed to Juvenile Court no later than 5pm the following Monday.
 - d. Youth and Parents attends session # 25 and YOQ 2.0, YOQ 2.0 SR, and How I Think Questionnaire is completed again (post-T4C outcome instrument)
6. Graduation Ceremony (with Probation Officers, parents, and Juvenile Court staff invited)
 - a. Youth are presented with Certificates of Successful Completion if they met all requirements noted in the successful completion policy or youth are presented with a certificate of attendance if they did not meet all requirements noted in the successful completion policy. Certificates of attendance will indicate that the youth attended XX out of 25 T4C sessions and not reference successful completion.